

**FORTY-EIGHTH SESSION OF THE COUNCIL OF
MINISTERS
DAKAR, 15 - 17 DECEMBER 2001**

**REGULATION C/REG.1/12/2001 APPROVING
WORK PROGRAMME OF THE EXECUTIVE SEC-
RETARIAT FOR THE 2002 FINANCIAL YEAR**

THE COUNCIL OF MINISTERS.

MINDFUL of Articles 10, 11 and 12 of the Treaty establishing the Council of Ministers and defining its composition and functions:

HAVING CONSIDERED the work programme of the Executive Secretariat for the 2002 Financial Year proposed by the Twenty-Seventh meeting of the Administration and Finance Commission held in Abuja, from 27th November to 3 December, 2001,

ENACTS

Article 1

The work programme attached hereto, is hereby approved and shall be executed by the Executive Secretariat during the 2002 Financial Year.

Article 2

This Regulation shall be published in the Official Journal of the Community by the Executive Secretariat within thirty (30) days of its signature by the Chairman of Council. It shall also be published by each member State in its National Gazette within the same time frame.

**DONE AT DAKAR, THIS 17TH DAY OF
DECEMBER, 2001**



**BACARI KONE
CHAIRMAN FOR THE COUNCIL**

DEPARTMENT OF ADMINISTRATION

DRAFT WORK PROGRAMME

**PROGRAMME: INSTITUTIONALIZATION OF A
CONFERENCE OF ECOWAS MINISTERS OF PUBLIC
SERVICE**

1.0 INTRODUCTION:

1.1 The Third Biennial Pan-African Conference of the Ministers of the Civil Service held in Windhoek, Namibia, from 5th - 8th February, 2001, had adopted a Charter for the Public Service of Africa. The Charter is aimed not only at reorientating the public service to its primary mission of serving the people and the government of the nation - states, but also at attuning the Public Service to the challenges of globalization. The Charter states the principles and rules of conduct (Notes) for public and state employees and also underscores the political will and moral commitment of African States to improve the services provided to citizens.

1.2 In the Windhoek Declaration issued at the end of the conference, African sub-regional organisations were tasked to ensure the application as well as the monitoring of the application of the charter by the governments of their respective sub-regions. This task is to be undertaken in collaboration with the African Centre for Training in Administration for Development (CAFRAD).

1.3 The Executive Secretariat therefore considered it expedient to create a common sub-regional public service forum for the implementation of the Charter.

1.4 To this end, the Executive Secretariat intends to hold a preliminary three day sensitization workshop or seminar to popularize the Charter and also to fashion out strategies for its continuous implementation.

2.0 OBJECTIVES OF THE PROGRAMME:

2.1 Overall Objectives:

The Creation of a sub-regional platform to promote the application in West Africa of the African Public Service Charter. This is aimed at bringing about a positive attitudinal change in public servants in the ECOWAS sub-region in relation to the Integration policies and programmes of ECOWAS

2.2 Specific Objectives

- 2.2.1 The specific objectives will be to take first steps and work out the modalities for the smooth implementation of the provisions of the Charter through the experts and Ministers of Public Service Administration of the ECOWAS sub-region.

3.0 JUSTIFICATION

Windhoek Declaration and the New Partnership for Africa's Development (NEPAD)

- 3.1 As the agencies charged with the responsibility for the implementation of government policies, the need to structurally involve experts and Ministers of public service in the implementation of the charter cannot be over-emphasised. Effective application of the provisions of the charter must of course flow from the national level and interface with objectives adopted at the sub-regional level and thereafter with Regional objectives. Permanent framework for coordination required within the Regional Public Service and under the umbrella of ECOWAS is being envisaged.

4.0 REQUIREMENTS

- 4.1 The Executive Secretariat envisages the funding of the participation of the experts from outside Nigeria as a way of ensuring an impressive turn out at the workshop. In addition three Resources Persons will be required to deliver papers and also participate in the programme.

4.2 FINANCIAL RESOURCES

4.2.1 EXPERTS

Airfares - \$1,150 x 28 = \$32,000 - UA 25,132.33
 Per Diem - \$152 x 28 x 4 days = \$17,024 - UA 13,370.40
 Local Delegates - \$45 x 2 x 2 rep. perm/s x 4 = \$360 - UA 282.74

- 4.2.2 RESOURCE PERSONS (CAFRAD, ECA, CFTC) - Creation or establishment of sub-regional dimension to the assignment.

Airfares - \$1,150 x 3 = \$3,340 - UA 2,623.19
 Per Diem - \$152 x 3 x 4 days = \$1,824 - UA 1,432.54
 Honoraria - \$300 x 3 = \$ 900 - UA 700.85

4.2.3 OTHER REQUIREMENTS

Tea Break - \$38 x 2 = \$ 114 - UA 89.53
 Hostesses - \$20 x 2 x 3 = \$ 120 - UA 94.25
 Local Transportation for participants
 = \$230 - UA 180.64

TOTAL = \$ 55,912.00 UA 43,912.47

- 5.0 The Nigerian Ministry of Cooperation and Integration in Africa had been contacted and had undertaken to assist with the local Transportation, accommodation and feeding of the Ministers.

FORTH-EIGHTH SESSION OF THE COUNCIL OF MINISTERS DAKAR, 15 - 17 DECEMBER, 2001

REGULATION C/REG.2/12/2001 APPROVING THE BUDGET OF THE EXECUTIVE SECRETARIAT FOR THE 2002 FINANCIAL YEAR

THE COUNCIL OF MINISTERS.

MINDFUL of Articles 10, 11 and 12 of the Treaty establishing the Council of Ministers and defining its composition and functions:

MINDFUL of the provisions of Article 69 of the Treaty which relate to the budget of the Community;

MINDFUL of the Financial Regulations and Manual of Accounting Procedures of the institutions of ECOWAS amended by Regulation C/REG.2/12/95;

HAVING CONSIDERED the budget of the Executive Secretariat proposed by the Twenty-Seventh meeting of the Administration and Finance Commission held in Abuja from 27 November to 3 December, 2001

ENACTS

Article 1

The budget of the Executive Secretariat for the 2002 Financial Year, balanced in income and expenditure at the sum of twelve million, seven hundred and thirty one thousand, five hundred Units of Accounts (12,731,500 UA) is hereby approved.

Article 2

An amount of nine million, five hundred and sixty-one thousand Units of Accounts (9,561,000 UA) shall be derived from the annual contributions of Member States. A sum of three million Units Accounts (3,000,000 UA) shall be obtained from arrears paid in respect of past budgets, and another sum of one hundred and seventy thousand, five hundred Unit of Accounts (170,500 UA) shall be derived from other sources.

Article 3

This Regulation shall be published by the Executive Secretariat in the Official Journal of the Community within thirty (30) days of its signature by the Chairman of the Council of Ministers. It shall also be published by each Member State in its National Gazette within the same time - frame.

**DONE AT DAKAR, THIS 17TH DAY OF
DECEMBER, 2001**



**BACARI KONE
CHAIRMAN FOR COUNCIL**

**FORTY - EIGHT SESSION OF THE COUNCIL OF
MINISTERS
DAKAR, 15 - 17 DECEMBER, 2001**

**REGULATION C/REG.3/12/01 APPROVING THE
AUDITED FINANCIAL STATEMENTS OF THE EX-
ECUTIVE SECRETARIAT FOR THE 1999 AND 2000
FINANCIAL YEARS**

THE COUNCIL OF MINISTERS,

MINDFUL of Articles 10, 11 and 12 of the Treaty establishing the Council of Ministers and defining its composition and functions;

MINDFUL of Article 75 of the Treaty relating to the appointment of External Auditor for the Institutions of the Community

MINDFUL of the Financial Regulations and Manual of Accounting Procedure of the Institutions of ECOWAS amended by Regulation C/REG.2/12/95;

MINDFUL of the Authority Decision A/DEC 6/12/99 dated 10th December 1999 appointing the firm of Coopers Lybrand & Dieye as External Auditors of the Community;

MINDFUL of Authority Decision C/AHSG/DEC.1/2/2000 confirming the appointment of Coopers Lybrand & Dieye as External Auditors of the Institutions of the Community;

CONSIDERING the Contract Agreement between ECOWAS and Coopers Lybrand and Dieye defining the conditions of engagement of the External Auditors dated 26 February 2000;

HAVING EXAMINED the report of the firm of Coopers Lybrand & Dieye on the Financial Statements of the Executive Secretariat for the 1999 and 2000 Financial Years;

ON THE RECOMMENDATION of the twenty seventh meeting of the Administration and Finance Commission held in Abuja from 27 November to 3 December 2001.

ENACTS**Article 1**

The Audited Financial Statements of the Executive Secretariat attached hereto for the 1999 and 2000 financial years are hereby approved.

Article 2

This Regulation shall be published in the Official Journal of the Community by the Executive Secretariat within thirty (30) days of its signature by the Chairman of the Council of ministers. It shall also be published by each Member State in its National Gazette within the same time frame.

**DONE AT DAKAR THIS 17TH DAY OF
DECEMBER 2001**



**BACARI KONE
CHAIRMAN FOR COUNCIL**