

Gazette within the same time-frame.

DONE AT ACCRA, THIS 18TH DAY OF
DECEMBER, 2003



HON. (DR) KOFI KONAKU APRAKU
CHAIRMAN
FOR COUNCIL

**FIFTY-FIRST SESSION OF THE COUNCIL OF
MINISTERS**

Accra, 15 -18 December 2003

**REGULATION C/REG.16/12/03 AMENDING
REGULATION C/REG.9/12/2001 TO INCLUDE
SECURITY GUARDS AND EXTENDING
PAYMENT OF DUTY ALLOWANCE TO OTHER
ELIGIBLE LOCALLY RECRUITED STAFF OF
THE INSTITUTIONS OF THE COMMUNITY**

THE COUNCIL OF MINISTERS,

MINDFUL of Articles 10, 11 and 12 of the ECOWAS Treaty establishing the Council of Ministers and defining its composition and functions;

MINDFUL of the provisions of paragraph (a), Article 29 of the Staff Regulations of the Institutions of the Community which provide for the payment of duty allowances to staff members who discharge extra responsibilities and are often called upon to put in extra hours of work;

RECALLING that Decision C/DEC.5/12/94 of the Council of Ministers temporarily suspended the payment of responsibility allowance for a period of one year with effect from 1st January 1995, alongside other allowances paid to staff of the Community Institutions, due to the then precarious financial situation of Member States;

MINDFUL of Regulation C/REG.9/12/2001 which restored payment of duty allowance to certain categories of locally recruited staff of the Institutions of the Community;

DESIRING to extend this allowance to additional staff within the locally recruited staff cadre and also correct an omission in Regulation C/REG.9/12/2001 by the inclusion of "security guards" in the list of beneficiaries;

ON THE RECOMMENDATION of the thirtieth Meeting of the Administration and Finance Commission, held in Accra from 8th to 15th December, 2003;

ENACTS**ARTICLE 1**

Article 1 of Regulation C/REG.9/12/2001 is hereby amended to include "Security Guards" in the category of staff eligible for payment of duty allowance.

ARTICLE 2

1. The following categories of staff are also eligible for the payment of duty allowance which shall be calculated as a percentage of their monthly basic salaries as follows:

Audit Assistant:	15%
Clerks:	10%
Dispatch Rider:	10%
Library Assistant:	10%
Technicians:	10%

2. The Head of each Institution shall from time to time establish a list of staff that will be entitled to the payment of this allowance.

Article 3

This Regulation shall be published by the Executive Secretariat in the Official Journal of the Community within thirty (30) days of its signature by the Chairman of the Council of Ministers. It shall also be published within the same time frame by each Member State in its National Gazette.

**DONE AT ACCRA, THIS 18TH DAY OF
DECEMBER 2003**



CHAIRMAN
FOR COUNCIL

**FIFTY-FIRST SESSION OF THE COUNCIL OF
MINISTERS**

Accra, 15 - 18 December 2003

**REGULATION C/REG. 17/12/03 RELATING TO
THE RENEWAL OF LEASE AGREEMENTS ON
THE RESIDENCES OF THE PROFESSIONAL
STAFF OF THE EXECUTIVE SECRETARIAT IN
ABUJA****THE COUNCIL OF MINISTERS,**

MINDFUL of Articles 10, 11 and 12 of the ECOWAS Treaty establishing the Council of Ministers and defining its composition and functions;

CONSIDERING the need for the construction of vital additional works by the Executive Secretariat at its Staff Quarters at Katampe;

CONSIDERING that the estimated completion period for the provision by the Nigerian Government of access roads and other infrastructure facilities at the Katampe Housing Estate will extend up to the end of the year 2004;

NOTING that the leases on most of the residences rented for the staff of the Executive Secretariat in 2002 will expire before the completion of the work at the Katampe Housing Estate;

CONSIDERING that only two (2) years leases can be negotiated by prospective tenants for residential accommodation in Abuja;

AWARE of the need to renew the leases of the residences of professional staff in Abuja and to take into account the projected recruitment of new staff for the Executive Secretariat in 2004;

Desirous of making available, adequate resources for the renewal of the leases for residential accommodation of the Professional staff;

ON THE RECOMMENDATION of the Thirtieth Meeting of the Administration and Finance Commission held in Accra from 8-15 December

ENACTS

Article 1

The sum of **one million two hundred and three thousand Units of Account (1,203,000UA)** is hereby approved for the Executive Secretariat of ECOWAS to cover renewal and contracting of new leases for 2004.

Article 2

The Executive Secretariat shall prepare estimates of the overall financial implications of leases to cover all the new posts approved by the sixth extraordinary session of the Council of Ministers. Such estimates shall be submitted to the Administration and Finance commission for consideration.

Article 3

This Regulation shall be published by the Executive Secretariat in the official journal of the Community within thirty (30) days of its signature by the Chairman of the Council of Ministers. It shall be published in the national gazette of each Member State within the same time frame.

**DONE AT ACCRA, THIS 18TH DAY OF
DECEMBER 2003**


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HON. (DR) KOFI KONAKU APRAKU
CHAIRMAN
FOR COUNCIL

**FIFTY- FIRST SESSION OF THE COUNCIL OF
MINISTERS**

Accra, 15 -18 December 2003

**REGULATION C/REG.18/12/03 ON THE
CONDUCT OF A FEASIBILITY STUDY FOR THE
CONSTRUCTION OF RESIDENTIAL
ACCOMMODATION FOR THE PROFESSIONAL
STAFF OF THE ECOWAS INSTITUTIONS IN
ABUJA**

THE COUNCIL OF MINISTERS;

MINDFUL of Articles 10, 11 and 12 of the ECOWAS Treaty establishing the Council of Ministers and defining its composition and functions;

MINDFUL of Decision A/DEC.23/12/01 establishing the seat of the ECOWAS Court of Justice in Abuja, Federal Republic of Nigeria;

MINDFUL of Article 25a of the Staff Regulations of the ECOWAS institutions under which ECOWAS provides accommodation to the professional staff against a deduction of five per cent (5%) of their gross annual salary;

CONSIDERING that leasing of residential accommodation for professional staff is becoming increasingly difficult as a result of the extremely high rents in Abuja;

CONSIDERING that, with the expansion of the ECOWAS institutions and the subsequent recruitment of permanent professional staff, the continued leasing of residential accommodation will impose a huge financial cost on the Community;

AWARE that leasing is only a temporary response to the obligation to provide residential accommodation for professional staff;

DESIROUS of finding a permanent solution to the professional staff housing problem and constructing residential accommodation for this category of staff of the ECOWAS institutions with their headquarters in Abuja;

ACTING on a request by the President of the Community Court of Justice for approval to construct residential accommodation for the staff of the Court in Abuja;

ON THE RECOMMENDATION of the thirtieth meeting of the Administration and Finance Commission held in Accra from 8 to 15 December 2003;

ENACTS

Article 1

The Community shall construct accommodation for the professional staff of its institutions whose headquarters are in Abuja.

Article 2

The construction of the accommodation referred to in Article 1 of this regulation shall be overseen by the ad hoc Ministerial Committee on the Construction of the Headquarters of the ECOWAS Institutions, set up by Decision A/DEC. 17/5/82, which comprises the following Member States: Benin, Guinea, Nigeria, Senegal, Sierra Leone and Togo.

Article 3

1. The Executive Secretariat shall be the main contractor for the construction of the residential accommodation of the professional staff of the ECOWAS institutions with their headquarters in Abuja.

2. The Executive Secretariat shall, in collaboration with the other ECOWAS institutions with their headquarters in Abuja, harmonise the types of houses to which the different categories of staff are entitled.

Article 4

1. A budgetary allocation of one hundred and fifty thousand units of account (DA 150, 000) is hereby granted to the Executive Secretariat to

facilitate the preparation of a comprehensive feasibility study on the projects referred to in Articles 1 and 2 above.


2. The findings of the study shall be submitted, through the ad hoc Ministerial Committee referred to in Article 2 of this regulation, to the session of the Council of Ministers scheduled for June 2004, for consideration.

Article 5

This regulation shall be published by the Executive Secretariat in the Official Journal of the Community within thirty (30) days upon signature by the current Chairman of the Council of Ministers.

It shall also be published within the same time-frame in the National Gazette of each Member State.

DONE AT ACCRA, THIS 18TH DAY OF
DECEMBER, 2003.


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HON. (DR) KOFI KONAKU APRAKU
CHAIRMAN
FOR COUNCIL