Western Cape Government • Wes-Kaapse Regering • URhulumente weNtshona Koloni

PROVINCE OF THE WESTERN CAPE

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PROCLAMATION

BY THE PREMIER OF THE WESTERN CAPE

NO. 19/2016

COMMENCEMENT OF THE WESTERN CAPE COMMUNITY SAFETY ACT, 2013 (ACT 3 OF 2013)

Under section 33 of the Western Cape Community Safety Act, 2013 (Act 3 of 2013), I determine 1 October 2016 as the date on which sections 3 to 9, 19 to 23, 24(2) and (3), 29, 30(2) and 32 of this Act come into operation.

Signed at Cape Town on this 1st day of September 2016.

H. ZILLE
PREMIER

Countersigned by:

D. PLATO
PROVINCIAL MINISTER OF COMMUNITY SAFETY

PROKLAMASIE

DEUR DIE PREMIER VAN DIE WES-KAAP

NR. 19/2016

INWERKINGTREDING VAN DIE WES-KAAPSE WET OP GEMEENSKAPSVEILIGHEID, 2013 (WET 3 VAN 2013)

Kragtens artikel 33 van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (Wet 3 van 2013), bepaal ek 1 Oktober 2016 as die datum waarop artikels 3 tot 9, 19 tot 23, 24(2) en (3), 29, 30(2) en 32 van hierdie Wet in werking tree.

Geteken te Kaapstad op hierdie 1ste dag van September 2016.

H. ZILLE
PREMIER

Medeonderteken deur:

D. PLATO
PROVINSIALE MINISTER VAN GEMEENSKAPSVEILIGHEID

UMPOPOSHO

WENKULUMBUSO YENTSHONA KOLONI

NO. 19/2016

UKUQALISA KOKUSEBENZA KOMTHETHO WENTSHONA KOLONI WOKHUSELEKO LOLUNTU, 2013

(UMTHETHO 3 WAMA-2013)

Phantsi kwecandelo 33 loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013 (uMthetho 3 wama-2013), ndimisela umhla wo-1 Dwarha 2016 njengomhla wokuqalisa kokusebenza kwamacandelo 3 ukuya kwicandelo 9, 19 ukuya kwicandelo 23, 24(2) nelesi-(3), 29, 30(2) necandelo 32 alo Mthetho.

Utyikitywe eKapa ngalo mhla we-1 kweyoMsintsi 2016.

H. ZILLE
NKULUMBUSO

Uqinisekwise ngu:

D. PLATO
UMPHATHISWA WEPHONDO WEZOKHUSELKO LOLUNTU

PROVINCIAL NOTICE

The following Provincial Notices are published for general information.

ADV. B. GERBER,
DIRECTOR-GENERAL

Provincial Legislature Building,
Wale Street,
Cape Town.

PROVINSIALE KENNISGEWING

Die volgende Provinsiale Kennisgewings word vir algemene inligting gepubliseer.

ADV. B. GERBER,
DIREKTEUR-GENERAAL

Provinsiale Wetgewer-gebou,
Waalstraat,
Kaapstad.

ISAZISO SEPHONDO

Ezi zaziso zilandelayo zipapashelwe ukunika ulwazi ngokubanzi.

ADV. B. GERBER,
UMLAWULI-JIKELELE

ISakhiwo sePhondo,
Wale Street,
eKapa.

P.N. 347/2016 2 September 2016

DEPARTMENT OF COMMUNITY SAFETY:
COMMUNITY SAFETY REGULATIONS, 2016

The Provincial Minister of Community Safety has made the regulations set out in the Schedule under section 31 of the Western Cape Community Safety Act, 2013 (Act 3 of 2013).

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CHAPTER 1

INTERPRETATION

Definitions

1. In these regulations a word or expression to which a meaning has been assigned in the Western Cape Community Safety Act, 2013 (Act 3 of 2013), has the same meaning assigned to it in that Act and, unless the context indicates otherwise—

"applicant" means an organisation or association that applies—

(a) for accreditation as a neighbourhood watch in terms of regulation 3;

(b) to be listed on the database in terms of regulation 8 or to be registered on the database in terms of regulation 12; or

(c) for support, funding, information, training or resources in terms of regulation 6 or 10;

"area", in relation to an applicant, neighbourhood watch, organisation listed on the database or security service provider, means the geographical area in which the applicant, neighbourhood watch, organisation or security service provider operates;

"authorised employee" means an employee of the Department authorised by the Provincial Minister in terms of section 4(1) of the Act and regulation 2(1) to perform any of the functions contemplated in section 4(1)*(a)* to *(c)* of the Act;

"authorised person" means a person other than an employee of the Department authorised by the Provincial Minister in terms of section 4(2) of the Act and regulation 2(1) to perform any of the functions contemplated in section 4(1)*(a)* to *(c)* of the Act;

"community police forum" means a community police forum or subforum established in terms of section 19 of the South African Police Service Act, 1995 (Act 68 of 1995), read with section 5 of the Act;

"coordinator" includes a manager, chairperson or other office-bearer who is appointed by the members of a neighbourhood watch to coordinate the activities of the neighbourhood watch as contemplated in regulation 4(2)*(i)*;

"form" includes a document submitted in electronic format in terms of these regulations;

"patrol", in relation to a patrol by a neighbourhood watch, means any activity performed in the area by a member or group of members of the neighbourhood watch who is representing the neighbourhood watch and that is aimed at increasing safety;

"provincial community police board" means an area community police board or a provincial community police board established in terms of section 20 or 21 of the South African Police Service Act, 1995, respectively, read with section 5 of the Act;

"the Act" means the Western Cape Community Safety Act, 2013 (Act 3 of 2013).

CHAPTER 2
MONITORING AND OVERSIGHT OF POLICING AND ASSESSMENT OF VISIBLE POLICING

Authorisation of employees and other persons to monitor and oversee policing and assess visible policing

2. (1) The Provincial Minister may authorise an employee of the Department or any other person to perform any of the functions contemplated in section 4(1)*(a)* to *(c)* of the Act if—

(a) in the case of an employee, the employee has successfully undergone the personnel suitability check applicable to public servants; and

(b) in the case of a person who is not an employee of the Department, the person has undergone a suitability check similar to a check referred to in paragraph *(a)* and is a member of a community police forum or provincial community police board.

(2) An authorisation by the Provincial Minister in terms of section 4(1) or (2) of the Act must be in writing, be signed by the Provincial Minister and contain the following:

(a) the full name and identity number of the authorised employee or person;

(b) in the case of an authorised employee, his or her personnel number;

(c) a recent photograph of the authorised employee or person; and

(d) the functions contemplated in section 4(1)*(a)* to *(c)* of the Act that the authorised employee or person may perform.

(3) An authorised employee or person must when performing a function contemplated in section 4(1)*(a)* to *(c)* show his or her written authorisation reflecting the details of the authorisation contemplated in subregulation (2)*(a)* to *(d)* or an identification card to any person who is affected by the exercise of the functions of the authorised employee or person and requests to see confirmation of the authorisation.

(4) A dispute reported to the Provincial Minister in terms of section 4(4) of the Act must be dealt with by the Provincial Minister in terms of the principles of cooperative government and intergovernmental relations referred to in section 24(1) of the Act.

(5) When performing his or her functions in terms of section 4(1)*(a)* of the Act, the authorised employee or person must have due regard to section 13(11) of the South African Police Service Act, 1995, including any instruction by the police in terms of section 13(11)*(b)* of that Act.

(6) The Provincial Minister may enter into a protocol agreement with the police service regarding the performance of the functions contemplated in section 4(1)*(a)* to *(c)* of the Act.

CHAPTER 3
ACCREDITATION AND SUPPORT OF NEIGHBOURHOOD WATCHES

Accreditation of neighbourhood watches

3. (1) An application for accreditation as a neighbourhood watch contemplated in section 6(1) of the Act is made by submitting a completed and signed form DOCS1 in Annexure A to the Provincial Minister and must include the following information and documents:

(a) the name of the applicant;

(b) confirmation that the person making the application is authorised to act on behalf of the applicant;

(c) the physical address and contact details of the applicant or, if the applicant does not have a physical address, the physical address of the coordinator;

(d) confirmation that the applicant is operating not for gain and is not promoting any political party;

(e) the number of members of the applicant;

(f) a description of the area, including the boundaries of the area and, if available, a map of the area;

(g) the particulars of the community police forum for the area;

(h) a statement regarding the applicant's cooperation with the community police forum for the area in matters of mutual interest and confirmation thereof, if available, or reasons for not cooperating with the community police forum;

(i) the particulars of the police station or stations for the area;

(j) a statement regarding the applicant's cooperation with the police responsible for policing in the area and confirmation thereof, if available;

(k) the full name, identification number, address and contact details of the coordinator of the applicant;

(l) confirmation of the applicant's compliance with the standards referred to in regulation 4; and

(m) an example of the existing or envisaged logo used or to be used by the applicant, including the colours of the logo, if applicable.

(2) The confirmation contemplated in subregulation (1)*(h)* and *(j)* may include correspondence with the community police forum for the area or the South African Police Service confirming the cooperation of the applicant with them.

(3) Subject to regulation 17(6), the Provincial Minister must decide on an application for accreditation within three months after the date of receipt of the application, unless good cause can be shown why the three-month period should be extended.

(4) The period contemplated in subregulation (3) excludes delays caused by the failure of the applicant to comply with these regulations.

(5) Any person may apply to the Provincial Minister for inspection of the register of neighbourhood watches contemplated in section 6(9) of the Act.

(6) If a person requires a copy of the register or an extract thereof, he or she must pay a fee for reproduction equal to the amount prescribed in terms of section 15(3) of the Promotion of Access to Information Act, 2000 (Act 2 of 2000).

Standards for activities of neighbourhood watches

4. (1) A neighbourhood watch must—

(a) have the purpose of safeguarding its members and their immovable and other property against crime and other safety concerns in the area;

(b) operate not for gain;

(c) ensure that during its activities—

(i) members of the neighbourhood watch who are taking part in the activities of the neighbourhood watch are clearly identifiable through identifying dress and the display of identification cards contemplated in subregulation (5) complying with specifications approved by the Head of the Department;

(ii) vehicles used by the members of the neighbourhood watch during patrols are clearly identifiable by—

(aa) the use of a lamp, complying with specifications approved by the Provincial Minister responsible for provincial road traffic regulation, fitted on the roof of the vehicle, unless there are compelling reasons why the vehicles should not use a lamp; and

(bb) the display on the sides of the vehicle of the logo complying with specifications approved by the Head of the Department;

(d) record all the patrol activities of the neighbourhood watch in sufficient detail by taking down particulars to identify the members of the neighbourhood watch involved, to describe the patrol area and report on the matters referred to in regulation 7 and record any other relevant activities;

(e) maintain the record referred to in paragraph *(d)*, keep it available for inspection by members of the neighbourhood watch and the Department and update it daily;

(f) appoint a member or members of the neighbourhood watch to record the activities referred to in paragraph *(d)*;

(g) develop a funding model aimed at achieving viability;

(h) have methods in place to communicate with its members and the community concerned, which may include social media;

(i) operate within the framework of the law;

(j) conduct all financial transactions of the neighbourhood watch through a bank account held in the name of the neighbourhood watch;

(k) keep proper financial records that accurately reflect all its income and expenditure, assets and liabilities and cash flow statements; and

(l) if required by the Provincial Minister, have its books of accounts, accounting statements and annual financial statements audited by an independent auditor or a representative of the Department and submit the audit report to the Department.

(2) A neighbourhood watch must have a founding document that must provide for at least the following:

(a) the purpose of the neighbourhood watch and for it to operate not for gain and not to promote the activities of any political party;

(b) the organisational structure and mechanisms for governance of the neighbourhood watch;

(c) the rules for convening and conducting meetings, including quorums required for, and the minutes to be kept of, those meetings;

(d) the manner in which decisions are to be made;

(e) a date for the end of the financial year of the neighbourhood watch;

(f) the procedure for changing the founding document;

(g) the requirements for admission to membership of the neighbourhood watch, providing at least for members to—

(i) reside in the area or have another legitimate interest in the area;

(ii) be eighteen years of age or older; and

(iii) have no previous conviction in respect of any sexual offence or crime involving violence or dishonesty, committed during the period of five years that precedes the application for membership;

(h) that all current or future members must agree to undergo a screening process as determined by the Head of the Department to ascertain whether that member has any previous convictions involving a sexual offence, violence or dishonesty;

(i) the appointment of a coordinator by the members of the neighbourhood watch to coordinate the activities of the neighbourhood watch, and the appointment of other office-bearers and their specific functions and their removal from office;

(j) that members or office-bearers do not become liable for any of the obligations and liabilities of the organisation solely by virtue of their status as members or office-bearers of the organisation;

(k) procedures for the enforcement by the neighbourhood watch of the provisions of the founding document, including procedures for the termination of membership and an appeal procedure against such terminations;

(l) the circumstances in which a member will no longer be entitled to membership, including at least the loss of membership if a member is convicted of any sexual offence or any crime involving violence or dishonesty;

(m) a procedure by which the neighbourhood watch may be dissolved and its affairs may be wound up;

(n) where the neighbourhood watch is being dissolved, the transfer of any asset remaining after all the liabilities of the neighbourhood watch have been met to another organisation or voluntary association having similar objectives and operating not for gain;

(o) the acquisition and control of assets by the neighbourhood watch and the procedures for approval thereof;

(p) a person's written acknowledgement before becoming a member of the neighbourhood watch that the neighbourhood watch will not be liable for any action or omission of its members;

(q) the maintenance and monthly update of a membership register; and

(r) members to adhere to a code of conduct, which must at least provide for the matters set out in the code of conduct issued by the Head of the Department, including that members—

(i) may not act in a partisan or discriminatory manner;

(ii) may not divulge any confidential or privileged information they may have acquired as a result of their membership of the neighbourhood watch;

(iii) must protect personal information that they acquire as a result of their membership of the neighbourhood watch within the framework of the law;

(iv) must strive to work in partnership with the community police forum for the area; and

(v) must strive to work in partnership with the police service with regard to crime prevention in the area.

(3) A person must before becoming a member of the neighbourhood watch agree in writing to comply with the code of conduct referred to in subregulation (2)*(r)*.

(4) A neighbourhood watch must keep the code of conduct available for access by the public.

(5) Every member of a neighbourhood watch must be issued with an identification card containing the following information in respect of the neighbourhood watch and member:

(a) the full name of the member;

(b) the period of accreditation of the neighbourhood watch;

(c) the area;

(d) the accreditation or certificate-of-application number of the neighbourhood watch;

(e) the date on which the accreditation of the neighbourhood watch will expire; and

(f) a recent colour photograph of the member.

(6) The identifying dress and logo used by a neighbourhood watch may not resemble the dress or logo of the police service.

(7) Any dispute that may arise between a neighbourhood watch and a community police forum or the police service may be referred in writing to the Head of the Department.

(8) If the Head of the Department cannot resolve the dispute, the Head of the Department must refer the dispute to the Provincial Minister for further assistance to resolve the dispute.

Renewal of accreditation of neighbourhood watches

5. (1) Regulation 3(1) to (4), read with the necessary changes, applies to an application for renewal of the accreditation of a neighbourhood watch in terms of section 6(10)*(a)* of the Act.

(2) A neighbourhood watch must apply for renewal of its accreditation at least three months before the expiry thereof to ensure that its accreditation is renewed before it lapses.

Provision of funding, resources and training to neighbourhood watches

6. (1) A neighbourhood watch may apply to the Provincial Minister for funding or resources by submitting a completed and signed form DOCS2 in Annexure B.

(2) When the Provincial Minister considers and decides on an application for funding or resources, the Provincial Minister must have regard to—

(a) the level of involvement of the applicant in the following fields:

(i) promoting professional policing;

(ii) supporting victims of crime;

(iii) crime prevention;

(iv) promoting community safety;

(v) reporting unsafe public places or other safety concerns to the relevant authorities;

(b) whether the applicant builds partnerships with other organisations involved in the fields referred to in paragraph *(a)*; and

(c) the purpose or activities for which the funding or resources will be used.

(3) An application for funding or resources must include the following information and documents:

(a) the name of the applicant;

(b) confirmation that the person making the application is authorised to act on behalf of the applicant;

(c) the physical address and contact details of the applicant;

(d) a written statement in respect of the matters referred to in subregulation (2)*(a)* and confirmation of those matters, if available;

(e) a description of the purpose or activities for which the funding or resources will be used and particulars of the resources required;

(f) a copy of the accreditation or application certificate issued to the applicant in terms of section 6(6)*(a)*(ii) of the Act or regulation 17(4) respectively, certified by a commissioner of oaths; and

(g) confirmation of the banking details of the applicant.

(4) The confirmation contemplated in subregulation (3)*(d)* may include—

(a) a copy or an extract of a record referred to in regulation 4(1)*(e)*;

(b) a copy or an extract of correspondence with the police service regarding the matters referred to in subregulation (2)*(a)*;

(c) a copy or an extract of correspondence with any relevant organisation confirming the involvement of the applicant in the matters referred to in subregulation (2)*(a)*;

(d) signed minutes of the applicant or any other written proof confirming the involvement of the applicant in the matters referred to in subregulation (2)*(a)*;

(e) a founding document, memorandum of agreement or any other document confirming the involvement of the applicant in the matters referred to in subregulation (2)*(a)*.

(5) A neighbourhood watch may apply to the Provincial Minister for training by submitting a completed and signed form DOCS3 in Annexure C to the Provincial Minister.

(6) When the Provincial Minister considers and decides on an application for training, the Provincial Minister must have regard to—

(a) the number of members of the applicant who require training and the training required;

(b) information regarding previous training relating to the reporting requirements in terms of the Act, the field of policing, support of victims of crime, crime prevention or community safety received from the Department or any other entity by the members of the applicant who require the training; and

(c) the capacity of the Department to provide the training.

(7) An application for training must include the following information and documents:

(a) the name of the applicant;

(b) confirmation that the person making the application is authorised to act on behalf of the applicant;

(c) the number and full names of members of the applicant who require training and the training required;

(d) information regarding previous training relating to the reporting requirements in terms of the Act, the field of policing, support of victims of crime, crime prevention or community safety received from the Department or any other entity by the members of the applicant who require the training; and

(e) a copy of the accreditation or application certificate issued to the applicant in terms of section 6(6)*(a)*(ii) of the Act or regulation 17(4) respectively, certified by a commissioner of oaths.

(8) The approval of the funding or training of a neighbourhood watch or the supply of resources to a neighbourhood watch must be in accordance with the Public Finance Management Act, 1999 (Act 1 of 1999), and is subject to the neighbourhood watch entering into a memorandum of agreement with the Department regarding the funding, training or resources.

(9) The Provincial Minister must in writing inform an applicant of the decision on an application and must advise an unsuccessful applicant of the reasons for the decision.

(10) The Provincial Minister must issue a certificate of attendance to each member of a neighbourhood watch who completed the training.

(11) The Provincial Minister must keep a register of issued certificates of attendance.

(12) The funding, resources or training that may be applied for must be determined by the Provincial Minister and may relate to matters to capacitate neighbourhood watches with regard to reporting requirements in terms of the Act, the field of policing, support of victims of crime, crime prevention or community safety.

Reporting by neighbourhood watches

7. In order for the Provincial Minister to determine the policing needs and priorities and to assess the effectiveness and efficiency of the police service in the area, a neighbourhood watch must within 30 days after a request by the Provincial Minister report in writing to the Provincial Minister on the following matters dealt with by the neighbourhood watch in respect of the period stated in the request:

(a) matters pertaining to the field of policing;

(b) unsafe public places;

(c) partnerships that the neighbourhood watch is part of and that aim to improve safety in the area;

(d) the number and nature of alleged crime incidents in the area that have been recorded by the neighbourhood watch;

(e) the location of the alleged crime incidents in the area;

(f) the number of patrols conducted by the neighbourhood watch in the area; and

(g) other safety concerns in the area.

CHAPTER 4
DATABASE AND PARTNERSHIPS WITH COMMUNITY ORGANISATIONS

Application to be listed on database

8. (1) A community organisation contemplated in section 7(1)*(a)* of the Act may apply to be listed on the database referred to in that section by submitting a completed and signed form DOCS4 in Annexure D to the Head of the Department.

(2) When the Head of the Department considers and decides on an application to be listed on the database, the Head of the Department must have regard to—

(a) the level of involvement of the applicant in the following fields:

(i) promoting professional policing;

(ii) supporting victims of crime;

(iii) crime prevention;

(iv) promoting community safety;

(v) reporting unsafe public places or other safety concerns to the relevant authorities;

(b) whether the applicant builds partnerships with other organisations involved in the fields referred to in paragraph *(a)*;

(c) the ability of the applicant to provide information on safety concerns or alleged crime incidents that is accurate and up to date;

(d) that the applicant does not promote the activities of any political party; and

(e) whether the applicant cooperates with the community police forum for the area in matters of mutual interest or reasons for not cooperating with the community police forum.

(3) An application for listing on the database must include the following information and documents:

(a) the name of the applicant;

(b) confirmation that the person making the application is authorised to act on behalf of the applicant;

(c) the physical address and contact details of the applicant;

(d) whether the applicant is registered in terms of any other legislation and, if so, confirmation of the registration;

(e) a description of the area, including the boundaries of the area and, if available, a map of the area;

(f) the particulars of the police station for the area;

(g) the particulars of the community police forum for the area;

(h) the full names and contact details of members of the management of the applicant;

(i) a description of the involvement of the applicant in any of the fields referred to in sub-regulation (2)*(a)* and confirmation thereof, if available;

(j) whether the applicant operates locally, provincially, nationally or internationally;

(k) a written statement in support of the application concerning the matters referred to in subregulation (2)*(b)* to *(e)* and confirmation of those matters, if available.

(4) The confirmation contemplated in subregulation (3)*(i)* and *(k)* may include—

(a) a copy or an extract of a record of information on safety concerns and alleged crime incidents kept by the applicant;

(b) a copy or an extract of correspondence with the police service regarding the matters referred to in subregulation (2)*(a)*;

(c) a copy or an extract of correspondence with any relevant organisation confirming the involvement of the applicant in the matters referred to in subregulation (2)*(a)* or the partnerships contemplated in subregulation (2)*(b)*;

(d) signed minutes of the applicant confirming the involvement of the applicant in the matters referred to in subregulation (2)*(a)*;

(e) a founding document, memorandum of agreement or any other document confirming the involvement of the applicant in the matters referred to in subregulation (2)*(a)*;

(f) a copy or an extract of correspondence with the community police forum for the area confirming the cooperation of the applicant with the community police forum.

(5) The Head of the Department must in writing inform an applicant of the decision on the application and must advise an unsuccessful applicant of the reasons for the decision.

(6) The Head of the Department must issue a certificate of listing to each organisation listed on the database.

(7) A certificate of listing must state the duration of the listing, which may not be more than two years, and a listing number.

(8) The Head of the Department must keep a register of issued certificates of listing.

(9) The Head of the Department must give access to the database to the police service or any other organ of state at their request.

Renewal of listing of community organisation on database

9. (1) Regulation 8, read with the necessary changes, applies to an application for renewal of listing of a community organisation on the database.

(2) A listed community organisation must apply for renewal of its listing at least three months before the expiry thereof to ensure that the listing of the community organisation is renewed before it lapses.

Provision of support, information or resources to community organisations

10. (1) A community organisation listed on the database contemplated in section 7(1)*(a)* of the Act may apply to the Head of the Department for support, information or resources by submitting a completed and signed form DOCS5 in Annexure E to the Head of the Department.

(2) When the Head of the Department considers and decides on an application for support, information or resources, the Head of the Department must have regard to—

(a) the purpose or the activities for which the support, information or resources will be used;

(b) the reasons the support, information or resources are required; and

(c) in the case of an application for support or resources, whether the applicant operates for gain or not.

(3) An application for support, information or resources must include the following information and documents:

(a) the name of the applicant;

(b) confirmation that the person making the application is authorised to act on behalf of the applicant;

(c) the physical address and contact details of the applicant;

(d) a description of the purpose or activities for which the support, information or resources will be used and particulars of the support, information or resources required;

(e) reasons the support, information or resources are required; and

(f) in the case of an application for support or resources, whether the applicant operates not for gain and, if so, confirmation thereof.

(4) A community organisation listed on the database contemplated in section 7(1)*(a)* of the Act may apply to the Head of the Department for training by submitting a completed and signed form DOCS6 in Annexure F to the Head of the Department.

(5) When the Head of the Department considers and decides on an application for training, the Head of the Department must have regard to—

(a) the number of members of the applicant who require training and the training required;

(b) information regarding previous training relating to the reporting requirements in terms of the Act, the field of policing, support of victims of crime, crime prevention or community safety received from the Department or any other entity by the members of the applicant who require the training; and

(c) the capacity of the Department to provide the training.

(6) An application for training must include the following information and documents:

(a) the name of the applicant;

(b) confirmation that the person making the application is authorised to act on behalf of the applicant;

(c) the number and full names of members of the applicant who require training and the training required;

(d) information regarding previous training relating to the reporting requirements of the Act, the field of policing, support of victims of crime, crime prevention or community safety received from the Department or any other entity by the members of the applicant; and

(e) a copy of the certificate of listing issued to the applicant in terms of regulation 8(6), certified by a commissioner of oaths.

(7) The approval of the support or training of a listed community organisation or the supply of resources to a listed community organisation must be in accordance with the Public Finance Management Act, 1999 (Act 1 of 1999), and is subject to the community organisation entering into a memorandum of agreement with the Department regarding the support, information, training or resources.

(8) The Head of the Department must in writing inform an applicant of the decision on an application and must advise an unsuccessful applicant of the reasons for the decision.

(9) The Head of the Department must issue a certificate of attendance to each member of the community organisation who completed the training.

(10) The Head of the Department must keep a register of issued certificates of attendance.

(11) The support, information, resources or training that may be applied for must be determined by the Head of the Department and may relate to matters to capacitate organisations with regard to reporting requirements in terms of the Act, the field of policing, support of victims of crime, crime prevention or community safety.

Reporting by community organisations

11. For the purposes of section 8(1) a community organisation listed on the database under section 7(1)*(a)* of the Act must within 30 days after a request by the Head of the Department report in writing to the Head of the Department on the following matters dealt with by the community organisation in respect of the period stated in the request:

(a) matters pertaining to the field of policing;

(b) unsafe public places;

(c) partnerships that the community organisation is involved in that improve safety or similar matters;

(d) the frequency and nature of crime incidents recorded by the community organisations; and

(e) other safety concerns in the area.

CHAPTER 5
INTEGRATED INFORMATION SYSTEM

Integrated information system

12. (1) A security service provider contemplated in section 8(6) of the Act may apply to be registered on the database by submitting a completed and signed form DOCS7 in Annexure G to the Head of the Department.

(2) When the Head of the Department considers and decides on an application by a security service provider to be registered on the database, the Head of the Department must have regard to—

(a) the number of security officers in the employ of the applicant;

(b) the length of time the applicant has been in existence;

(c) whether the applicant is registered as required by section 20(1)*(a)* of the Private Security Industry Regulation Act, 2001 (Act 56 of 2001);

(d) the level of cooperation of the applicant with the police service, neighbourhood watches and community police forums for the area;

(e) the ability of the applicant to provide information on safety concerns or alleged crime incidents that is accurate and up to date; and

(f) that the applicant does not promote the activities of any political party.

(3) An application by a security service provider to be registered on the database must include the following information and documents:

(a) the name of the applicant;

(b) confirmation that the person making the application is authorised to act on behalf of the applicant;

(c) the physical address and contact details of the applicant;

(d) confirmation that the security service provider is registered as required by section 20(1)*(a)* of the Private Security Industry Regulation Act, 2001;

(e) a description of the area, including the boundaries of the area and, if available, a map of the area;

(f) the particulars of the police stations for the area;

(g) the particulars of the community police forums for the area;

(h) the full names and contact details of the managers of the applicant;

(i) the date of establishment of the applicant;

(j) a statement regarding the level of cooperation of the applicant with the police service, neighbourhood watches and community police forums for the area and confirmation thereof, if available, or reasons for not cooperating with the police service, neighbourhood watches or community police forums for the area;

(k) a statement regarding the ability of the applicant to provide information on safety concerns or alleged crime incidents that is accurate and up to date and confirmation thereof, if available; and

(l) a declaration to confirm that the applicant does not promote the activities of any political party.

(4) The confirmation contemplated in subregulation (3)*(j)* may include a copy or an extract of correspondence with the police service, neighbourhood watches or community police forums for the area confirming the cooperation of the applicant with the police service, neighbourhood watch or community police forums.

(5) The Head of the Department must in writing inform an applicant of the decision on the application and must advise an unsuccessful applicant of the reasons for the decision.

(6) The Head of the Department must issue a certificate of registration to each security service provider registered on the database.

(7) A certificate of registration must state the duration of the registration, which may not be more than two years, and a registration number.

(8) The Head of the Department must keep a register of issued registration certificates.

Renewal of registration of security service provider on database

13. (1) Regulation 12(1) to (8), read with the necessary changes, applies to an application for renewal of registration of a security service provider on the database.

(2) A registered security service provider must apply for renewal of its registration at least three months before the expiry thereof to ensure that its registration is renewed before it lapses.

Reporting by registered security service provider

14. For the purpose of section 8(1) a registered security service provider contemplated in section 8(7) of the Act must within 30 days after a request by the Provincial Minister report in writing to the Provincial Minister on the following matters dealt with by the security service provider in respect of the period stated in the request:

(a) the number and nature of alleged crime incidents in the area that have been recorded by the security service provider;

(b) the location of the alleged crime incidents in the area;

(c) the following matters in order to determine the policing needs and priorities in the area and the effectiveness and efficiency of the police service in the area:

(i) matters pertaining to the field of policing;

(ii) unsafe public places;

(iii) partnerships that the security service provider is part of that improve safety;

(d) other safety concerns in the area; and

(e) the number and particulars of firearms that were lost or stolen whilst in the possession of the security service provider.

CHAPTER 6
GENERAL PROVISIONS

Submission of electronic application forms

15. Any application in terms of these regulations may also be made by entering the required information in terms of these regulations on the Internet website in an electronic representation of the relevant form, if any, as maintained by the Department.

Routine inspections and compliance with requirements

16. (1) An employee designated by the Provincial Minister or the Head of the Department, as the case may be, may in accordance with the requirements of this regulation, conduct an inspection for the purpose of obtaining information to assess an application in terms of these regulations or to verify whether a neighbourhood watch complies with the standards referred to in regulation 4, an organisation listed on the database complies with the requirements of regulation 8(2) or a security service provider registered on the database complies with the requirements of regulation 12(2)*(c)* to *(f)*.

(2) When conducting an inspection, the designated employee may—

(a) request that any record, document or item be produced to assist in the inspection;

(b) make copies of or take extracts from any document produced by virtue of paragraph *(a)* that is related to the inspection;

(c) on providing a receipt, remove a record, document or other item that is related to the inspection.

(3) No person may interfere with a designated employee who is conducting an inspection in terms of these regulations.

(4) If any record, document, item or other information or access that is necessary for the consideration of an application is refused by the applicant, the Provincial Minister or Head of the Department, as the case may be, may refuse to consider or approve the application.

(5) The designated employee must, on request, produce identification showing that he or she is designated to conduct the inspection.

(6) An inspection under subregulation (1) must take place at a reasonable time and after reasonable notice has been given to the applicant.

(7) If a neighbourhood watch fails to comply with the standards referred to in regulation 4 or to report as contemplated in regulation 7, the Provincial Minister may act in terms of section 6(12) and (13) of the Act.

(8) If an organisation listed on the database fails to comply with the requirements of regulation 8(2) or 11, or a security service provider registered on the database fails to comply with the requirements of regulation 12(2)*(c)* to *(f)* or 14, the Head of the Department may by written notice direct the organisation or security service provider to comply with the requirements within the period mentioned in the notice.

(9) If the organisation or security service provider fails to give effect to the notice within the period mentioned therein, the Head of the Department may remove the listing of that organisation or the registration of that security service provider from the database.

Savings and transitional provision

17. (1) An organisation or association contemplated in section 6(1) of the Act that had immediately before the commencement of this Act received funding, resources or training from the Department or provided reports to the Department may, within six months of the date of the commencement of this regulation, apply for accreditation in terms of regulation 3.

(2) If an application for accreditation is submitted to the Provincial Minister before the end of the period provided for in subregulation (1), the organisation or association must be issued with a certificate of application and is regarded as a neighbourhood watch until the application is decided.

(3) A funding or other agreement entered into before the commencement of section 6 of the Act is not affected by a refusal of an application contemplated in subregulation (2) or if no such application is submitted.

(4) The Provincial Minister may issue a certificate of application to an applicant who applies in terms of regulation 3 for accreditation and that does not comply with the requirements for accreditation.

(5) An applicant issued with a certificate of application in the circumstances contemplated in subregulation (4) is regarded as a neighbourhood watch until the applicant submits the confirmation contemplated in regulation 3 in respect of compliance with the requirements for accreditation and the application is decided.

(6) An applicant contemplated in subregulation (5) must submit the confirmation of compliance with the requirements for accreditation within the period determined by the Provincial Minister, failing which the certificate of application lapses and the application must be refused.

CHAPTER 7
REPORTING BY POLICE SERVICE

Reporting by Provincial Commissioner

18. (1) The Provincial Commissioner must report to the Provincial Minister as contemplated in section 19(1)*(a)* and *(b)* of the Act in respect of the following periods within 30 days after the end of each period:

(a) 1 April to 30 June;

(b) 1 July to 30 September;

(c) 1 October to 31 December; and

(d) 1 January to 31 March.

(2) When the Provincial Commissioner reports on the matters contemplated in section 19(1)*(a)*(vi) of the Act, he or she must report on the number and nature of the crimes reported to each police station of the police service in the form DOCS8 in Annexure H.

(3) The Provincial Commissioner may also submit the form DOCS8 in Annexure H electronically or in a computer-generated form that corresponds substantially to Annexure H.

(4) Form DOCS8 accords substantially with the format of the annual report by the police service on crime statistics and if there is an amendment to the format of the annual report, form DOCS8 is deemed to be amended accordingly.

(5) When the Provincial Commissioner reports on the matters contemplated in section 19(1)*(a)*(vii) of the Act, reporting on the firing of weapons during training, exercises and ballistic investigations is not required.

Reporting by executive head of municipal police service

19. (1) The executive head of a municipal police service must report to the Provincial Minister as contemplated in section 21(1)*(a)* and *(b)* of the Act in respect of the following periods within 30 days after the end of each period:

(a) 1 April to 30 June;

(b) 1 July to 30 September;

(c) 1 October to 31 December; and

(d) 1 January to 31 March.

(2) When the executive head of a municipal police service reports on the matters contemplated in section 19(1)*(a)*(vi) of the Act, read with the necessary changes, he or she must report on the number of arrests and the nature of the crimes in respect of which the arrests were made in the form DOCS9 in Annexure I.

(3) When the executive head of a municipal police service reports on the matters contemplated in section 19(1)*(a)*(vii), reporting on the firing of weapons during training and exercises is not required.

Short title

20. These regulations are called the Western Cape Community Safety Regulations, 2016, and come into operation on 1 October 2016.

ANNEXURE A

DOCS1

APPLICATION FORM FOR ACCREDITATION AS NEIGHBOURHOUD WATCH

(Section 6(1) of the Western Cape Community Safety Act, 2013, and regulation 3)

DEPARTMENT OF COMMUNITY SAFETY

Address of Department *(To be completed by an official)*	
Reference number *(To be completed by an official)*	
Complete this form by using BLOCK letters and by ticking the appropriate boxes.	

1. PARTICULARS OF APPLICANT

1.1 Name of applicant: _____

1.2 Street address: _____

_____ Postal code: _____

1.3 Suburb: _____

1.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

1.5 Tel.: _____

1.6 Fax: _____

1.7 Cell.: _____

1.8 E-mail: _____

2. PARTICULARS OF COORDINATOR

2.1 First name(s): _____

2.2 Surname:

2.3 Identification number or passport number: _____

2.4 Street address: _____

_____Postal code: _____

2.5 Suburb: _____

2.6 Postal address *(if different from street address)*:_____

_____ Postal code: _____

2.7 Tel.: _____

2.8 Fax: _____

2.9 Cell.: _____

2.10 E-mail: _____

3. DESCRIPTION OF AREA

3.1 Suburb: _____

3.2 Street names forming boundaries of area: _____

_____

_____

3.3 Other description *(if applicable)*: _____

_____

_____

4. NUMBER OF MEMBERS

_____

5. PARTICULARS OF POLICE STATION FOR AREA

5.1 Name: _____

5.2 Street address: _____

_____ Postal code: _____

5.3 Suburb: _____

5.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

5.5 Tel.: _____

5.6 Fax: _____

5.7 Cell.: _____

5.8 E-mail: _____

6. PARTICULARS OF COMMUNITY POLICE FORUM FOR AREA

6.1 Name: _____

6.2 Street address: _____

_____ Postal code: _____

6.3 Suburb: _____

6.4 Postal address *(if different from street address)*:

_____ Postal code: _____

6.5 Tel.: _____

6.6 Fax: _____

6.7 Cell.: _____

6.8 E-mail: _____

7. COMPLIANCE WITH STANDARDS

7.1 Does the applicant have the purpose of safeguarding its members, their immovable and other property against crime and other safety concerns in the area?

Yes	
No	

If yes, describe or attach a founding document or other confirmation: _____

_____

_____

7.2 Does the applicant operate not for gain?

Yes	
No	

If yes, describe or attach a founding document or other confirmation: _____

_____

_____

7.3 Does the applicant promote any political party?

Yes	
No	

Describe or attach a founding document or other confirmation: _____

_____

_____

7.4 Are members of the applicant identifiable during its operations?

Yes	
No	

If yes, describe how the members can be identified:

_____

_____

7.5 Are vehicles of the applicant identifiable during patrols?

Yes	
No	

If yes, describe how it can be identified:

_____

_____

_____

7.6 Are the patrol activities of the applicant recorded?

Yes	
No	

If yes, provide the following:

7.6.1 Particulars of the person appointed to record the patrol activities:

First names(s): _____

Surname: _____

E-mail: _____

Tel.: _____

Cell.: _____

7.6.2 Describe the process or system used for the recording of the patrol activities:

_____

_____

_____

7.6.3 Is the record of the patrol activities available for access?

Yes	
No	

If yes, describe how it can be accessed: _____

_____

7.7 Describe the funding model of the applicant: _____

_____

_____

7.8 Describe the methods used by the applicant to communicate with its members and the community concerned: _____

_____

_____

_____

7.9 Does the applicant cooperate with the community police forum in matters of mutual interest?

Yes	
No	

If yes, describe how the applicant cooperates: _____

_____

_____

If no, provide reasons the applicant is not cooperating: _____

_____

_____

_____

7.10 Description or example of how applicant cooperates with the police for the area:

_____

_____

_____

7.11 Provide banking details of applicant:

Name of account holder: _____

Bank: _____

Branch number: _____

Account number: _____

8. ATTACHMENTS AND SUPPORTING INFORMATION *(tick the appropriate box against each item and attach copies certified by a commissioner of oaths)*

8.1 Copy of a resolution or other confirmation that the person making the application is authorised to act on behalf of the applicant

Yes	
No	
NA	

8.2 Copy of confirmation of registration as non-profit organisation or other confirmation that the applicant operates not for gain

Yes	
No	
NA	

8.3 Copy of correspondence with community police forum confirming cooperation

Yes	
No	
NA	

8.4 Copy of correspondence with police confirming cooperation

Yes	
No	

8.5 Copy of founding document of the applicant

Yes	
No	

8.6 Copy of extract of record of activities

Yes	
No	

8.7 Example of logos

Yes	
No	
NA	

8.8 Copy of accounting statements for the preceding 12 months or, if the applicant has been in existence for a shorter period, statements for the period that the applicant has been in existence

Yes	
No	

8.9 Map of area

Yes	
No	
NA	

8.10 Other *(specify)*:

Yes	
No	
NA	

_____

_____

I, the undersigned *(insert full name)*, _____,

duly authorised by *(insert reference to minute/resolution)* _____,

certify that the information furnished in this application form is true and correct.

I accept that if information supplied in this application is found to be false the application will be rejected.

Signature: _____

Date: _____

Full name of signatory: _____

FOR OFFICIAL USE:

Date application received: _____

Received by: _____

Name of official dealing with the application: _____

Date application approved/declined: _____

ANNEXURE B

DOCS2

NEIGHBOURHOOD WATCH APPLICATION FORM
FOR FUNDING OR RESOURCES
(Section 6(8) of the Western Cape Community Safety Act, 2013 (the Act), and regulation 6(1))

DEPARTMENT OF COMMUNITY SAFETY

Address of Department *(To be completed by an official)*	
Reference number *(To be completed by an official)*	
Complete this form by using BLOCK letters and by ticking the appropriate boxes.	

PART A: APPLICATION FOR FUNDING OR RESOURCES

1. PARTICULARS OF APPLICANT

1.1 Name of applicant *(neighbourhood watch)*: _____

_____

1.2 Street address: _____

_____ Postal code: _____

1.3 Suburb: _____

1.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

1.5 Tel.: _____

1.6 Fax: _____

1.7 Cell.: _____

1.8 E-mail: _____

2. PARTICULARS OF CONTACT PERSON

2.1 First name(s): _____

2.2 Surname: _____

2.3 Identification number or passport number:_____

2.4 Street address: _____

_____ Postal code: _____

2.5 Suburb: _____

2.6 Postal address *(if different from street address)*: _____

_____ Postal code: _____

2.7 Tel.: _____

2.8 Fax: _____

2.9 Cell.: _____

2.10 E-mail: _____

3. APPLICANT'S INVOLVEMENT IN VARIOUS FIELDS

3.1 Does the applicant promote professional policing?

Yes	
No	

If yes, describe how: _____

_____

_____

3.2 Is the applicant involved in supporting victims of crime?

Yes	
No	

If yes, describe how: _____

_____

_____

3.3 Is the applicant involved in crime prevention?

Yes	
No	

If yes, describe how: _____

_____

_____

3.4 Does the applicant report unsafe public places or other safety concerns to the relevant authorities?

Yes	
No	

If yes, describe an incident and indicate who it was reported to:

_____

_____

_____

3.5 Does the applicant build partnerships with other organisations involved in the fields referred to in paragraphs 3.1 to 3.4?

Yes	
No	

If yes, describe how: _____

_____

_____

4. PARTICULARS OF THE PURPOSE OR ACTIVITIES FOR WHICH FUNDING OR RESOURCES ARE REQUIRED

4.1 Describe the purpose or activities for which the funding or resources are required:

_____

_____

_____

4.2 Has the applicant consulted the community police forum regarding the purpose or activities?

Yes	
No	

If no, provide reasons: _____

_____

5. PARTICULARS OF FUNDING OR RESOURCES REQUIRED

Provide the particulars of the funding or describe the resources needed:

_____

_____

_____

_____

6. ATTACHMENTS AND SUPPORTING INFORMATION *(tick the appropriate box against each item and attach copies certified by a commissioner of oaths)*

6.1 Copy of accreditation certificate issued to the applicant in terms of section 6(6)*(a)*(ii) of the Act

Yes	
No	
NA	

6.2 Copy of certificate of application issued to the applicant in terms of regulation 17(4)

Yes	
No	
NA	

6.3 A resolution or other proof that the person making the application is authorised to act on behalf of the applicant

Yes	
No	
NA	

6.4 Copy of an extract of the record of the applicant's activities in policing, supporting victims of crime, prevention of crime, community safety or reporting unsafe public places or other safety concerns to the relevant authorities

Yes	
No	
NA	

6.5 Copy of correspondence with the community police forum or other organisation confirming the applicant's involvement in policing, supporting victims of crime, prevention of crime, community safety, reporting unsafe public places or other safety concerns to the relevant authorities or building partnerships with other organisations involved in these fields

Yes	
No	
NA	

6.6 Copy of correspondence with the police service regarding policing, supporting victims of crime, prevention of crime, community safety or reporting unsafe public places or other safety concerns

Yes	
No	
NA	

6.7 Copy of minutes of meetings of the applicant confirming involvement in policing, supporting victims of crime, prevention of crime, community safety, reporting unsafe public places or other safety concerns to the relevant authorities or building partnerships with other organisations involved in these fields

Yes	
No	
NA	

6.8 Copy of the founding document, memorandum of agreement or any other document confirming the involvement of the applicant in the matters referred to in paragraph 6.7

Yes	
No	
NA	

6.9 Other *(specify)*:

Yes	
No	
NA	

_____

_____

_____

PART B: CONFIRMATION OF BANKING DETAILS

REQUEST FOR BANKING DETAILS
(Section 6(8) of the Act and regulation 6(3)*(g)*)

System user only
BAS ref. no.: _____
Captured by: _____
Date captured: _____
Authorised by: _____
Date authorised: _____

DEPARTMENT: **COMMUNITY SAFETY**

OFFICE: **FINANCIAL MANAGEMENT**

Banking details

DETAILS OF APPLICANT:

Name: _____

Address: _____

_____

E-mail address: _____

Contact person: _____ **Tel. no.:** _____

I/We, _____, hereby request and authorise you to pay any amounts which accrue to the applicant to the credit of this account with the mentioned bank.

I/We understand that the credit transfers hereby authorised will be processed by computer through a system known as the "ACB ELECTRONIC BANK TRANSFER SERVICE", and I/we also understand that no additional advice of payment will be provided by my/our bank, but details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements).

I/We understand that a payment advice will be supplied by the Department in the normal way, and that it will indicate the date on which funds will be available in my/our account. This authority may be cancelled by me/us by giving thirty days' notice by prepaid registered post.

Authorised signature	**Initials and surname**	**Date: dd/mm/ccyy**

Name of bank: _____

Name of branch: _____

Branch code: _____

Account number: _____

Type of account:

	Current account		**Transmission account**
	Savings account		**Other** *(specify)*

Date stamp of bank
(Bank account particulars certified as correct)

FOR OFFICE USE ONLY
APPROVED BY HEAD OFFICE
Surname & Initials:
Signature:
Salary level:
Persal no.:
Delegation:
Date:

I, the undersigned *(insert full name)*,_____,
duly authorised by *(insert reference to minute/resolution)* _____,
certify that the information furnished in this application form is true and correct.
I accept that if information supplied in this application is found to be false the application will be rejected.

Signature: _____

Date: _____

Full name of signatory: _____

FOR OFFICIAL USE:

Date application received: _____

Received by:_____

Name of official dealing with application: _____

Date application approved/declined: _____

ANNEXURE C
DOCS3

NEIGHBOURHOOD WATCH APPLICATION FORM
FOR TRAINING OF MEMBERS
(Section 6(8) of the Western Cape Community Safety Act, 2013 (the Act), and regulation 6(5))

DEPARTMENT OF COMMUNITY SAFETY

Address of Department *(To be completed by an official)*	
Reference number *(To be completed by an official)*	
Complete this form by using BLOCK letters and by ticking the appropriate boxes.	

1. PARTICULARS OF APPLICANT

1.1 Name of applicant: _____

1.2 Street address: _____

_____ Postal code: _____

1.3 Suburb: _____

1.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

1.5 Tel.: _____

1.6 Fax: _____

1.7 Cell.: _____

1.8 E-mail: _____

2. PARTICULARS OF CONTACT PERSON:

2.1 First name(s): _____

2.2 Surname: _____

2.3 Identification number or passport number: _____

2.4 Street address: _____

_____ Postal code: _____

2.5 Suburb: _____

2.6 Postal address *(if different from street address)*:_____

_____ Postal code: _____

2.7 Tel.: _____

2.8 Fax: _____

2.9 Cell.: _____

2.10 E-mail: _____

3. PARTICULARS OF TRAINING

3.1 Indicate number of members of the applicant who require training: _____

3.2 Provide the names of the members of the applicant who require training, a description of the training required and previous training received *(in table on following page, attach more pages, if necessary)*:

Full names of members	Description of training required	Previous training received relating to: reporting requirements in terms of the Act, field of policing, support of victims of crime, crime prevention or community safety

4. ATTACHMENTS AND SUPPORTING INFORMATION *(tick the appropriate box against each item and attach copies certified by a commissioner of oaths)*

4.1 Copy of the accreditation certificate issued to the applicant in terms of section 6(6)*(a)*(ii) of the Act

Yes	
No	
NA	

4.2 Copy of certificate of application issued to the applicant in terms of regulation 17(2) or (4)

Yes	
No	
NA	

4.3 Copy of the resolution or other confirmation that the person making the application is authorised to act on behalf of the applicant

Yes	
No	
NA	

4.4 Other *(specify)*:

Yes	
No	
NA	

_____

_____

_____

I, the undersigned *(insert full name)*, _____, duly authorised by *(insert reference to minute/resolution)* _____, certify that the information furnished in this application form is true and correct.

I accept that if information supplied in this application is found to be false, the application will be rejected.

Signature: _____ Date: _____

Full name of signatory: _____

FOR OFFICIAL USE:

Date application received: _____

Received by: _____

Name of official dealing with the application: _____

Date application approved/declined: _____

ANNEXURE D
DOCS4

COMMUNITY ORGANISATION APPLICATION FORM
TO BE LISTED ON DATABASE
(Section 7(1)(a) of the Western Cape Community Safety Act, 2013, and regulation 8(1))

DEPARTMENT OF COMMUNITY SAFETY

Address of Department *(To be completed by an official)*	
Reference number *(To be completed by an official)*	
Complete this form by using BLOCK letters and by ticking the appropriate boxes.	

1. PARTICULARS OF APPLICANT

1.1 Name of applicant: _____

1.2 Street address: _____

_____ Postal code: _____

1.3 Suburb: _____

1.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

1.5 Tel.: _____

1.6 Fax: _____

1.7 Cell.: _____

1.8 E-mail: _____

2. PARTICULARS OF MANAGEMENT OF APPLICANT *(attach more pages, if necessary)*

Full name of person	Position in organisation	Telephone/Cell number	E-mail address

3. DESCRIPTION OF AREA

3.1 Countries: _____

_____

3.2 Provinces *(if operating only in part of a country)*: _____

_____

_____

3.3 Towns *(if operating only in part of the province)*: _____

_____

_____

3.4 Suburbs *(if operating only in part of a town)*: _____

_____

_____

3.5 Street names forming boundaries of area *(if operating only in a suburb)*: _____

_____

_____

3.6 Other description *(if applicable)*: _____

_____

4. PARTICULARS OF POLICE STATION FOR AREA

4.1 Name: _____

4.2 Street address: _____

_____ Postal code: _____

4.3 Suburb: _____

4.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

4.5 Tel.: _____

4.6 Fax: _____

4.7 Cell.: _____

4.8 E-mail: _____

5. PARTICULARS OF COMMUNITY POLICE FORUM FOR AREA

5.1 Name: _____

5.2 Street address: _____

_____ Postal code: _____

5.3 Suburb: _____

5.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

5.5 Tel.: _____

5.6 Fax: _____

5.7 Cell.: _____

5.8 E-mail: _____

6. APPLICANT'S INVOLVEMENT IN VARIOUS FIELDS AND OTHER CONSIDERATIONS

6.1 Does the applicant promote professional policing?

Yes	
No	

If yes, describe how: _____

_____

_____

6.2 Is the applicant involved in supporting victims of crime?

Yes	
No	

If yes, describe how: _____

_____

_____

6.3 Is the applicant involved in crime prevention?

Yes	
No	

If yes, describe how: _____

_____

_____

6.4 Is the applicant involved in community safety?

Yes	
No	

If yes, describe how: _____

_____

_____

6.5 Does the applicant report unsafe public places or other safety concerns to the relevant authorities?

Yes	
No	

If yes, describe an incident and indicate who it was reported to: _____

_____

_____

_____

6.6 Does the applicant build partnerships with other organisations involved in the fields referred to in paragraphs 6.1 to 6.5?

Yes	
No	

If yes, describe how: _____

_____

_____

7. PARTICULARS OF ACTIVITIES

7.1 Is the applicant cooperating with the community police forum for the area with regard to the activities of the applicant?

Yes	
No	

If yes, describe the activities and cooperation with the community police forum for the area: _____

_____

_____

If no, provide reasons why the applicant does not cooperate with the community police forum: _____

_____

_____

7.2 Ability to provide information on safety concerns and alleged crime incidents:

Does the applicant record information on safety concerns and alleged crime incidents?

Yes	
No	
NA	

If yes, describe how the information is recorded and how often the information is updated:

_____

_____

_____

8. OTHER INFORMATION

8.1 Is the applicant registered in terms of any other legislation?

Yes	
No	
NA	

If yes, attach particulars and confirmation of registration:

_____

_____

_____

9. ATTACHMENTS AND SUPPORTING INFORMATION *(tick the appropriate box against each item and attach copies certified by commissioner of oaths)*

9.1 Copy of the resolution or other confirmation that the person making the application is authorised to act on behalf of the applicant

Yes	
No	
NA	

9.2 Copy of confirmation of registration in terms of other legislation

Yes	
No	
NA	

9.3 Declaration by a duly authorised member of the management of the applicant to confirm that the applicant does not promote the activities of any political party

Yes	

9.4 Copy of correspondence with the community police forum for the area confirming cooperation with the community police forum

Yes	
No	
NA	

9.5 Copy of an extract of the record of information on safety concerns and crime incidents kept by the applicant

Yes	
No	
NA	

9.6 Copy of correspondence with the community police forum or other organisation confirming the applicant's involvement in policing, supporting victims of crime, prevention of crime, community safety or reporting unsafe public places or other safety concerns to the relevant authorities

Yes	
No	
NA	

9.7 Copy of correspondence with the police service regarding policing, supporting victims of crime, prevention of crime, community safety or reporting unsafe public places or other safety concerns

Yes	
No	
NA	

9.8 Copy of minutes of meetings of the applicant confirming the applicant's involvement in policing, supporting victims of crime, prevention of crime, community safety or reporting unsafe public places or other safety concerns to the relevant authorities

Yes	
No	
NA	

9.9 Copy of the founding document, memorandum of agreement or any other document of the applicant confirming the involvement of the applicant in the matters referred to in paragraph 9.8

Yes	
No	
NA	

9.10 Map of area

Yes	
No	
NA	

9.11 Other *(specify)*:

Yes	
No	
NA	

_____

_____

_____

I, the undersigned *(insert full name)*, _____, duly authorised by *(insert reference to minute/resolution)* _____, certify that the information furnished in this application form is true and correct.
I accept that if information supplied in this application is found to be false the application will be rejected.

Signature: _____

Date: _____

Full name of signatory: _____

OFFICIAL USE:

Date application received: _____

Received by: _____

Name of official dealing with the application: _____

Date application approved/declined:_____

ANNEXURE E

DOCS5

APPLICATION FORM FOR SUPPORT, INFORMATION OR RESOURCES FOR COMMUNITY ORGANISATION LISTED ON DATABASE

(Section 7(1)(b) of the Western Cape Community Safety Act, 2013, and regulation 10)

DEPARTMENT OF COMMUNITY SAFETY

Address of Department *(To be completed by an official)*	
Reference number *(To be completed by an official)*	
Complete this form by using BLOCK letters and by ticking the appropriate boxes.	

1. PARTICULARS OF APPLICANT

1.1 Name of applicant: _____

1.2 Street address: _____

_____ Postal code: _____

1.3 Suburb: _____

1.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

1.5 Tel.: _____

1.6 Fax: _____

1.7 Cell.: _____

1.8 E-mail: _____

2. PARTICULARS OF CONTACT PERSON

2.1 First name(s): _____

2.2 Surname: _____

2.3 Identification number or passport number: _____

2.4 Street address: _____

_____ Postal code: _____

2.5 Suburb: _____

2.6 Postal address *(if different from street address)*: _____

_____ Postal code: _____

2.7 Tel.: _____

2.8 Fax: _____

2.9 Cell.: _____

2.10 E-mail: _____

3. OPERATION NOT FOR GAIN (ONLY APPLICABLE TO APPLICATION FOR SUPPORT OR RESOURCES)

Does the applicant operate not for gain?

Yes	
No	

If yes, attach a founding document or other confirmation.

4. PARTICULARS OF PURPOSE OR ACTIVITIES FOR WHICH SUPPORT, INFORMATION OR RESOURCES ARE REQUIRED

4.1 Describe the purpose or activities for which the support, information or resources are required: _____

_____

_____

4.2 Describe why the support, information or resources are required: _____

_____

_____

5. PARTICULARS OF SUPPORT, INFORMATION OR RESOURCES REQUIRED

5.1 Describe the support, information or resources required: _____

_____

_____

_____

_____

6. ATTACHMENTS AND SUPPORTING INFORMATION *(tick boxes against each item and attach copies certified by a commissioner of oaths)*

6.1 Copy of the certificate of listing issued to the applicant in terms of regulation 8(6)

Yes	
No	

6.2 Copy of the resolution or other confirmation that the person making the application is authorised to act on behalf of the applicant

Yes	
No	

6.3 Copy of registration as non-profit organisation or other confirmation that the applicant operates not for gain

Yes	
No	
NA	

6.4 Other *(specify)*:

Yes	
No	
NA	

I, the undersigned *(insert full name)*, _____, duly authorised by *(insert reference to minute/resolution)* _____, certify that the information furnished in this application form is true and correct.

I accept that if information supplied in this application is found to be false the application will be rejected.

Signature: _____

Date: _____

Full name of signatory: _____

FOR OFFICIAL USE:

Date application received: _____

Received by: _____

Name of official dealing with the application: _____

Date application approved/declined: _____

ANNEXURE F

DOCS6

APPLICATION FORM FOR TRAINING OF MEMBERS OF COMMUNITY ORGANISATION LISTED ON DATABASE

(Section 7(1)(b) of the Western Cape Community Safety Act, 2013, and regulation 10(4))

DEPARTMENT OF COMMUNITY SAFETY

Address of Department *(To be completed by an official)*	
Reference number *(To be completed by an official)*	
Complete this form by using BLOCK letters and by ticking the appropriate boxes.	

1. PARTICULARS OF APPLICANT

1.1 Name of applicant: _____

1.2 Street address: _____

_____ Postal code: _____

1.3 Suburb: _____

1.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

1.5 Tel.: _____

1.6 Fax: _____

1.7 Cell.: _____

1.8 E-mail:_____

2. PARTICULARS OF CONTACT PERSON

2.1 First name(s): _____

2.2 Surname: _____

2.3 Identification number or passport number: _____

2.4 Street address: _____

_____ Postal code: _____

2.5 Suburb: _____

2.6 Postal address *(if different from street address)*: _____

_____ Postal code: _____

2.7 Tel.: _____

2.8 Fax: _____

2.9 Cell.: _____

2.10 E-mail: _____

3. PARTICULARS OF TRAINING

3.1 Indicate number of members of the applicant who require training: _____

3.2 Provide the names of the members of the applicant who require training, a description of the training required and previous training received *(attach more pages if necessary)*:

Full names of members	**Description of training required**	**Previous training received relating to: reporting requirements of the Act, field of policing, support of victims of crime, crime prevention or community safety**

4. ATTACHMENTS AND SUPPORTING INFORMATION *(tick the appropriate box against each item and supply copies certified by commissioner of oaths)*

4.1 Copy of the certificate of listing issued to the applicant in terms of regulation 8(6)

Yes	

4.2 Copy of the resolution or other confirmation that the person making the application is authorised to act on behalf of the applicant

Yes	
No	
NA	

4.3 Other *(specify)*

Yes	
No	
NA	

_____

_____

_____

I, the undersigned *(insert full name)*, _____, duly authorised by *(insert reference to minute/resolution)* _____, certify that the information furnished in this application form is true and correct.

I accept that if information supplied in this application is found to be false the application will be rejected.

Signature: _____

Date: _____

Full name of signatory: _____

FOR OFFICIAL USE:

Date application received: _____

Received by: _____

Name of official dealing with the application: _____

Date application approved/declined _____

ANNEXURE G
DOCS7

SECURITY SERVICE PROVIDER APPLICATION FORM
FOR REGISTRATION ON DATABASE
(Section 8(6) of the Western Cape Community Safety Act, 2013, and regulation 12(1))

DEPARTMENT OF COMMUNITY SAFETY

Reference number *(To be completed by an official)*	
Complete this form by using BLOCK letters and by ticking the appropriate boxes.	

1. PARTICULARS OF APPLICANT

1.1 Name of applicant: _____

1.2 Street address: _____

_____ Postal code: _____

1.3 Suburb: _____

1.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

1.5 Tel.: _____

1.6 Fax: _____

1.7 Cell.: _____

1.8 E-mail: _____

2. PARTICULARS OF MANAGEMENT OF APPLICANT *(attach more pages, if necessary)*:

Full name of person	Position in security service provider	Telephone/Cell number	E-mail address

3. NUMBER OF SECURITY OFFICERS IN SERVICE OF THE APPLICANT:

_____

4. DATE OF ESTABLISHMENT OF APPLICANT:

_____

5. IS APPLICANT REGISTERED AS REQUIRED BY SECTION 20(1)*(a)* OF THE PRIVATE SECURITY INDUSTRY REGULATION ACT, 2001?

Yes	
No	

6. DESCRIPTION OF AREA

6.1 Countries: _____

_____

6.2 Provinces *(if operating only in part of a country)*: _____

_____

6.3 Towns *(if operating only in part of a province)*:

_____

_____

_____

6.4 Suburbs *(if operating only in part of a town)*: _____

_____

_____

_____

6.5 Street names forming boundaries of area *(if operating only in a suburb)*: _____

_____

_____

_____

6.6 Other description *(if applicable)*: _____

_____

_____

7. PARTICULARS OF POLICE STATION FOR AREA

7.1 Name: _____

7.2 Street address: _____

_____ Postal code: _____

7.3 Suburb: _____

7.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

7.5 Tel.: _____

7.6 Fax: _____

7.7 Cell.: _____

7.8 E-mail: _____

8. PARTICULARS OF COMMUNITY POLICE FORUM FOR AREA

8.1 Name: _____

8.2 Street address: _____

_____ Postal code: _____

8.3 Suburb: _____

8.4 Postal address *(if different from street address)*: _____

_____ Postal code: _____

8.5 Tel.: _____

8.6 Fax: _____

8.7 Cell.: _____

8.8 E-mail: _____

9. COOPERATION WITH POLICE AND OTHER ORGANISATIONS

9.1 Does the security service provider cooperate with the police service for the area?

Yes	
No	

If yes, describe how: _____

_____

_____

If no, provide reasons why the security service provider is not cooperating:

_____

_____

_____

9.2 Does the security service provider cooperate with the community police forums for the area?

Yes	
No	

If yes, describe how: _____

_____

_____

If no, provide reasons why the security service provider is not cooperating:

_____

_____

_____

9.3 Does the security service provider cooperate with the neighbourhood watches for the area?

Yes	
No	

If yes, describe how: _____

_____

_____

If no, provide reasons why the security service provider is not cooperating:

_____

_____

_____

10. ABILITY TO PROVIDE INFORMATION ON SAFETY CONCERNS AND CRIME INCIDENTS

Does the security service provider record information on safety concerns and crime incidents in the area that is accurate and up to date?

Yes	
No	

If yes, describe how the information is recorded and how often the information is updated: _____

_____

_____

_____

_____

11. ATTACHMENTS AND SUPPORTING INFORMATION *(tick the appropriate boxes and attach copies certified by commissioner of oaths)*

11.1 Copy of the resolution or other confirmation that the person making the application is authorised to act on behalf of the security service provider

Yes	

11.2 Declaration by a duly authorised member of the management of the applicant to confirm that the applicant does not promote the activities of any political party

Yes	

11.3 Copy of correspondence with the community police forums in the area confirming cooperation

Yes	
No	
NA	

11.4 Copy of correspondence with the police service confirming cooperation

Yes	
No	
NA	

11.5 Copy of correspondence with the neighbourhood watches in the area confirming cooperation

Yes	
No	
NA	

11.6 Copy of certificate of registration of the security service provider in terms of the Private Security Industry Regulation Act, 2001

Yes	
No	
NA	

11.7 Copy of an extract of the record of information on safety concerns or crime incidents

Yes	
No	
NA	

11.8 Map of area

Yes	
No	
NA	

11.9 Other *(specify)*:

Yes	
No	
NA	

_____

_____

_____

I, the undersigned *(insert full name)*, _____, duly authorised by *(insert reference to minute/resolution)* _____, certify that the information furnished in this application form is true and correct.

I accept that if information supplied in this application is found to be false the application will be rejected.

Signature: _____

Date: _____

Full name of signatory: _____

FOR OFFICIAL USE:

Date application received: _____

Received by: _____

Name of official dealing with the application: _____

Date application approved/declined: _____

ANNEXURE H
DOCS8

REPORT BY PROVINCIAL COMMISSIONER
(Section 19 of the Western Cape Community Safety Act, 2013, and regulation 18(2))
DEPARTMENT OF COMMUNITY SAFETY

Complete this form by using BLOCK letters and by ticking the appropriate boxes.

Report by the Provincial Commissioner for the period *(tick the appropriate box and insert year)*:

Period		Year
1 April to 30 June		
1 July to 30 September		
1 October to 31 December		
1 January to 31 March		

CRIME STATISTICS FOR WESTERN CAPE
(To be completed for each police station in the Western Cape)

NAME OF POLICE STATION: _____

_____

NATURE OF CRIME: CONTACT CRIME (CRIME AGAINST THE PERSON)	NUMBER REPORTED TO POLICE
Murder	
Sexual crimes	
Attempted murder	
Assault with the intent to inflict grievous bodily harm	
Common assault	
Common robbery	
Robbery with aggravating circumstances	

CONTACT RELATED CRIME	NUMBER REPORTED TO POLICE
Arson	
Malicious damage to property	
PROPERTY RELATED CRIMES	**NUMBER REPORTED TO POLICE**
Burglary at non-residential premises	
Burglary at residential premises	
Theft of motor vehicle and motorcycle	
Stock-theft	
CRIMES DEPENDENT ON POLICE ACTION FOR DETECTION	**NUMBER REPORTED TO POLICE**
Illegal possession of firearms and ammunition	
Drug-related crimes	
Driving under the influence of alcohol or drugs	
OTHER SERIOUS CRIMES	**NUMBER REPORTED TO POLICE**
All theft not mentioned elsewhere	
Commercial crime	
Shoplifting	
SUBCATEGORIES FORMING PART OF AGGRAVATED ROBBERY	**NUMBER REPORTED TO POLICE**
Car hijacking or truck hijacking	
Robbery at residential premises	
Robbery at non-residential premises	
OTHER CRIME CATEGORIES	**NUMBER REPORTED TO POLICE**
Culpable homicide	
Public violence	
Crime injury	
Neglect and ill-treatment of children	
Kidnapping	

I, *(insert full name)*, _____, the undersigned, confirm that the information furnished in this form is true and correct.

Signature: _____

Date: _____

Full name of signatory:_____

FOR OFFICIAL USE:

Date report received: _____

Received by: _____

Name of official dealing with the report: _____

ANNEXURE I

DOCS9

REPORT BY EXECUTIVE HEAD OF MUNICIPAL POLICE SERVICE

(Section 21(1) of the Western Cape Community Safety Act, 2013, and regulation 19(2))

DEPARTMENT OF COMMUNITY SAFETY

Complete this form by using BLOCK letters and by ticking the appropriate boxes.

Report by the Executive Head of the Municipal Police Service of *(insert name of municipality)* _____

for the period *(tick the appropriate box and insert the year)*:

Period		Year
1 April to 30 June		
1 July to 30 September		
1 October to 31 December		
1 January to 31 March		

NUMBER OF ARRESTS MADE BY MUNICIPAL POLICE SERVICE DURING THE ABOVEMENTIONED PERIOD: _____

PARTICULARS OF ARRESTS *(Attach more pages, if necessary)*				
Date of arrest	**Name of accused**	**Police station where held**	**CAS no.**	**Nature of crime**

PARTICULARS OF ARRESTS *(Attach more pages, if necessary)*				
Date of arrest	**Name of accused**	**Police station where held**	**CAS no.**	**Nature of crime**

I, the undersigned *(insert full name)*, _____,
certify that the information furnished in this form is true and correct.

Signature: _____

Date: _____

Full name of signatory: _____

FOR OFFICIAL USE:

Date report received: _____

Received by: _____

Name of official dealing with the report: _____

P.K. 347/2016 2 September 2016

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID:
REGULASIES OP GEMEENSKAPSVEILIGHEID, 2016

Die Provinsiale Minister van Gemeenskapsveiligheid het kragtens artikel 31 van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (Wet 3 van 2013), die regulasies uiteengesit in die Bylae gemaak.

BYLAE

INDELING VAN REGULASIES

Regulasies

HOOFSTUK 1

UITLEG

1. Woordomskrywing

HOOFSTUK 2

MONITERING EN TOESIG VAN POLISIËRING EN EVALUERING VAN SIGBARE POLISIËRING

2. Magtiging van werknemers en ander persone om polisiëring te monitor en daaroor toesig te hou en sigbare polisiëring te evalueer

HOOFSTUK 3

AKKREDITERING EN ONDERSTEUNING VAN BUURTWAGTE

3. Akkreditering van buurtwagte
4. Standaarde vir aktiwiteite van buurtwagte
5. Hernuwing van akkreditasie van buurtwagte
6. Verskaffing van befondsing, hulpbronne en opleiding aan buurtwagte
7. Verslagdoening deur buurtwagte

HOOFSTUK 4

DATABASIS EN VENNOOTSKAPPE MET GEMEENSKAPSORGANISASIES

8. Aansoek om op databasis gelys te word
9. Hernuwing van lysting van gemeenskapsorganisasie op databasis
10. Verskaffing van ondersteuning, inligting of hulpbronne aan gemeenskapsorganisasies
11. Verslagdoening deur gemeenskapsorganisasies

HOOFSTUK 5

GEÏNTEGREERDE INLIGTINGSTELSEL

12. Geïntegreerde inligtingstelsel
13. Hernuwing van registrasie van sekuriteitsdiensverskaffer op databasis
14. Verslagdoening deur geregistreerde sekuriteitsdiensverskaffer

HOOFSTUK 6

ALGEMENE BEPALINGS

15. Indiening van elektroniese aansoekvorms
16. Roetine-inspeksies en voldoening aan vereistes
17. Voorbehoude en oorgangsbepaling

HOOFSTUK 7

VERSLAGDOENING DEUR POLISIEDIENS

18. Verslagdoening deur Provinsiale Kommissaris
19. Verslagdoening deur uitvoerende hoof van munisipale polisiediens
20. Kort titel

AANHANGSELS

Aanhangsel A: Aansoekvorm vir akkreditasie as buurtwag (DOCS1)

Aanhangsel B: Aansoekvorm vir buurtwag om befondsing of hulpbronne (DOCS2)

Aanhangsel C: Aansoekvorm vir buurtwag vir opleiding van lede (DOCS3)

Aanhangsel D: Aansoekvorm vir gemeenskapsorganisasie om op databasis gelys te word (DOCS4)

Aanhangsel E: Aansoekvorm vir ondersteuning, inligting of hulpbronne vir gemeenskapsorganisasie gelys op databasis (DOCS5)

Aanhangsel F: Aansoekvorm vir opleiding van lede van gemeenskapsorganisasie gelys op databasis (DOCS6)

Aanhangsel G: Aansoekvorm vir registrasie van sekuriteitsdiensverskaffer op databasis (DOCS7)

Aanhangsel H: Verslag deur Provinsiale Kommissaris (DOCS8)

Aanhangsel I: Verslag deur uitvoerende hoof van munisipale polisiediens (DOCS9)

HOOFSTUK 1

UITLEG

Woordomskrywing

1. In hierdie regulasies het 'n woord of uitdrukking waaraan 'n betekenis geheg is in die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (Wet 3 van 2013), dieselfde betekenis wat in daardie Wet daaraan geheg is en, tensy dit uit die samehang anders blyk, beteken—

"aansoeker" 'n organisasie of assosiasie wat aansoek doen—

(a) om akkreditasie as 'n buurtwag ingevolge regulasie 3;

(b) om gelys te word op die databasis ingevolge regulasie 8 of om op die databasis geregistreer te word ingevolge regulasie 12; of

(c) om ondersteuning, befondsing, inligting, opleiding of hulpbronne ingevolge regulasie 6 of 10;

"die Wet" die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (Wet 3 of 2013);

"gebied", met betrekking tot 'n aansoeker, buurtwag, organisasie gelys op die databasis of sekuriteitsdiensverskaffer, die geografiese gebied waarin die aansoeker, buurtwag, organisasie of sekuriteitsdiensverskaffer werksaam is;

"gemagtigde persoon" 'n persoon, behalwe 'n werknemer van die Departement, wat ingevolge artikel 4(2) van die Wet en regulasie 2(1) deur die Provinsiale Minister gemagtig is om enige van die funksies beoog in artikel 4(1)*(a)* tot *(c)* van die Wet te verrig;

"gemagtigde werknemer" 'n werknemer van die Departement wat ingevolge artikel 4(1) van die Wet en regulasie 2(1) deur die Provinsiale Minister gemagtig is om enige van die funksies beoog in artikel 4(1)*(a)* tot *(c)* van die Wet te verrig;

"gemeenskapspolisieforum" 'n gemeenskapspolisieforum of subforum wat ingestel is ingevolge artikel 19 van die Wet op die Suid-Afrikaanse Polisiediens, 1995 (Wet 68 van 1995), saamgelees met artikel 5 van die Wet;

"koördineerder" ook 'n bestuurder, voorsitter of ander ampsbekleër wat deur die lede van 'n buurtwag aangestel is om die aktiwiteite van die buurtwag te koördineer soos beoog in regulasie 4(2)*(i)*;

"patrollie", met betrekking tot 'n patrollie deur 'n buurtwag, enige aktiwiteit verrig in die gebied deur 'n lid of groep lede wat die buurtwag verteenwoordig en wat gemik is op die verhoging van veiligheid;

"provinsiale gemeenskapspolisieraad" 'n areagemeenskapspolisieraad of 'n provinsiale gemeenskapspolisieraad wat ingevolge onderskeidelik artikel 20 of 21 van die Wet op die Suid-Afrikaanse Polisiediens, 1995, saamgelees met artikel 5 van die Wet, ingestel is;

"vorm" ook 'n dokument wat in elektroniese formaat ingevolge hierdie regulasies ingedien is.

HOOFSTUK 2
MONITERING EN TOESIG VAN POLISIËRING EN EVALUERING VAN SIGBARE POLISIËRING

Magtiging van werknemers en ander persone om polisiëring te monitor en daaroor toesig te hou en sigbare polisiëring te evalueer

2. (1) Die Provinsiale Minister kan 'n werknemer van die Departement of enige ander persoon magtig om enige van die funksies beoog in artikel 4(1)*(a)* tot *(c)* te verrig indien—

(a) in die geval van 'n werknemer, die werknemer die personeelgeskiktheidstoets wat van toepassing is op staatsamptenare suksesvol deurgemaak het; en

(b) in die geval van 'n persoon wat nie 'n werknemer van die Departement is nie, die persoon 'n geskiktheidstoets soortgelyk aan die toets bedoel in paragraaf *(a)* deurgemaak het en 'n lid is van 'n gemeenskapspolisieforum of provinsiale gemeenskapspolisieraad.

(2) 'n Magtiging deur die Provinsiale Minister ingevolge artikel 4(1) of (2) van die Wet moet op skrif en onderteken deur die Provinsiale Minister wees en die volgende bevat:

(a) die volle naam en identiteitsnommer van die gemagtigde werknemer of persoon;

(b) in die geval van 'n gemagtigde werknemer, sy of haar personeelnommer;

(c) 'n onlangse foto van die gemagtigde werknemer of persoon; en

(d) die funksies beoog in artikel 4(1)*(a)* tot *(c)* van die Wet wat die gemagtigde werknemer of persoon kan verrig.

(3) 'n Gemagtigde werknemer of persoon moet wanneer hy of sy 'n funksie beoog in artikel 4(1)*(a)* tot *(c)* verrig, sy of haar skriftelike magtiging wat die besonderhede van die magtiging beoog in subregulasie (2)*(a)* tot *(d)* weergee of 'n identifikasiekaart aan enige persoon wys wat deur die uitoefening van die funksies van die gemagtigde werknemer of persoon geraak word en versoek om bevestiging van die magtiging te sien.

(4) 'n Geskil wat ingevolge artikel 4(4) van die Wet aan die Provinsiale Minister gerapporteer is, moet deur die Provinsiale Minister hanteer word ingevolge die beginsels van samewerkende regering en inter-regeringsbetrekkinge bedoel in artikel 24(1) van die Wet.

(5) Wanneer die gemagtigde werknemer of persoon sy of haar funksies ingevolge artikel 4(1)*(a)* van die Wet verrig, moet hy of sy behoorlik ag slaan op artikel 13(11) van die Wet op die Suid-Afrikaanse Polisiediens, 1995, met inbegrip van enige opdrag deur die polisie ingevolge artikel 13(11)*(b)* van daardie Wet.

(6) Die Provinsiale Minister kan 'n protokolooreenkoms aangaan met die polisiediens rakende die verrigting van die funksies beoog in artikel 4(1)*(a)* tot *(c)* van die Wet.

HOOFSTUK 3
AKKREDITERING EN ONDERSTEUNING VAN BUURTWAGTE

Akkreditering van buurtwagte

3. (1) 'n Aansoek om akkreditasie as 'n buurtwag beoog in artikel 6(1) van die Wet word gedoen deur 'n voltooide en ondertekende vorm DOCS1 in Aanhangsel A by die Provinsiale Minister in te dien en moet die volgende inligting en dokumente bevat:

(a) die naam van die aansoeker;

(b) bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree;

(c) die fisiese adres en kontakbesonderhede van die aansoeker of, indien die aansoeker nie 'n fisiese adres het nie, die fisiese adres van die koördineerder;

(d) bevestiging dat die aansoeker sonder winsoogmerk werksaam is en geen politieke party bevorder nie;

(e) die getal lede van die aansoeker;

(f) 'n beskrywing van die gebied, met inbegrip van die grense van die gebied en, indien beskikbaar, 'n kaart van die gebied;

(g) die besonderhede van die gemeenskapspolisieforum vir die gebied;

(h) 'n verklaring rakende die aansoeker se samewerking met die gemeenskapspolisieforum vir die gebied by aangeleenthede van wedersydse belang en bevestiging daarvan, indien beskikbaar, of redes waarom daar nie met die gemeenskapspolisieforum saamgewerk word nie;

(i) die besonderhede van die polisiestasie of stasies vir die gebied;

(j) 'n verklaring oor die aansoeker se samewerking met die polisie wat verantwoordelik is vir polisiëring in die gebied en bevestiging daarvan, indien beskikbaar;

(k) die volle naam, identiteitsnommer, adres en kontakbesonderhede van die koördineerder van die aansoeker;

(l) bevestiging van die aansoeker se voldoening aan die standaarde bedoel in regulasie 4; en

(m) 'n voorbeeld van die bestaande of beoogde logo wat deur die aansoeker gebruik word of gebruik staan te word, met inbegrip van die kleure van die logo, indien van toepassing.

(2) Die bevestiging beoog in subregulasie (1)*(h)* en *(j)* kan korrespondensie met die gemeenskapspolisieforum vir die gebied of die Suid-Afrikaanse Polisiediens insluit wat die samewerking van die aansoeker met hulle bevestig.

(3) Behoudens regulasie 17(6) moet die Provinsiale Minister binne drie maande na die datum van ontvangs van 'n aansoek om akkreditasie oor die aansoek besluit, tensy grondige redes aangevoer kan word waarom die driemaandetydperk verleng behoort te word.

(4) Die tydperk beoog in subregulasie (3) sluit vertragings uit wat veroorsaak word deur die versuim van die aansoeker om aan hierdie regulasies te voldoen.

(5) Enige persoon kan by die Provinsiale Minister aansoek doen om insae in die register van buurtwagte beoog in artikel 6(9) van die Wet.

(6) Indien 'n persoon 'n afskrif van die register of 'n uittreksel daaruit verlang, moet hy of sy vir afdrukke 'n fooi betaal wat gelyk is aan die bedrag voorgeskryf ingevolge artikel 15(3) van die Wet op Bevordering van Toegang tot Inligting, 2000 (Wet 2 van 2000).

Standaarde vir aktiwiteite van buurtwagte

4. (1) 'n Buurtwag moet—

(a) die beskerming van sy lede en hul onroerende en ander eiendom teen misdaad en ander veiligheidskwellings in die gebied ten doel hê;

(b) sonder winsoogmerk werksaam wees;

(c) toesien dat gedurende sy aktiwiteite—

(i) lede van die buurtwag wat deelneem aan die aktiwiteite van die buurtwag duidelik herkenbaar is deur duidelik herkenbare kleding en die vertoon van identifikasiekaarte beoog in subregulasie (5) wat aan spesifikasies voldoen wat deur die Departementshoof goedgekeur is;

(ii) voertuie wat gedurende patrollies deur lede van die buurtwag gebruik word, duidelik herkenbaar is deur—

(aa) die gebruik van 'n lamp wat voldoen aan spesifikasies goedgekeur deur die Provinsiale Minister verantwoordelik vir provinsiale padverkeersregulering, op die dak van die voertuig aangebring, tensy daar oortuigende redes is waarom die voertuie nie 'n lamp behoort te gebruik nie; en

(bb) die vertoon aan die kante van die voertuig van die logo wat voldoen aan die spesifikasies goedgekeur deur die Departementshoof;

(d) alle patrollie-aktiwiteite van die buurtwag breedvoerig genoeg aanteken deur besonderhede op te teken om die betrokke lede van die buurtwag uit te ken, die patrolleringsgebied te beskryf en van die aangeleenthede bedoel in regulasie 7 en enige ander tersaaklike aktiwiteite verslag te doen;

(e) die rekord bedoel in paragraaf *(d)* in stand hou, dit beskikbaar hou vir insae deur die lede van die buurtwag en die Departement en dit daagliks bywerk;

(f) 'n lid of lede van die buurtwag aanstel om die aktiwiteite bedoel in paragraaf *(d)* aan te teken;

(g) 'n befondsingsmodel ontwerp wat op die bereiking van lewensvatbaarheid gemik is;

(h) metodes in plek hê om met sy lede en die betrokke gemeenskap te kommunikeer, wat sosiale media kan insluit;

(i) binne die raamwerk van die reg werk;

(j) alle finansiële transaksies van die buurtwag deur 'n bankrekening doen wat in die naam van die buurtwag gehou word;

(k) behoorlike finansiële rekords hou wat al sy inkomste en uitgawes, bates en laste en kontantvloeistate noukeurig weergee; en

(l) indien die Provinsiale Minister dit vereis, sy rekeningboeke, rekeningkundige state en jaarlikse finansiële state deur 'n onafhanklike ouditeur of 'n verteenwoordiger van die Departement laat ouditeer en die ouditverslag by die Departement indien.

(2) 'n Buurtwag moet 'n stigtingsdokument hê wat vir minstens die volgende voorsiening moet maak:

(a) die doel van die buurtwag en vir die buurtwag om sonder winsoogmerk werksaam te wees en nie die aktiwiteite van enige politieke party te bevorder nie;

(b) die organisatoriese struktuur en meganismes vir bestuur van die buurtwag;

(c) die reëls vir die byeenroeping en hou van vergaderings, met inbegrip van kworums wat benodig word vir, en die notules wat gehou moet word van, daardie vergaderings;

(d) die wyse waarop besluite geneem moet word;

(e) 'n datum vir die einde van die finansiële jaar van die buurtwag;

(f) die prosedure vir die verandering van die stigtingsdokument;

(g) die vereistes vir toelating tot lidmaatskap van die buurtwag, wat minstens daarvoor voorsiening maak dat lede—

(i) in die gebied woon of 'n ander regmatige belang in die gebied het;

(ii) agtien jaar oud of ouer moet wees; en

(iii) geen vorige skuldigbevinding het ten opsigte van enige seksuele misdryf of misdaad waarby geweld of oneerlikheid betrokke is wat gepleeg is gedurende die tydperk van vyf jaar wat die aansoek om lidmaatskap voorafgaan nie;

(h) dat alle huidige of toekomstige lede moet instem om 'n klaringsproses soos bepaal deur die Departementshoof te ondergaan om vas te stel of daardie lid enige vorige skuldigbevindings het waarby 'n seksuele misdryf, geweld of oneerlikheid betrokke was;

(i) die aanstelling van 'n koördineerder deur die lede van die buurtwag om die aktiwiteite van die buurtwag te koördineer en die aanstelling van ander ampsbekleërs en hul spesifieke funksies en hul verwydering uit 'n amp;

(j) dat lede of ampsbekleërs nie vir enige van die verpligtinge en aanspreeklikhede van die organisasie aanspreeklik word slegs uit hoofde van hul status as lede of ampsbekleërs van die organisasie nie;

(k) prosedures vir die afdwinging deur die buurtwag van die bepalings van die stigtingsdokument, met inbegrip van prosedures vir die beëindiging van lidmaatskap en 'n appèlprosedure teen sodanige beëindigings;

(l) die omstandighede waarin 'n lid nie meer aanspraak het op lidmaatskap nie, met inbegrip van minstens die verlies aan lidmaatskap indien 'n lid skuldig bevind word aan enige seksuele misdryf of enige misdaad waarby geweld of oneerlikheid betrokke is;

(m) 'n prosedure waarvolgens die buurtwag ontbind en sy sake afgesluit kan word;

(n) waar die buurtwag ontbind word, nadat alle verpligtinge van die buurtwag nagekom is, die oordrag van enige oorblywende bate na 'n ander organisasie of vrywillige vereniging met soortgelyke doelwitte en wat sonder winsoogmerk werksaam is;

(o) die verkryging en beheer van bates deur die buurtwag en die prosedures vir goedkeuring daarvan;

(p) 'n persoon se skriftelike erkenning voordat hy of sy 'n lid van die buurtwag word dat die buurtwag nie aanspreeklik sal wees vir enige handeling of versuim van sy lede nie;

(r) dat lede 'n gedragskode moet nakom, wat minstens voorsiening moet maak vir die aangeleenthede uiteengesit in die gedragskode uitgereik deur die Departementshoof, met inbegrip daarvan dat lede—

(i) nie op 'n partydige of diskriminerende wyse mag optree nie;

(ii) nie enige vertroulike of geprivilegeerde inligting wat hulle moontlik as gevolg van hul lidmaatskap van die buurtwag mag verkry het, mag onthul nie;

(iii) persoonlike inligting wat hulle as gevolg van hul lidmaatskap van die buurtwag verkry, binne die raamwerk van die reg moet beskerm;

(iv) daarna moet streef om in vennootskap met die gemeenskapspolisieforum vir die gebied te werk; en

(v) daarna moet streef om in vennootskap met die polisiediens ten opsigte van misdaadvoorkoming in die gebied te werk.

(3) 'n Persoon moet voordat hy of sy 'n lid van die buurtwag word, skriftelik instem om aan die gedragskode bedoel in subregulasie (2)*(r)* te voldoen.

(4) 'n Buurtwag moet die gedragskode beskikbaar hou vir insae deur die publiek.

(5) Daar moet aan elke lid van 'n buurtwag 'n identifikasiekaart uitgereik word wat die volgende inligting ten opsigte van die buurtwag en lid bevat:

(a) die volle name van die lid;

(b) die tydperk van akkreditasie van die buurtwag;

(c) die gebied;

(d) die akkreditasienommer of aansoeksertifikaatnommer van die buurtwag;

(e) die datum waarop die akkreditasie van die buurtwag sal verstryk; en

(f) 'n onlangse kleurfoto van die lid.

(6) Die uitkenbare kleding en logo wat die buurtwag gebruik, mag nie lyk na die kleding en logo van die polisiediens nie.

(7) Enige dispuut wat moontlik ontstaan tussen 'n buurtwag en 'n gemeenskapspolisieforum of die polisiediens kan skriftelik na die Departementshoof verwys word.

(8) Indien die Departementshoof nie die dispuut kan bylê nie, moet die Departementshoof die dispuut na die Provinsiale Minister verwys vir verdere bystand om die dispuut by te lê.

Hernuwing van akkreditasie van buurtwagte

5. (1) Regulasie 3(1) tot (4), saamgelees met die nodige veranderinge, is van toepassing op 'n aansoek om hernuwing van die akkreditasie van 'n buurtwag ingevolge artikel 6(10)*(a)* van die Wet.

(2) 'n Buurtwag moet minstens drie maande voor die verstryking van sy akkreditasie aansoek doen om hernuwing daarvan om toe te sien dat sy akkreditasie hernu word voordat dit verval.

Verskaffing van befondsing, hulpbronne en opleiding aan buurtwagte

6. (1) 'n Buurtwag kan by die Provinsiale Minister aansoek doen om befondsing of hulpbronne deur 'n voltooide en ondertekende vorm DOCS2 in Aanhangsel B in te dien.

(2) Wanneer die Provinsiale Minister 'n aansoek om befondsing of hulpbronne oorweeg en daaroor besluit, moet die Provinsiale Minister die volgende in ag neem:

(2) Wanneer die Provinsiale Minister 'n aansoek om befondsing of hulpbronne oorweeg en daaroor besluit, moet die Provinsiale Minister die volgende in ag neem:

(a) die mate van betrokkenheid van die aansoeker op die volgende gebiede:

(i) bevordering van professionele polisiëring;

(ii) ondersteuning van misdaadslagoffers;

(iii) misdaadvoorkoming;

(iv) bevordering van gemeenskapsveiligheid;

(v) rapportering van onveilige openbare plekke of ander veiligheidskwellings aan die tersaaklike owerhede;

(b) of die aansoeker vennootskappe bou met ander organisasies wat betrokke is op die gebiede bedoel in paragraaf *(a)*; en

(c) die doel of aktiwiteite waarvoor die befondsing of hulpbronne gebruik sal word.

(3) 'n Aansoek om befondsing of hulpbronne moet die volgende inligting en dokumente bevat:

(a) die naam van die aansoeker;

(b) bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree;

(c) die fisiese adres en kontakbesonderhede van die aansoeker;

(d) 'n skriftelike verklaring ten opsigte van die aangeleenthede bedoel in subregulasie (2)*(a)* en bevestiging van daardie aangeleenthede, indien beskikbaar;

(e) 'n beskrywing van die doel of aktiwiteite waarvoor die befondsing of hulpbronne gebruik sal word en besonderhede van die hulpbronne wat benodig word;

(f) 'n afskrif van die akkreditasie- of aansoeksertifikaat wat aan die aansoeker uitgereik is ingevolge onderskeidelik artikel 6(6)*(a)*(ii) van die Wet of regulasie 17(4), gewaarmerk deur 'n kommissaris van ede; en

(g) bevestiging van die bankbesonderhede van die aansoeker.

(4) Die bevestiging beoog in subregulasie (3)*(d)* kan die volgende insluit:

(a) 'n afskrif van, of 'n uittreksel uit, 'n rekord bedoel in regulasie 4(1)*(e)*;

(b) 'n afskrif van, of 'n uittreksel uit, korrespondensie met die polisiediens rakende die aangeleenthede bedoel in subregulasie (2)*(a)*;

(c) 'n afskrif van, of 'n uittreksel uit, korrespondensie met enige tersaaklike organisasie wat die betrokkenheid van die aansoeker by die aangeleenthede bedoel in subregulasie (2)*(a)* bevestig;

(d) ondertekende notules van die aansoeker of enige ander skriftelike bewys wat die betrokkenheid van die aansoeker by die aangeleenthede bedoel in subregulasie (2)*(a)* bevestig;

(e) 'n stigtingsdokument, memorandum van ooreenkoms of enige ander dokument wat die betrokkenheid van die aansoeker by die aangeleenthede bedoel in subregulasie (2)*(a)* bevestig.

(5) 'n Buurtwag kan by die Provinsiale Minister aansoek doen om opleiding deur 'n voltooide en ondertekende vorm DOCS3 in Aanhangsel C by die Provinsiale Minister in te dien.

(6) Wanneer die Provinsiale Minister 'n aansoek om opleiding oorweeg en daaroor besluit, moet die Provinsiale Minister die volgende in ag neem:

(a) die getal lede van die aansoeker wat opleiding benodig en die opleiding wat benodig word;

(b) inligting rakende vorige opleiding wat verband hou met die verslagdoeningsvereistes ingevolge die Wet, die gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of

gemeenskapsveiligheid ontvang van die Departement of enige ander entiteit deur die lede van die aansoeker wat die opleiding benodig; en

(c) die vermoë van die Departement om die opleiding te verskaf.

(7) 'n Aansoek om opleiding moet die volgende inligting en dokumente bevat:

(a) die naam van die aansoeker;

(b) bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree;

(c) die getal en volle name van lede van die aansoeker wat opleiding benodig en die opleiding wat benodig word;

(d) inligting rakende vorige opleiding wat verband hou met die verslagdoeningsvereistes ingevolge die Wet, die gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of gemeenskapsveiligheid ontvang van die Departement of enige ander entiteit deur die lede van die aansoeker wat die opleiding benodig; en

(e) 'n afskrif van die akkreditasie- of aansoeksertifikaat wat onderskeidelik ingevolge artikel 6(6)*(a)*(ii) van die Wet of regulasie 17(4) aan die aansoeker uitgereik is, gewaarmerk deur 'n kommissaris van ede.

(8) Die goedkeuring van die befondsing of opleiding van 'n buurtwag of die verskaffing van hulpbronne aan 'n buurtwag moet ooreenkomstig die Wet op Openbare Finansiële Bestuur, 1999 (Wet 1 van 1999), wees en is daaraan onderworpe dat die buurtwag 'n memorandum van ooreenkoms met die Departement aangaan rakende die befondsing, opleiding of hulpbronne.

(9) Die Provinsiale Minister moet 'n aansoeker skriftelik in kennis stel van die besluit oor 'n aansoek en moet 'n onsuksesvolle aansoeker in kennis stel van die redes vir die besluit.

(10) Die Provinsiale Minister moet 'n bywoningsertifikaat uitreik aan elke lid van 'n buurtwag wat die opleiding voltooi het.

(11) Die Provinsiale Minister moet 'n register hou van uitgereikte bywoningsertifikate.

(12) Die befondsing, hulpbronne of opleiding waarvoor aansoek gedoen kan word, moet deur die Provinsiale Minister bepaal word en kan verband hou met aangeleenthede om buurtwagte te kapasiteer ten opsigte van verslagdoeningsvereistes ingevolge die Wet, die gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of gemeenskapsveiligheid.

Verslagdoening deur buurtwagte

7. Vir die Provinsiale Minister om die polisiëringsbehoeftes en -prioriteite te bepaal en die doeltreffendheid en doelmatigheid van die polisiediens in die gebied te evalueer, moet 'n buurtwag binne 30 dae na 'n versoek deur die Provinsiale Minister skriftelik aan die Provinsiale Minister verslag doen van die volgende aangeleenthede waarmee die buurtwag te doen gehad het ten opsigte van die tydperk vermeld in die versoek:

(a) aangeleenthede rakende die gebied van polisiëring;

(b) onveilige openbare plekke;

(c) vennootskappe waarvan die buurtwag deel is en wat ten doel het om veiligheid in die gebied te bevorder;

(d) die getal en aard van beweerde misdaadvoorvalle in die gebied wat deur die buurtwag aangeteken is;

(e) die ligging van die beweerde misdaadvoorvalle in die gebied;

(f) die getal patrollies wat die buurtwag in die gebied gedoen het; en

(g) ander veiligheidskwellings in die gebied.

HOOFSTUK 4
DATABASIS EN VENNOOTSKAPPE MET GEMEENSKAPSORGANISASIES

Aansoek om op databasis gelys te word

8. (1) 'n Gemeenskapsorganisasie beoog in artikel 7(1)*(a)* van die Wet kan aansoek doen om gelys te word op die databasis bedoel in daardie artikel deur 'n voltooide en ondertekende vorm DOCS4 in Aanhangsel D by die Departementshoof in te dien.

(2) Wanneer die Departementshoof 'n aansoek om gelys te word, oorweeg en daaroor besluit, moet die Departementshoof die volgende in ag neem:

(a) die mate van betrokkenheid van die aansoeker op die volgende gebiede:

(i) bevordering van professionele polisiëring;

(ii) ondersteuning van misdaadslagoffers;

(iii) misdaadvoorkoming;

(iv) bevordering van gemeenskapsveiligheid;

(v) rapportering van onveilige openbare plekke of ander veiligheidskwellings aan die tersaaklike owerhede;

(b) of die aansoeker vennootskappe bou met ander organisasies wat betrokke is op die gebiede bedoel in paragraaf *(a)*;

(c) die vermoë van die aansoeker om oor veiligheidskwellings of beweerde misdaadvoorvalle inligting te verskaf wat akkuraat en bygewerk is;

(d) dat die aansoeker nie die aktiwiteite van enige politieke party bevorder nie; en

(e) of die aansoeker met die gemeenskapspolisieforum vir die gebied saamwerk in aangeleenthede van wedersydse belang, of redes waarom daar nie met die gemeenskapspolisieforum saamgewerk word nie.

(3) 'n Aansoek om lysting op die databasis moet die volgende inligting en dokumente bevat:

(a) die naam van die aansoeker;

(b) bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree;

(c) die fisiese adres en kontakbesonderhede van die aansoeker;

(d) of die aansoeker geregistreer is ingevolge enige ander wetgewing en, indien wel, bevestiging van die registrasie;

(e) 'n beskrywing van die gebied, met inbegrip van die grense van die gebied en, indien beskikbaar, 'n kaart van die gebied;

(f) die besonderhede van die polisiestasie vir die gebied;

(g) die besonderhede van die gemeenskapspolisieforum vir die gebied;

(h) die volle name en kontakbesonderhede van lede van die bestuur van die aansoeker;

(i) 'n beskrywing van die betrokkenheid van die aansoeker op enige van die gebiede bedoel in subregulasie (2)*(a)* en bevestiging daarvan, indien beskikbaar;

(j) of die aansoeker plaaslik, provinsiaal, nasionaal of internasionaal werksaam is;

(k) 'n skriftelike verklaring ter ondersteuning van die aansoek rakende die aangeleenthede bedoel in subregulasie (2)*(b)* tot *(e)* en bevestiging van daardie aangeleenthede, indien beskikbaar.

(4) Die bevestiging beoog in subregulasie (3)*(i)* en *(k)* kan die volgende insluit:

(a) 'n afskrif van, of 'n uittreksel uit, 'n rekord gehou deur die aansoeker van inligting oor veiligheidskwellings en beweerde misdaadvoorvalle;

(b) 'n afskrif van, of 'n uittreksel uit, korrespondensie met die polisiediens rakende die aangeleenthede bedoel in subregulasie (2)*(a)*;

(c) 'n afskrif van, of uittreksel uit, korrespondensie met enige tersaaklike organisasie wat die betrokkenheid van die aansoeker by die aangeleenthede bedoel in subregulasie (2)*(a)* of die vennootskappe beoog in subregulasie (2)*(b)* bevestig;

(d) ondertekende notules van die aansoeker wat die aansoeker se betrokkenheid by die aangeleenthede bedoel in subregulasie (2)*(a)* bevestig;

(e) 'n stigtingsdokument, memorandum van ooreenkoms of enige ander dokument wat die betrokkenheid van die aansoeker by die aangeleenthede bedoel in subregulasie (2)*(a)* bevestig;

(f) 'n afskrif van, of 'n uittreksel uit, korrespondensie met die gemeenskapspolisieforum vir die gebied wat die samewerking van die aansoeker met die gemeenskapspolisieforum bevestig.

(5) Die Departementshoof moet 'n aansoeker skriftelik in kennis stel van die besluit oor die aansoek en moet 'n onsuksesvolle aansoeker in kennis stel van die redes vir die besluit.

(6) Die Departementshoof moet 'n lystingsertifikaat uitreik aan elke organisasie wat op die databasis gelys word.

(7) 'n Lystingsertifikaat moet die duur van die lysting, wat nie langer as twee jaar mag wees nie, en 'n lystingnommer vermeld.

(8) Die Departementshoof moet 'n register hou van uitgereikte lystingsertifikate.

(9) Die Departementshoof moet aan die polisiediens of enige ander staatsorgaan toegang tot die databasis gee op hul versoek.

Hernuwing van lysting van gemeenskapsorganisasie op databasis

9. (1) Regulasie 8, saamgelees met die nodige veranderinge, is van toepassing op 'n aansoek om hernuwing van lysting van 'n gemeenskapsorganisasie op die databasis.

(2) 'n Gelyste gemeenskapsorganisasie moet minstens drie maande voor die verstryking van sy lysting aansoek doen om die hernuwing daarvan ten einde toe te sien dat die lysting van die gemeenskapsorganisasie hernu word voordat dit verval.

Verskaffing van ondersteuning, inligting of hulpbronne aan gemeenskapsorganisasies

10. (1) 'n Gemeenskapsorganisasie wat op die databasis beoog in artikel 7(1)*(a)* gelys word, kan by die Departementshoof aansoek doen om ondersteuning, inligting of hulpbronne deur 'n voltooide en ondertekende vorm DOCS5 in Aanhangsel E by die Departementshoof in te dien.

(2) Wanneer die Departementshoof 'n aansoek om ondersteuning, inligting of hulpbronne oorweeg en daaroor besluit, moet die Departementshoof die volgende in ag neem:

(a) die doel of die aktiwiteite waarvoor die ondersteuning, inligting of hulpbronne gebruik sal word;

(b) die redes waarom die ondersteuning, inligting of hulpbronne benodig word; en

(c) in die geval van 'n aansoek om ondersteuning of hulpbronne, of die aansoeker met of sonder winsoogmerk werksaam is.

(3) 'n Aansoek om ondersteuning, inligting of hulpbronne moet die volgende inligting en dokumente bevat:

(a) die naam van die aansoeker;

(b) bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree;

(c) die fisiese adres en kontakbesonderhede van die aansoeker;

(d) 'n beskrywing van die doel of aktiwiteite waarvoor die ondersteuning, inligting of hulpbronne gebruik sal word en besonderhede van die ondersteuning, inligting of hulpbronne wat benodig word;

(e) redes waarom die ondersteuning, inligting of hulpbronne benodig word; en

(f) in die geval van 'n aansoek om ondersteuning of hulpbronne, of die aansoeker sonder winsoogmerk werksaam is en, indien wel, bevestiging daarvan.

(4) 'n Gemeenskapsorganisasie wat op die databasis beoog in artikel 7(1)*(a)* van die Wet gelys is, kan by die Departementshoof aansoek doen om opleiding deur 'n voltooide en ondertekende vorm DOCS6 in Aanhangsel F by die Departementshoof in te dien.

(5) Wanneer die Departementshoof 'n aansoek om opleiding oorweeg en daaroor besluit, moet die Departementshoof die volgende in ag neem:

(a) die getal lede van die aansoeker wat opleiding benodig en die opleiding wat benodig word;

(b) inligting rakende vorige opleiding wat verband hou met die verslagdoeningsvereistes ingevolge die Wet, die gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of gemeenskapsveiligheid ontvang van die Departement of enige ander entiteit deur die lede van die aansoeker wat die opleiding benodig; en

(c) die vermoë van die Departement om opleiding te verskaf.

(6) 'n Aansoek om opleiding moet die volgende inligting en dokumente bevat:

(a) die naam van die aansoeker;

(b) bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree;

(c) die getal en volle name van lede van die aansoeker wat opleiding benodig en die opleiding wat benodig word;

(d) inligting rakende vorige opleiding wat verband hou met die verslagdoeningsvereistes van die Wet, die gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of gemeenskapsveiligheid ontvang van die Departement of enige ander entiteit deur die lede van die aansoeker; en

(e) 'n afskrif van die lystingsertifikaat wat ingevolge regulasie 8(6) aan die aansoeker uitgereik is, gewaarmerk deur 'n kommissaris van ede.

(7) Die goedkeuring van die ondersteuning of opleiding van 'n gelyste gemeenskapsorganisasie of die verskaffing van hulpbronne aan 'n gelyste gemeenskapsorganisasie moet ooreenkomstig die Wet op Openbare Finansiële Bestuur, 1999 (Wet 1 van 1999), geskied en is onderworpe daaraan dat die gemeenskapsorganisasie 'n memorandum van ooreenkoms met die Departement aangaan rakende die ondersteuning, inligting, opleiding of hulpbronne.

(8) Die Departementshoof moet 'n aansoeker skriftelik in kennis stel van die besluit oor 'n aansoek en moet 'n onsuksesvolle aansoeker van die redes vir die besluit in kennis stel.

(9) Die Departementshoof moet 'n bywoningsertifikaat aan elke lid van die gemeenskapsorganisasie uitreik wat die opleiding voltooi het.

(10) Die Departementshoof moet 'n register hou van uitgereikte bywoningsertifikate.

(11) Die ondersteuning, inligting, hulpbronne of opleiding waarvoor aansoek gedoen kan word, moet deur die Departementshoof bepaal word en kan verband hou met aangeleenthede om organisasies te kapasiteer ten opsigte van verslagdoeningsvereistes ingevolge die Wet, die gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of gemeenskapsveiligheid.

Verslagdoening deur gemeenskapsorganisasies

11. Vir die doeleindes van artikel 8(1) moet 'n gemeenskapsorganisasie wat kragtens artikel 7(1)*(a)* van die Wet op die databasis gelys word, binne 30 dae na 'n versoek deur die Departementshoof skriftelik aan die Departementshoof verslag doen oor die volgende aangeleenthede waarmee die gemeenskapsorganisasie te doen gehad het ten opsigte van die tydperk vermeld in die versoek:

(a) aangeleenthede rakende die gebied van polisiëring;

(b) onveilige openbare plekke;

(c) vennootskappe waarby die gemeenskapsorganisasie betrokke is wat veiligheid verbeter of soortgelyke aangeleenthede;

(d) die getal en aard van misdaadvoorvalle wat deur die gemeenskapsorganisasies aangeteken is; en

(e) ander veiligheidskwellings in die gebied.

HOOFSTUK 5
GEÏNTEGREERDE INLIGTINGSTELSEL

Geïntegreerde inligtingstelsel

12. (1) 'n Sekuriteitsdiensverskaffer beoog in artikel 8(6) van die Wet kan aansoek doen om op die databasis geregistreer te word deur 'n voltooide en ondertekende vorm DOCS7 in Aanhangsel G by die Departementshoof in te dien.

(2) Wanneer die Departementshoof 'n aansoek deur 'n sekuriteitsdiensverskaffer om op die databasis geregistreer te word, oorweeg en daaroor besluit, moet die Departementshoof die volgende in ag neem:

(a) die getal sekuriteitsbeamptes in diens van die aansoeker;

(b) die lengte van tyd wat die aansoeker reeds bestaan;

(c) of die aansoeker geregistreer is soos vereis by artikel 20(1)*(a)* van die Wet op die Regulering van die Private Sekuriteitsbedryf, 2001 (Wet 56 van 2001);

(d) die mate van samewerking van die aansoeker met die polisiediens, buurtwagte en gemeenskapspolisieforums vir die gebied;

(e) die vermoë van die aansoeker om inligting oor veiligheidskwellings of beweerde misdaadvoorvalle te verskaf wat akkuraat en bygewerk is; en

(f) dat die aansoeker nie die aktiwiteite van enige politieke party bevorder nie.

(3) 'n Aansoek deur 'n sekuriteitsdiensverskaffer om op die databasis geregistreer te word, moet die volgende inligting en dokumente bevat:

(a) die naam van die aansoeker;

(b) bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree;

(c) die fisiese adres en kontakbesonderhede van die aansoeker;

(d) bevestiging dat die sekuriteitsdiensverskaffer geregistreer is soos vereis by artikel 20(1)*(a)* van die Wet op die Regulering van die Private Sekuriteitsbedryf, 2001;

(e) 'n beskrywing van die gebied, met inbegrip van die grense van die gebied en, indien beskikbaar, 'n kaart van die gebied;

(f) die besonderhede van die polisiestasies vir die gebied;

(g) die besonderhede van die gemeenskapspolisieforums vir die gebied;

(h) die volle name en kontakbesonderhede van die bestuurders van die aansoeker;

(i) die datum van instelling van die aansoeker;

(j) 'n verklaring rakende die mate van samewerking van die aansoeker met die polisiediens, buurtwagte en gemeenskapspolisieforums vir die gebied en bevestiging daarvan, indien beskikbaar, of redes waarom daar nie met die polisiediens, buurtwagte of gemeenskapspolisieforums vir die gebied saamgewerk word nie;

(k) 'n verklaring rakende die vermoë van die aansoeker om inligting oor veiligheidskwellings of beweerde misdaadvoorvalle te verskaf wat akkuraat en bygewerk is en bevestiging daarvan, indien beskikbaar; en

(l) 'n verklaring om te bevestig dat die aansoeker nie die aktiwiteite van enige politieke party bevorder nie.

(4) Die bevestiging beoog in subregulasie (3)*(j)* kan 'n afskrif van, of 'n uittreksel uit, korrespondensie met die polisiediens, buurtwagte of gemeenskapspolisieforums vir die gebied wees wat die samewerking van die aansoeker met die polisiediens, buurtwag of gemeenskapspolisieforums bevestig.

(5) Die Departementshoof moet 'n aansoeker skriftelik in kennis stel van die besluit oor die aansoek en moet 'n onsuksesvolle aansoeker van die redes vir die besluit in kennis stel.

(6) Die Departementshoof moet 'n registrasiesertifikaat uitreik aan elke sekuriteitsdiensverskaffer wat op die databasis geregistreer is.

(7) 'n Registrasiesertifikaat moet die duur van die registrasie, wat nie langer as twee jaar mag wees nie, en 'n registrasienommer bevat.

(8) Die Departementshoof moet 'n register van uitgereikte registrasiesertifikate hou.

Hernuwing van registrasie van sekuriteitsdiensverskaffer op databasis

13. (1) Regulasie 12(1) tot (8), saamgelees met die nodige veranderinge, is van toepassing op 'n aansoek om hernuwing van registrasie van 'n sekuriteitsdiensverskaffer op die databasis.

(2) 'n Geregistreerde sekuriteitsdiensverskaffer moet minstens drie maande voor die verstryking van sy registrasie aansoek doen om die hernuwing daarvan om toe te sien dat sy registrasie hernu word voordat dit verval.

Verslagdoening deur geregistreerde sekuriteitsdiensverskaffer

14. Vir die doeleindes van artikel 8(1) moet 'n geregistreerde sekuriteitsdiensverskaffer beoog in artikel 8(7) van die Wet binne 30 dae na 'n versoek deur die Provinsiale Minister skriftelik verslag doen aan die Provinsiale Minister oor die volgende aangeleenthede waarmee die sekuriteitsdiensverskaffer te doen gehad het ten opsigte van die tydperk vermeld in die versoek:

(a) die getal en aard van beweerde misdaadvoorvalle in die gebied wat deur die sekuriteitsdiensverskaffer aangeteken is;

(b) die ligging van die beweerde misdaadvoorvalle in die gebied;

(c) die volgende aangeleenthede ten einde die polisiëringsbehoeftes en -prioriteite in die gebied en die doeltreffendheid en bevoegdheid van die polisiediens in die gebied te bepaal:

(i) aangeleenthede rakende die gebied van polisiëring;

(ii) onveilige openbare plekke;

(iii) vennootskappe waarvan die sekuriteitsdiensverskaffer deel is wat veiligheid verbeter;

(d) ander veiligheidskwellings in die gebied; en

(e) die getal en besonderhede van vuurwapens wat verlore gegaan het of gesteel is terwyl dit in die besit van die sekuriteitsdiensverskaffer was.

HOOFSTUK 6
ALGEMENE BEPALINGS

Indiening van elektroniese aansoekvorms

15. Enige aansoek ingevolge hierdie regulasies kan ook gedoen word deur die vereiste inligting ingevolge hierdie regulasies op die Internetwebblad in te voer in 'n elektroniese voorstelling van die tersaaklike vorm, indien enige, soos in stand gehou deur die Departement.

Roetine-inspeksies en voldoening aan vereistes

16. (1) 'n Werknemer aangewys deur die Provinsiale Minister of die Departementshoof, na gelang van die geval, kan ooreenkomstig die vereistes van hierdie regulasie 'n inspeksie uitvoer vir die doel om inligting te verkry om 'n aansoek ingevolge hierdie regulasies te evalueer of om te bevestig of 'n buurtwag aan die standaarde bedoel in regulasie 4 voldoen, 'n organisasie gelys op die databasis aan die vereistes van regulasie 8(2) voldoen of 'n sekuriteitsdiensverskaffer wat op die databasis geregistreer is aan die vereistes van regulasie 12(2)*(c)* tot *(f)* voldoen.

(2) Wanneer 'n inspeksie uitgevoer word, kan die aangewese werknemer—

(a) versoek dat enige rekord, dokument of item verskaf word om met die inspeksie te help;

(b) afskrifte van, of uittreksels uit, enige dokument maak wat uit hoofde van paragraaf *(a)* verskaf is en met die inspeksie verband hou;

(c) by verskaffing van 'n kwitansie, 'n rekord, dokument of ander item wat met die inspeksie verband hou, verwyder.

(3) Geen persoon mag inmeng met 'n aangewese werknemer wat ingevolge hierdie regulasies 'n inspeksie uitvoer nie.

(4) Indien enige rekord, dokument, item of ander inligting of insae wat nodig is vir die oorweging van 'n aansoek deur die aansoeker geweier word, kan die Provinsiale Minister of die Departementshoof, na gelang van die geval, weier om die aansoek te oorweeg of goed te keur.

(5) Die aangewese werknemer moet, op versoek, identifikasie verskaf wat wys dat hy of sy aangewys is om die inspeksie uit te voer.

(6) 'n Inspeksie kragtens subregulasie (1) moet plaasvind op 'n redelike tyd en nadat redelike kennis aan die aansoeker gegee is.

(7) Indien 'n buurtwag versuim om aan die standaarde bedoel in regulasie 4 te voldoen of om verslag te doen soos beoog in regulasie 7, kan die Provinsiale Minister ingevolge artikel 6(12) en (13) van die Wet optree.

(8) Indien 'n organisasie gelys op die databasis versuim om aan die vereistes van regulasie 8(2) of 11 te voldoen, of 'n sekuriteitsdiensverskaffer wat op die databasis geregistreer is, versuim om aan die vereistes van regulasie 12(2)*(c)* tot *(f)* of 14 te voldoen, kan die Departementshoof by skriftelike kennisgewing die organisasie of sekuriteitsdiensverskaffer opdrag gee om binne die tydperk vermeld in die kennisgewing aan die vereistes te voldoen.

(9) Indien die organisasie of sekuriteitsdiensverskaffer versuim om binne die tydperk vermeld in die kennisgewing aan die kennisgewing uitvoering te gee, kan die Departementshoof die lysting van daardie organisasie of die registrasie van daardie sekuriteitsdiensverskaffer van die databasis verwyder.

Voorbehoude en oorgangsbepaling

17. (1) 'n Organisasie of vereniging beoog in artikel 6(1) van die Wet wat onmiddellik voor die inwerkingtreding van hierdie Wet befondsing, hulpbronne of opleiding van die Departement ontvang het of verslae aan die Departement verskaf het, kan binne ses maande vanaf die datum van die inwerkingtreding van hierdie regulasie aansoek doen om akkreditasie ingevolge regulasie 3.

(2) Indien 'n aansoek om akkreditasie by die Provinsiale Minister ingedien is voor die einde van die tydperk waarvoor in subregulasie (1) voorsiening gemaak word, moet die organisasie of assosiasie voorsien word van 'n aansoeksertifikaat en word hy as 'n buurtwag geag totdat daar oor die aansoek besluit is.

(3) 'n Befondsings- of ander ooreenkoms wat voor die inwerkingtreding van artikel 6 van die Wet aangegaan is, word nie geraak deur 'n weiering van 'n aansoek beoog in subregulasie (2) nie of indien sodanige aansoek nie ingedien word nie.

(4) Die Provinsiale Minister kan 'n aansoeksertifikaat uitreik aan 'n aansoeker wat ingevolge regulasie 3 aansoek doen om akkreditasie en wat nie aan die vereistes vir akkreditasie voldoen nie.

(5) 'n Aansoeker aan wie 'n aansoeksertifikaat in die omstandighede beoog in subregulasie (4) uitgereik is, word as 'n buurtwag geag totdat die aansoeker die bevestiging beoog in regulasie 3 indien ten opsigte van voldoening aan die vereistes vir akkreditasie en daar oor die aansoek besluit is.

(6) 'n Aansoeker beoog in subregulasie (5) moet die bevestiging van voldoening aan die vereistes vir akkreditasie binne die tydperk bepaal deur die Provinsiale Minister indien, by gebreke waarvan die aansoeksertifikaat verval en die aansoek geweier moet word.

HOOFSTUK 7
VERSLAGDOENING DEUR POLISIEDIENS

Verslagdoening deur Provinsiale Kommissaris

18. (1) Die Provinsiale Kommissaris moet aan die Provinsiale Minister soos beoog in artikel 19(1)*(a)* en *(b)* van die Wet verslag doen ten opsigte van die volgende tydperke binne 30 dae na die einde van elke tydperk:

(a) 1 April tot 30 Junie;

(b) 1 Julie tot 30 September;

(c) 1 Oktober tot 31 Desember; en

(d) 1 Januarie tot 31 Maart.

(2) Wanneer die Provinsiale Kommissaris verslag doen oor die aangeleenthede beoog in artikel 19(1)*(a)*(vi) van die Wet, moet hy of sy oor die getal en aard van die misdade wat aan elke polisiestasie van die polisiediens gerapporteer is, verslag doen in die vorm DOCS8 in Aanhangsel H.

(3) Die Provinsiale Kommissaris kan ook die vorm DOCS8 in Aanhangsel H elektronies indien of in 'n rekenaargegenereerde vorm wat wesenlik met Aanhangsel H ooreenstem.

(4) Die vorm DOCS8 stem wesenlik ooreen met die formaat van die jaarlikse verslag deur die polisiediens oor misdaadstatistieke en indien daar 'n wysiging is aan die formaat van die jaarlikse verslag word vorm DOCS8 geag om dienooreenkomstig gewysig te wees.

(5) Wanneer die Provinsiale Kommissaris verslag doen oor die aangeleenthede beoog in artikel 19(1)*(a)*(vii) van die Wet word verslagdoening oor die vuur van wapens gedurende opleiding, oefeninge en ballistiese ondersoeke nie vereis nie.

Verslagdoening deur uitvoerende hoof van munisipale polisiediens

19. (1) Die uitvoerende hoof van 'n munisipale polisiediens moet aan die Provinsiale Minister verslag doen soos beoog in artikel 21(1)*(a)* en *(b)* van die Wet ten opsigte van die volgende tydperke binne 30 dae na die einde van elke tydperk:

(a) 1 April tot 30 Junie;

(b) 1 Julie tot 30 September;

(c) 1 Oktober tot 31 Desember; en

(d) 1 Januarie tot 31 Maart.

(2) Wanneer die uitvoerende hoof van 'n munisipale polisiediens verslag doen oor aangeleenthede beoog in artikel 19(1)*(a)*(vi) van die Wet, saamgelees met die nodige veranderinge, moet hy of sy oor die getal arrestasies en die aard van die misdade ten opsigte waarvan die arrestasies gemaak is, verslag doen in die vorm DOCS9 in Aanhangsel I.

(3) Wanneer die uitvoerende hoof van 'n munisipale polisiediens verslag doen oor die aangeleenthede beoog in artikel 19(1)*(a)*(vii) van die Wet word verslagdoening oor die vuur van wapens gedurende opleiding en oefeninge nie vereis nie.

Kort titel

20. Hierdie regulasies heet die Wes-Kaapse Regulasies op Gemeenskapsveiligheid, 2016, en tree in werking op 1 Oktober 2016.

AANHANGSEL A

DOCS1

AANSOEKVORM VIR

AKKREDITASIE AS BUURTWAG

(Artikel 6(1) van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013, en regulasie 3)

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Adres van Departement *(Vir voltooiing deur 'n amptenaar)*	
Verwysingsnommer *(Vir voltooiing deur 'n amptenaar)*	
Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.	

1. BESONDERHEDE VAN AANSOEKER

1.1 Naam van aansoeker:

1.2 Straatadres: _____

_____ Poskode: _____

1.3 Woonbuurt: _____

1.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

1.5 Tel.: _____

1.6 Faks.: _____

1.7 Sel.: _____

1.8 E-pos: _____

2. BESONDERHEDE VAN KOÖRDINEERDER

2.1 Voornaam/name: _____

2.2 Van: _____

2.3 Identiteitsnommer of paspoortnommer: _____

2.4 Straatadres: _____

_____ Poskode: _____

2.5 Woonbuurt: _____

2.6 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

2.7 Tel.:_____

2.8 Faks.: _____

2.9 Sel.:_____

2.10 E-pos: _____

3. BESKRYWING VAN GEBIED

3.1 Woonbuurt: _____

3.2 Straatname wat grense van gebied vorm: _____

_____

3.3 Ander beskrywing *(indien van toepassing)*: _____

_____

_____

4. GETAL LEDE _____

5. BESONDERHEDE VAN POLISIESTASIE VIR GEBIED

5.1 Naam: _____

5.2 Straatadres: _____

_____ Poskode: _____

5.3 Woonbuurt: _____

5.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

5.5 Tel.: _____

5.6 Faks.: _____

5.7 Sel.: _____

5.8 E-pos: _____

6. BESONDERHEDE VAN GEMEENSKAPSPOLISIEFORUM

6.1 Naam: _____

6.2 Straatadres: _____

_____ Poskode: _____

6.3 Woonbuurt: _____

6.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

6.5 Tel.: _____

6.6 Faks.: _____

6.7 Sel.: _____

6.8 E-pos: _____

7. VOLDOENING AAN STANDAARDE

7.1 Is die doel van die aansoeker die beskerming van sy lede, hul onroerende en ander eiendom teen misdaad en ander veiligheidskwellings in die gebied?

Ja	
Nee	

Indien ja, beskryf of heg 'n stigtingsdokument of ander bevestiging aan: _____

_____

_____

7.2 Is die aansoeker werksaam sonder winsoogmerk?

Ja	
Nee	

Indien ja, beskryf of heg 'n stigtingsdokument of ander bevestiging aan: _____

_____

_____

7.3 Bevorder die aansoeker enige politieke party?

Ja	
Nee	

Beskryf of heg 'n stigtingsdokument of ander bevestiging aan: _____

_____

_____

7.4 Is lede van die aansoeker herkenbaar gedurende sy bedrywighede?

Ja	
Nee	

Indien ja, beskryf hoe die lede herken kan word: _____

_____

_____

7.5 Is voertuie van die aansoeker herkenbaar gedurende patrollies?

Ja	
Nee	

Indien ja, beskryf hoe dit herken kan word: _____

_____

_____

_____

7.6 Word die patrollie-aktiwiteite van die aansoeker aangeteken?

Ja	
Nee	

Indien ja, verskaf die volgende:

7.6.1 Besonderhede van die persoon wat aangestel is om patrollie-aktiwiteite aan te teken:

Voornaam/name: _____

Van: _____

E-pos: _____

Tel.: _____

Sel.: _____

7.6.2 Beskryf die proses of stelsel wat gebruik word vir die aantekening van die patrollie-aktiwiteite:

_____

_____

_____

7.6.3 Is die rekord van die patrollie-aktiwiteite vir insae beskikbaar?

Ja	
Nee	

Indien ja, beskryf hoe insae daarin verkry kan word: _____

_____

7.7 Beskryf die befondsingsmodel van die aansoeker: _____

_____

_____

7.8 Beskryf die metodes wat die aansoeker gebruik om met sy lede en die betrokke gemeenskap te kommunikeer: _____

_____

_____

_____

7.9 Werk die aansoeker saam met die gemeenskapspolisieforum in aangeleenthede van wedersydse belang?

Ja	
Nee	

Indien ja, beskryf hoe die aansoeker saamwerk: _____

_____

_____

Indien nee, verskaf redes waarom die aansoeker nie saamwerk nie: _____

_____

_____

_____

7.10 Beskrywing of voorbeeld van hoe die aansoeker met die polisie vir die gebied saamwerk: _____

_____

_____

7.11 Verskaf die bankbesonderhede van die aansoeker:

Naam van rekeninghouer:_____

Bank: _____

Taknommer: _____

Rekeningnommer: _____

8. AANHANGSELS EN STAWENDE INLIGTING *(merk die toepaslike boksie teen elke item en heg afskrifte aan wat deur 'n kommissaris van ede gewaarmerk is)*

8.1 Afskrif van 'n besluit of ander bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree

Ja	
Nee	
NvT	

8.2 Afskrif van bevestiging van registrasie as organisasie sonder winsoogmerk of ander bevestiging dat die aansoeker sonder winsoogmerk werksaam is

Ja	
Nee	
NvT	

8.3 Afskrif van korrespondensie met gemeenskapspolisieforum wat samewerking bevestig

Ja	
Nee	
NvT	

8.4 Afskrif van korrespondensie met polisie wat samewerking bevestig

Ja	
Nee	

8.5 Afskrif van stigtingsdokument van die aansoeker

Ja	
Nee	

8.6 Afskrif van uittreksel uit rekord van aktiwiteite

Ja	
Nee	

8.7 Voorbeeld van logo's of embleem

Ja	
Nee	
NvT	

8.8 Afskrif van rekeningkundige state vir die voorafgaande 12 maande of, indien die aansoeker vir 'n korter tydperk bestaan, state vir die tydperk wat die aansoeker bestaan

Ja	
Nee	

8.9 Kaart van gebied

Ja	
Nee	
NvT	

8.10 Ander *(vermeld)*:

Ja	
Nee	
NvT	

_____

_____

Ek, die ondergetekende *(voeg volle naam in)*, _____,
behoorlik gemagtig deur *(voeg in verwysing na notule/besluit)* _____,
verklaar dat die inligting verskaf in hierdie aansoek waar en korrek is.
Ek aanvaar dat indien inligting verskaf in hierdie aansoek onwaar gevind word, die aansoek verwerp sal word.

Handtekening: _____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van aansoek: _____

Ontvang deur: _____

Naam van amptenaar wat aansoek hanteer: _____

Datum waarop aansoek goedgekeur/afgewys is: _____

AANHANGSEL B

DOCS2

AANSOEKVORM VIR BUURTWAG OM BEFONDSING OF HULPBRONNE

(Artikel 6(8) van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (die Wet), en regulasie 6(1))

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Adres van Departement *(Vir voltooiing deur 'n amptenaar)*	
Verwysingsnommer *(Vir voltooiing deur 'n amptenaar)*	
Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.	

DEEL A: AANSOEK OM BEFONDSING OF HULPBRONNE

1. BESONDERHEDE VAN AANSOEKER

1.1 Naam van aansoeker *(buurtwag)*: _____

1.2 Straatadres: _____

_____ Poskode: _____

1.3 Woonbuurt: _____

1.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

1.5 Tel.: _____

1.6 Faks.: _____

1.7 Sel.: _____

1.8 E-pos: _____

2. BESONDERHEDE VAN SKAKELPERSOON

2.1 Voornaam/name: _____

2.2 Van: _____

2.3 Identiteitsnommer of paspoortnommer: _____

2.4 Straatadres: _____

_____ Poskode: _____

2.5 Woonbuurt: _____

2.6 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

2.7 Tel.: _____

2.8 Faks.: _____

2.9 Sel.: _____

2.10 E-pos: _____

3. AANSOEKER SE BETROKKENHEID OP VERSKEIE GEBIEDE

3.1 Bevorder die aansoeker professionele polisiëring?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

3.2 Is die aansoeker betrokke by ondersteuning van misdaadslagoffers?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

3.3 Is die aansoeker betrokke by misdaadvoorkoming?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

3.4 Rapporteer die aansoeker onveilige openbare plekke of ander veiligheidskwellings aan die tersaaklike owerhede?

Ja	
Nee	

Indien ja, beskryf 'n insident en dui aan aan wie dit gerapporteer is:

_____

_____

_____

3.5 Bou die aansoeker vennootskappe met ander organisasies wat betrokke is op die gebiede waarna verwys word in paragrawe 3.1 tot 3.4?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

4. BESONDERHEDE VAN DIE DOEL OF AKTIWITEITE WAARVOOR BEFONDSING OF HULPBRONNE BENODIG WORD

4.1 Beskryf die doel of aktiwiteite waarvoor die befondsing of hulpbronne benodig word:

_____

_____

_____

4.2 Het die aansoeker die gemeenskapspolisieforum geraadpleeg oor die doel of aktiwiteite?

Ja	
Nee	

Indien nee, verskaf redes: _____

_____

5. BESONDERHEDE VAN BEFONDSING OF HULPBRONNE WAT BENODIG WORD

Verskaf die besonderhede van die befondsing of beskryf die hulpbronne wat benodig word:

_____

_____

_____

6. AANHANGSELS EN STAWENDE INLIGTING *(merk die tersaaklike boksie teen elke item en heg afskrifte aan wat deur 'n kommissaris van ede gewaarmerk is)*

6.1 Afskrif van akkreditasiesertifikaat uitgereik ingevolge artikel 6(6)*(a)*(ii) van die Wet

Ja	
Nee	
NvT	

6.2 Afskrif van aansoeksertifikaat uitgereik aan die aansoeker ingevolge regulasie 17(4)

Ja	
Nee	
NvT	

6.3 'n Besluit of ander bewys dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree

Ja	
Nee	
NvT	

6.4 Afskrif van 'n uittreksel uit die rekord van die aansoeker se aktiwiteite in polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming, gemeenskapsveiligheid of rapportering van onveilige openbare plekke en ander veiligheidskwellings aan die tersaaklike owerhede

Ja	
Nee	
NvT	

6.5 Afskrif van korrespondensie met die gemeenskapspolisieforum of ander organisasie wat die aansoeker se betrokkenheid bevestig by polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming, gemeenskapsveiligheid, rapportering van onveilige openbare plekke en ander veiligheidskwellings aan die tersaaklike owerhede of die bou van vennootskappe met ander organisasies wat op hierdie gebiede betrokke is

Ja	
Nee	
NvT	

6.6 Afskrif van korrespondensie met die polisiediens rakende polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming, gemeenskapsveiligheid of rapportering van onveilige openbare plekke of ander veiligheidskwellings

Ja	
Nee	
NvT	

6.7 Afskrif van notules van vergaderings van die aansoeker wat die aansoeker se betrokkenheid bevestig by polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming, gemeenskapsveiligheid, rapportering van onveilige openbare plekke of ander veiligheidskwellings aan die tersaaklike owerhede of die bou van vennootskappe met ander organisasies wat op hierdie gebiede betrokke is

Ja	
Nee	
NvT	

6.8 Afskrif van die stigtingsdokument, memorandum van ooreenkoms of enige ander dokument wat die betrokkenheid van die aansoeker bevestig by die aangeleenthede waarna in paragraaf 6.7 verwys word

Ja	
Nee	
NvT	

6.9 Ander *(vermeld)*:

Ja	
Nee	
NvT	

_____

_____

_____

DEEL B: BEVESTIGING VAN BANKBESONDERHEDE

VERSOEK OM BANKBESONDERHEDE
(Artikel 6(8) van die Wet en regulasie 6(3)*(g)*)

Stelselgebruiker alleenlik
BAS-verw.nr.:
Vasgelê deur: _____
Datum vasgelê: _____
Gemagtig deur: _____
Datum gemagtig: _____

DEPARTEMENT: **GEMEENSKAPSVEILIGHEID**
KANTOOR: **FINANSIËLE BESTUUR**

Bankbesonderhede

BESONDERHEDE VAN AANSOEKER:

Naam: _____

Adres: _____

_____

E-posadres: _____

Skakelpersoon: _____ **Tel. nr.:** _____

Ek/Ons, _____, versoek u hiermee en magtig u om enige bedrae wat aan die aansoeker toekom, te betaal tot die krediet van hierdie rekening by die genoemde bank.

Ek/Ons verstaan dat die kredietoordragte wat hiermee gemagtig word per rekenaar geprosesseer sal word deur 'n stelsel wat bekend staan as die "ACB ELECTRONIC BANK TRANSFER SERVICE", en ek/ons verstaan ook dat geen bykomende bewys van betaling deur my/ons bank verskaf sal word nie, maar dat besonderhede van elke betaling op my/ons bankstaat of op enige bygaande ontvangsbewys gedruk sal word. (Hierdie is nie van toepassing waar banke gewoonlik nie bankstate verskaf nie.)

Ek/Ons verstaan dat 'n betalingsadvies deur die Departement verskaf sal word op die gewone manier, en dat dit die datum waarop fondse in my/ons rekening beskikbaar sal wees, sal aandui. Hierdie magtiging kan deur my/ons gekanselleer word deur dertig dae kennis te gee per voorafbetaalde geregistreerde pos.

		/ /
Gemagtigde handtekening	**Voorletters en van**	**Datum: dd/mm/ccyy**

Naam van bank: _____

Naam van tak: _____

Takkode: _____

Rekeningnommer: _____

Tipe rekening:

	Lopende rekening		**Transaksierekening**
	Spaarrekening		**Ander** *(vermeld)*

Datumstempel van bank
(Bankrekeningbesonderhede gewaarmerk as korrek)

SLEGS VIR KANTOORGEBRUIK
GOEDGEKEUR DEUR HOOFKANTOOR
Van en Voorletters:
Handtekening:
Salarisvlak:
Persalnr.:
Delegasie:
Datum:

Ek, die ondergetekende *(voeg volle naam in)*,_____,

behoorlik gemagtig deur *(voeg in verwysing na notule/besluit)* _____,

verklaar dat die inligting verskaf in hierdie aansoekvorm waar en korrek is.

Ek aanvaar dat indien inligting verskaf in hierdie aansoek onwaar gevind word, die aansoek verwerp sal word.

Handtekening: _____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van aansoek: _____

Ontvang deur: _____

Naam van amptenaar wat aansoek hanteer: _____

Datum waarop aansoek goedgekeur/afgewys is: _____

AANHANGSEL C
DOCS3

AANSOEKVORM VIR BUURTWAG VIR OPLEIDING VAN LEDE
(Artikel 6(8) van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (die Wet), en regulasie 6(5))

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Adres van Departement *(Vir voltooiing deur 'n amptenaar)*	
Verwysingsnommer *(Vir voltooiing deur 'n amptenaar)*	
Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.	

1. BESONDERHEDE VAN AANSOEKER

1.1 Naam van aansoeker: _____

1.2 Straatadres: _____

_____ Poskode: _____

1.3 Woonbuurt: _____

1.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

1.5 Tel.: _____

1.6 Faks.: _____

1.7 Sel.: _____

1.8 E-pos: _____

2. BESONDERHEDE VAN SKAKELPERSOON:

2.1 Voornaam/name: _____

2.2 Van: _____

2.3 Identiteitsnommer of paspoortnommer: _____

2.4 Straatadres: _____ Poskode: _____

2.5 Woonbuurt: _____

2.6 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

2.7 Tel.: _____

2.8 Faks.: _____

2.9 Sel.: _____

2.10 E-pos: _____

3. BESONDERHEDE VAN OPLEIDING

3.1 Dui getal lede aan van aansoeker wat opleiding benodig: _____

3.2 Verskaf die name van die lede van die aansoeker wat opleiding benodig, 'n beskrywing van die opleiding wat benodig word en vorige opleiding ontvang *(heg nog bladsye aan indien nodig)*:

Volle name van lede	**Beskrywing van benodigde opleiding**	**Vorige opleiding ontvang wat verband hou met: verslagdoeningsvereistes ingevolge die Wet, gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of gemeenskapsveiligheid**

4. AANHANGSELS EN STAWENDE INLIGTING *(merk toepaslike boksie teen elke item en heg afskrifte aan wat deur 'n kommissaris van ede gewaarmerk is)*

4.1 Afskrif van akkreditasiesertifikaat uitgereik aan die aansoeker ingevolge artikel 6(6)*(a)*(ii) van die Wet

Ja	
Nee	
NvT	

4.2 Afskrif van aansoeksertifikaat uitgereik aan aansoeker ingevolge regulasie 17(2) of (4)

Ja	
Nee	
NvT	

4.3 Afskrif van die besluit of ander bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree

Ja	
Nee	
NvT	

4.4 Ander *(vermeld)*:

Ja	
Nee	
NvT	

_____

_____

_____

Ek, die ondergetekende *(voeg volle naam in)*,_____,

behoorlik gemagtig deur *(voeg verwysing in na notule/besluit)* _____,

verklaar dat die inligting verskaf in hierdie aansoek waar en korrek is.

Ek aanvaar dat indien inligting verskaf in hierdie aansoek onwaar gevind word, die aansoek verwerp sal word.

Handtekening: _____ Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van aansoek: _____

Ontvang deur: _____

Naam van amptenaar wat die aansoek hanteer: _____

Datum waarop aansoek goedgekeur/afgewys is: _____

AANHANGSEL D
DOCS4

AANSOEKVORM VIR GEMEENSKAPSORGANISASIE OM OP DATABASIS GELYS TE WORD
(Artikel 7(1)(a) van die Wet op Gemeenskapsveiligheid, 2013, en regulasie 8(1))

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Adres van Departement *(Vir voltooiing deur 'n amptenaar)*	
Verwysingsnommer *(Vir voltooiing deur 'n amptenaar)*	
Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.	

1. BESONDERHEDE VAN AANSOEKER

1.1 Naam van aansoeker: _____

1.2 Straatadres: _____

_____ Poskode: _____

1.3 Woonbuurt: _____

1.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

1.5 Tel.: _____

1.6 Faks.: _____

1.7 Sel.: _____

1.8 E-pos: _____

2. BESONDERHEDE VAN BESTUUR VAN AANSOEKER *(heg nog bladsye aan indien nodig)*

Volle naam van persoon	Posisie in organisasie	Telefoon/ Selnommer	E-posadres

3. BESKRYWING VAN GEBIED

3.1 Lande: _____

_____

3.2 Provinsies *(indien slegs in 'n gedeelte van land werksaam)*: _____

_____

_____

3.3 Dorpe *(indien slegs in 'n gedeelte van die provinsie werksaam)*: _____

_____

_____

3.4 Woonbuurte *(indien slegs in 'n gedeelte van 'n dorp werksaam)*: _____

_____

_____

3.5 Straatname wat die grense van die gebied vorm *(indien slegs in 'n woonbuurt werksaam)*: _____

_____

_____

3.6 Ander beskrywing *(indien van toepassing)*: _____

_____

_____

4. BESONDERHEDE VAN POLISIESTASIE VIR GEBIED

4.1 Naam: _____

4.2 Straatadres: _____

_____ Poskode: _____

4.3 Woonbuurt: _____

4.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

4.5 Tel.: _____

4.6 Faks.: _____

4.7 Sel.: _____

4.8 E-pos: _____

5. BESONDERHEDE VAN GEMEENSKAPSPOLISIEFORUM VIR GEBIED

5.1 Naam: _____

5.2 Straatadres: _____

_____ Poskode: _____

5.3 Woonbuurt: _____

5.4 Posadres *(indien van straatadres verskil)*: _____

_____ Poskode: _____

5.5 Tel.: _____

5.6 Faks.: _____

5.7 Sel.: _____

5.8 E-pos: _____

6. AANSOEKER SE BETROKKENHEID OP VERSKEIE GEBIEDE EN ANDER OORWEGINGS

6.1 Bevorder die aansoeker professionele polisiëring?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

6.2 Is die aansoeker betrokke by ondersteuning van misdaadslagoffers?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

6.3 Is die aansoeker betrokke by misdaadvoorkoming?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

6.4 Is die aansoeker betrokke by gemeenskapsveiligheid?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

6.5 Rapporteer die aansoeker onveilige openbare plekke of ander veiligheidskwellings aan die tersaaklike owerhede?

Ja	
Nee	

Indien ja, beskryf 'n insident en dui aan aan wie dit gerapporteer is: _____

_____

_____

_____

6.6 Bou die aansoeker vennootskappe met ander organisasies wat betrokke is op die gebiede waarna verwys word in paragrawe 6.1 tot 6.5?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

_____

7. BESONDERHEDE VAN AKTIWITEITE

7.1 Werk die aansoeker saam met die gemeenskapspolisieforum vir die gebied ten opsigte van die aktiwiteite van die aansoeker?

Ja	
Nee	

Indien ja, beskryf die aktiwiteite en samewerking met die gemeenskapspolisieforum vir die gebied: _____

_____

_____

Indien nie, verskaf redes waarom die aansoeker nie saamwerk met die gemeenskapspolisieforum nie: _____

_____

_____

7.2 Vermoë om inligting te verskaf oor veiligheidskwellings en beweerde misdaadvoorvalle:

Teken die aansoeker inligting aan oor veiligheidskwellings en beweerde misdaadvoorvalle?

Ja	
Nee	
NvT	

Indien ja, beskryf hoe die inligting aangeteken word en hoe gereeld die inligting bygewerk word: _____

_____

_____

8. ANDER INLIGTING

8.1 Is die aansoeker geregistreer ingevolge enige ander wetgewing?

Ja	
Nee	
NvT	

Indien ja, heg besonderhede en bevestiging van registrasie aan:

9. AANHANGSELS EN STAWENDE INLIGTING *(merk die toepaslike boksie teen elke item en heg afskrifte aan wat deur 'n kommissaris van ede gewaarmerk is)*

9.1 Afskrif van die besluit of ander bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree

Ja	
Nee	
NvT	

9.2 Afskrif van bevestiging van registrasie ingevolge ander wetgewing

Ja	
Nee	
NvT	

9.3 Verklaring deur behoorlik gemagtigde lid van die bestuur van die aansoeker om te bevestig dat die aansoeker nie die aktiwiteite van enige politieke party bevorder nie

Ja	

9.4 Afskrif van korrespondensie met die gemeenskapspolisieforum vir die gebied wat samewerking met die gemeenskapspolisieforum bevestig

Ja	
Nee	
NvT	

9.5 Afskrif van 'n uittreksel uit die rekord van inligting oor veiligheidskwellings en misdaadvoorvalle wat deur die aansoeker gehou word

Ja	
Nee	
NvT	

9.6 Afskrif van korrespondensie met die gemeenskapspolisieforum of ander organisasie wat die aansoeker se betrokkenheid bevestig by polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming, gemeenskapsveiligheid of rapportering van onveilige openbare plekke of ander veiligheidskwellings aan die tersaaklike owerhede

Ja	
Nee	
NvT	

9.7 Afskrifte van korrespondensie met die polisiediens oor polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming, gemeenskapsveiligheid of rapportering van onveilige openbare plekke of ander veiligheidskwellings

Ja	
Nee	
NvT	

9.8 Afskrif van notules van vergaderings van die aansoeker wat die aansoeker se betrokkenheid by polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming, gemeenskapsveiligheid of rapportering van onveilige openbare plekke of ander veiligheidskwellings aan die tersaaklike owerhede bevestig

Ja	
Nee	
NvT	

9.9 Afskrifte van die stigtingsdokument, memorandum van ooreenkoms of enige ander dokument van die aansoeker wat die aansoeker se betrokkenheid by die aangeleenthede waarna verwys word in paragraaf 9.8 bevestig

Ja	
Nee	
NvT	

9.10 Kaart van gebied

Ja	
Nee	
NvT	

9.11 Ander *(vermeld)*:

Ja	
Nee	
NvT	

_____

_____

_____

Ek, die ondergetekende *(voeg volle naam in)*,_____,
behoorlik gemagtig deur *(voeg verwysing in na notule/besluit)* _____,
verklaar dat die inligting verskaf in hierdie aansoek waar en korrek is.
Ek aanvaar dat indien inligting verskaf in hierdie aansoek onwaar gevind word, die aansoek verwerp sal word.

Handtekening: _____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van aansoek: _____

Ontvang deur: _____

Naam van amptenaar wat aansoek hanteer: _____

Datum waarop aansoek goedgekeur/afgewys is: _____

AANHANGSEL E
DOCS5

AANSOEKVORM VIR ONDERSTEUNING, INLIGTING OF HULPBRONNE VIR GEMEENSKAPSORGANISASIE GELYS OP DATABASIS

(Artikel 7(1)(b) van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013, en regulasie 10)

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Adres van Departement *(Vir voltooiing deur 'n amptenaar)*	
Verwysingsnommer *(Vir voltooiing deur 'n amptenaar)*	
Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.	

1. BESONDERHEDE VAN AANSOEKER

1.1 Naam van aansoeker: _____

1.2 Straatadres: _____

_____ Poskode: _____

1.3 Woonbuurt: _____

1.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

1.5 Tel.: _____

1.6 Faks.: _____

1.7 Sel.: _____

1.8 E-pos: _____

2. BESONDERHEDE VAN SKAKELPERSOON

2.1 Voornaam/name: _____

2.2 Van: _____

2.3 Identiteitsnommer of paspoortnommer: _____

2.4 Straatadres: _____

_____ Poskode: _____

2.5 Woonbuurt: _____

2.6 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

2.7 Tel.: _____

2.8 Faks.: _____

2.9 Sel.: _____

2.10 E-pos: _____

3. WERKSAAM SONDER WINSOOGMERK (SLEGS VAN TOEPASSING OP AANSOEK OM ONDERSTEUNING OF HULPBRONNE)

Is die aansoeker werksaam sonder winsoogmerk?

Ja	
Nee	

Indien ja, heg 'n stigtingsdokument of ander bevestiging aan.

4. BESONDERHEDE VAN DOEL OF AKTIWITEITE WAARVOOR ONDERSTEUNING, INLIGTING OF HULPBRONNE BENODIG WORD

4.1 Beskryf die doel of aktiwiteite waarvoor die ondersteuning, inligting of hulpbronne benodig word: _____

_____

_____

4.2 Beskryf waarom die ondersteuning, inligting of hulpbronne benodig word: _____

_____

_____

5. BESONDERHEDE VAN BENODIGDE ONDERSTEUNING, INLIGTING OF HULPBRONNE

5.1 Beskryf die ondersteuning, inligting of hulpbronne wat benodig word:_____

_____

_____

_____

_____

6. AANHANGSELS EN STAWENDE INLIGTING *(merk die tersaaklike boksie teen elke item en heg afskrifte aan wat deur 'n kommissaris van ede gewaarmerk is)*

6.1 Afskrif van lystingsertifikaat wat ingevolge regulasie 8(6) aan die aansoeker uitgereik is

Ja	
Nee	

6.2 Afskrif van die besluit of ander bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree

Ja	
Nee	

6.3 Afskrif van registrasie as organisasie sonder winsoogmerk of ander bevestiging dat die aansoeker sonder winsoogmerk werksaam is

Ja	
Nee	
NvT	

6.4 Ander *(vermeld)*:

Ja	
Nee	
NvT	

Ek, die ondergetekende *(voeg volle naam in)*,_____,

behoorlik gemagtig deur *(voeg in verwysing na notule/besluit)* _____,

verklaar dat die inligting verskaf in hierdie aansoek waar en korrek is.

Ek aanvaar dat indien inligting verskaf in hierdie aansoek onwaar gevind word, die aansoek verwerp sal word.

Handtekening: _____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van aansoek: _____

Ontvang deur: _____

Naam van amptenaar wat aansoek hanteer: _____

Datum waarop aansoek goedgekeur/afgewys is: _____

AANHANGSEL F
DOCS6

AANSOEKVORM VIR OPLEIDING VAN LEDE VAN GEMEENSKAPSORGANISASIE GELYS OP DATABASIS

(Artikel 7(1)(b) van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013, en regulasie 10(4))

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Adres van Departement *(Vir voltooiing deur 'n amptenaar)*	
Verwysingsnommer *(Vir voltooiing deur 'n amptenaar)*	
Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.	

1. BESONDERHEDE VAN AANSOEKER

1.1 Naam van aansoeker: _____

1.2 Straatadres: _____

_____ Poskode: _____

1.3 Woonbuurt: _____

1.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

1.5 Tel.: _____

1.6 Faks.: _____

1.7 Sel.: _____

1.8 E-pos: _____

2. BESONDERHEDE VAN SKAKELPERSOON

2.1 Voornaam/name: _____

2.2 Van: _____

2.3 Identiteitsnommer of paspoortnommer: _____

2.4 Straatadres: _____

_____ Poskode: _____

2.5 Woonbuurt: _____

2.6 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

2.7 Tel.: _____

2.8 Faks.: _____

2.9 Sel.: _____

2.10 E-pos: _____

3. BESONDERHEDE VAN OPLEIDING

3.1 Dui getal lede van aansoeker aan wat opleiding benodig: _____

3.2 Verskaf die name van die lede van die aansoeker wat opleiding benodig, 'n beskrywing van die opleiding wat benodig word en vorige opleiding ontvang *(heg nog bladsye aan indien nodig)*:

Volle name van lede	**Beskrywing van benodigde opleiding**	**Vorige opleiding ontvang in verband met: verslagdoeningsvereistes van die Wet, gebied van polisiëring, ondersteuning van misdaadslagoffers, misdaadvoorkoming of gemeenskapsveiligheid**

4. AANHANGSELS EN STAWENDE INLIGTING *(merk die toepaslike boksie teen elke item en heg afskrifte aan wat deur 'n kommissaris van ede gewaarmerk is)*

4.1 Afskrif van lystingsertifikaat aan die aansoeker uitgereik ingevolge regulasie 8(6)

Ja	

4.2 Afskrif van besluit of ander bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die aansoeker op te tree

Ja	
Nee	
NvT	

4.3 Ander *(vermeld)*

Ja	
Nee	
NvT	

_____

_____

_____

Ek, die ondergetekende *(voeg volle naam in)*,_____,

behoorlik gemagtig deur *(voeg in verwysing na notule/besluit)* _____,

verklaar dat die inligting verskaf in hierdie aansoek waar en korrek is.

Ek aanvaar dat indien inligting verskaf in hierdie aansoek onwaar gevind word, die aansoek verwerp sal word.

Handtekening: _____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van aansoek: _____

Ontvang deur: _____

Naam van amptenaar wat aansoek hanteer: _____

Datum waarop aansoek goedgekeur/afgewys is: _____

AANHANGSEL G
DOCS7

AANSOEKVORM VIR REGISTRASIE VAN SEKURITEITSDIENSVERSKAFFER OP DATABASIS

(Artikel 8(6) van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013, en regulasie 12(1))

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Verwysingsnommer *(Vir voltooiing deur 'n amptenaar)*	
Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.	

1. BESONDERHEDE VAN AANSOEKER

1.1 Naam van aansoeker: _____

1.2 Straatadres: _____

_____ Poskode: _____

1.3 Woonbuurt: _____

1.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

1.5 Tel.: _____

1.6 Faks.: _____

1.7 Sel.: _____

1.8 E-pos: _____

2. BESONDERHEDE VAN BESTUUR VAN AANSOEKER *(heg nog bladsye aan indien nodig)*

Volle naam van persoon	Posisie in sekuriteits-diensverskaffer	Telefoon-/ Selnommer	E-posadres

3. GETAL SEKURITEITSBEAMPTES IN DIENS VAN DIE AANSOEKER:

_____

4. DATUM VAN INSTELLING VAN AANSOEKER:

_____

5. IS AANSOEKER GEREGISTREER SOOS VEREIS BY ARTIKEL 20(1)*(a)* VAN DIE WET OP DIE REGULERING VAN DIE PRIVATE SEKURITEITSBEDRYF, 2001?

Ja	
Nee	

6. BESKRYWING VAN GEBIED

6.1 Lande: _____

_____

6.2 Provinsies *(indien slegs in 'n gedeelte van land werksaam)*: _____

_____

_____

6.3 Dorpe *(indien slegs in 'n gedeelte van 'n provinsie werksaam)*: _____

_____

_____

6.4 Woonbuurte *(indien slegs in 'n gedeelte van 'n dorp werksaam)*: _____

_____

_____

6.5 Straatname wat die grense van gebied vorm *(indien slegs in 'n woonbuurt werksaam)*

_____

_____

_____

6.6 Ander beskrywing *(indien van toepassing)*: _____

_____

_____

7. BESONDERHEDE VAN POLISIESTASIE VIR GEBIED

7.1 Naam: _____

7.2 Straatadres: _____

_____ Poskode: _____

7.3 Woonbuurt: _____

7.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

7.5 Tel.: _____

7.6 Faks.: _____

7.7 Sel.: _____

7.8 E-pos: _____

8. BESONDERHEDE VAN GEMEENSKAPSPOLISIEFORUM VIR GEBIED

8.1 Naam: _____

8.2 Straatadres: _____

_____ Poskode: _____

8.3 Woonbuurt: _____

8.4 Posadres *(indien dit van straatadres verskil)*: _____

_____ Poskode: _____

8.5 Tel.: _____

8.6 Faks.: _____

8.7 Sel.: _____

8.8 E-pos: _____

9. SAMEWERKING MET POLISIE EN ANDER ORGANISASIES

9.1 Werk die sekuriteitsdiensverskaffer saam met die polisiediens vir die gebied?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

Indien nee, verskaf redes waarom die sekuriteitsdiensverskaffer nie saamwerk nie:

_____

_____

_____

9.2 Werk die sekuriteitsdiensverskaffer saam met die gemeenskapspolisieforums vir die gebied?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

Indien nee, verskaf redes waarom die sekuriteitsdiensverskaffer nie saamwerk nie:

_____

_____

_____

9.3 Werk die sekuriteitsdiensverskaffer saam met die buurtwagte vir die gebied?

Ja	
Nee	

Indien ja, beskryf hoe: _____

_____

_____

Indien nee, verskaf redes waarom die sekuriteitsdiensverskaffer nie saamwerk nie:

_____

_____

_____

10. VERMOË OM INLIGTING OOR VEILIGHEIDSKWELLINGS EN MISDAADVOORVALLE TE VERSKAF

Hou die sekuriteitsdiensverskaffer rekord van veiligheidskwellings en misdaadvoorvalle in die gebied wat akkuraat en bygewerk is?

Ja	
Nee	

Indien ja, beskryf hoe die inligting aangeteken word en hoe gereeld die inligting bygewerk word:

_____

_____

_____

_____

11. AANHANGSELS EN STAWENDE INLIGTING *(merk die toepaslike boksie teen elke item en heg afskrifte aan wat deur 'n kommissaris van ede gewaarmerk is)*

11.1 Afskrif van die besluit of ander bevestiging dat die persoon wat die aansoek doen, gemagtig is om namens die sekuriteitsdiensverskaffer op te tree

Ja	

11.2 Verklaring van 'n behoorlik gemagtigde lid van die bestuur van die aansoeker om te bevestig dat die aansoeker nie die aktiwiteite van enige politieke party bevorder nie

Ja	

11.3 Afskrif van korrespondensie met gemeenskapspolisieforums in die gebied wat samewerking met die gemeenskapspolisieforums bevestig

Ja	
Nee	
NvT	

11.4 Afskrif van korrespondensie met die polisiediens wat samewerking bevestig

Ja	
Nee	
NvT	

11.5 Afskrif van korrespondensie met die buurtwagte in die gebied wat samewerking bevestig

Ja	
Nee	
NvT	

11.6 Afskrif van sertifikaat van registrasie van die sekuriteitsdiensverskaffer ingevolge die Wet op die Regulering van die Private Sekuriteitsbedryf, 2001

Ja	
Nee	
NvT	

11.7 Afskrif van 'n uittreksel uit die rekord van inligting oor veiligheidskwellings of misdaadvoorvalle

Ja	
Nee	
NvT	

11.8 Kaart van gebied

Ja	
Nee	
NvT	

11.9 Ander *(vermeld)*:

Ja	
Nee	
NvT	

_____

_____

_____

Ek, die ondergetekende *(voeg volle naam in)*,_____,

behoorlik gemagtig deur *(voeg in verwysing na notule/besluit)* _____,

verklaar dat die inligting verskaf in hierdie aansoekvorm waar en korrek is.

Ek aanvaar dat indien inligting verskaf in hierdie aansoek onwaar gevind word, die aansoek verwerp sal word.

Handtekening: _____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van aansoek: _____

Ontvang deur: _____

Naam van amptenaar wat die aansoek hanteer: _____

Datum waarop aansoek goedgekeur/afgewys is: _____

AANHANGSEL H
DOCS8

VERSLAG DEUR PROVINSIALE KOMMISSARIS
(Artikel 19 van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013, en regulasie 18(2))

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.

Verslag deur die Provinsiale Kommissaris vir die tydperk *(merk die toepaslike boksie en voeg die jaartal in)*:

Tydperk		Jaar
1 April tot 30 Junie		
1 Julie tot 30 September		
1 Oktober tot 31 Desember		
1 Januarie tot 31 Maart		

MISDAADSTATISTIEKE VIR WES-KAAP
(Moet vir elke polisiestasie in die Wes-Kaap voltooi word)

NAAM VAN POLISIESTASIE: _____

_____

AARD VAN MISDAAD: KONTAKMISDAAD (MISDAAD TEEN DIE PERSOON)	GETAL BY POLISIE AANGEMELD
Moord	
Seksuele misdade	
Poging tot moord	
Aanranding met die opset om ernstig te beseer	
Gewone aanranding	
Gewone roof	
Roof met verswarende omstandighede	

KONTAKVERWANTE MISDAAD	GETAL BY POLISIE AANGEMELD
Brandstigting	
Kwaadwillige beskadiging van eiendom	
EIENDOMVERWANTE MISDADE	**GETAL BY POLISIE AANGEMELD**
Nie-residensiële roof	
Residensiële roof	
Motordiefstal en motorfietsdiefstal	
Veediefstal	
MISDADE WAT VAN POLISIE-OPTREDE AFHANG OM ONTDEK TE WORD	**GETAL BY POLISIE AANGEMELD**
Onwettige besit van vuurwapens en ammunisie	
Dwelmverwante misdade	
Bestuur onder die invloed van alkohol of dwelms	
ANDER ERNSTIGE MISDADE	**GETAL BY POLISIE AANGEMELD**
Alle diefstal nie elders vermeld	
Kommersiële misdaad	
Winkeldiefstal	
SUBKATEGORIËE WAT DEEL UITMAAK VAN VERSWARENDE ROOF	**GETAL BY POLISIE AANGEMELD**
Kaping van ’n motor of trok	
Residensiële roof	
Nie-residensiële roof	
ANDER MISDAADKATEGORIËE	**GETAL BY POLISIE AANGEMELD**
Strafbare manslag	
Openbare geweld	
Misdaadbesering	
Verwaarlosing en mishandeling van kinders	
Ontvoering	

Ek, die ondergetekende *(voeg volle naam in)*, _____,

bevestig dat die inligting verskaf in hierdie vorm waar en korrek is.

Handtekening: _____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van verslag: _____

Ontvang deur: _____

Naam van amptenaar wat verslag hanteer: _____

AANHANGSEL I
DOCS9

VERSLAG DEUR UITVOERENDE HOOF VAN MUNISIPALE POLISIEDIENS

(Artikel 21(1) van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013, en regulasie 19(2))

DEPARTEMENT VAN GEMEENSKAPSVEILIGHEID

Voltooi hierdie vorm deur BLOKletters te gebruik en die toepaslike boksies te merk.

Verslag deur die Uitvoerende Hoof van die Munisipale Polisiediens van _____ *(voeg in naam van munisipaliteit)* **vir die tydperk** *(merk die toepaslike boksie en voeg die jaartal in)*:

Tydperk		**Jaar**
1 April tot 30 Junie		
1 Julie tot 30 September		
1 Oktober tot 31 Desember		
1 Januarie tot 31 Maart		

GETAL ARRESTASIES GEMAAK DEUR DIE MUNISIPALE POLISIEDIENS GEDURENDE DIE BOVERMELDE TYDPERK: _____

BESONDERHEDE VAN ARRESTASIES
(Heg nog bladsye aan indien nodig)

Datum van arrestasie	**Naam van beskuldigde**	**Polisiestasie waar aangehou**	**MAS-nr.**	**Aard van misdaad**

BESONDERHEDE VAN ARRESTASIES *(Heg nog bladsye aan indien nodig)*				
Datum van arrestasie	**Naam van beskuldigde**	**Polisiestasie waar aangehou**	**MAS-nr.**	**Aard van misdaad**

Ek, die ondergetekende *(voeg volle naam in)*, _____, bevestig dat die inligting verskaf in hierdie vorm waar en korrek is.

Handtekening:_____

Datum: _____

Volle naam van ondertekenaar: _____

VIR AMPTELIKE GEBRUIK:

Datum van ontvangs van verslag: _____

Ontvang deur: _____

Naam van amptenaar wat die verslag hanteer: _____

I.S. 347/2016 2 kweyoMsintsi 2016

ISEBE LOKHUSELEKO LOLUNTU:
IMIGAQO YEZOKHUSELEKO LOLUNTU, 2016

UMphathiswa wezoKhuseleko loLuntu wenze imigaqo echazwe kwiShedyuli phantsi kwecandelo 31 loMthetho weNtshhona Koloni woKhuseleko loLuntu, 2013 (uMthetho 3 ka-2013).

ISHEDYULI

ULANDELELWANISO LWEMIGAQO

Imigaqo

ISAHLUKO 1
UTOLIKO

1. Ingcaciso-magama

ISAHLUKO 2
UBEKO-LISO KUNYE NOKONGAMELA IMISEBENZI YESIPOLISA NOKUVAVANYA UBUPOLISA OBUBONAKALAYO

2. Ukunikwa kwabasebenzi nabanye abantu igunya lokubek' esweni umsebenzi wesipolisa, ukongamela imisebenzi yamapolisa nokuvavanya umsebenzi wobupolisa obonakalayo

ISAHLUKO 3
UQINISEKISO NENKXASO KOOSOLOMZI BEENGINGQI

3. Uqinisekiso loosolomzi bengingqi
4. Imigangatho ebekelwe imisebenzi yoosolomzi bengingqi
5. Uhlaziyo loqinisekiso loosolomzi bengingqi
6. Ubonelelo ngenkxasomali, izibonelelo noqeqesho loosolomzi bengingqi
7. Ukunikwa kwengxelo ngoosolomzi bengingqi

ISAHLUKO 4
UVIMBA WEENKCUKACHA NOBUHLAKANI NEMIBUTHO YASEKUHLALENI

8. Isicelo sokufakwa kuvimba
9. Uhlaziyo lokufakwa kwemibutho yasekuhlaleni kuvimba
10. Ukubonelela ngenkxaso, ulwazi okanye izibonelelo kwimibutho yasekuhlaleni
11. Ukunikwa kwengxelo yimibutho yasekuhlaleni

ISAHLUKO 5
INKQUBO YEENKCUKACHA EMANYANISIWEYO

12. Inkqubo yeenkcukacha emanyanisiweyo
13. Ukuhlaziywa kobhaliso lomniki wenkonzo yokhuseleko kuvimba
14. Ukunikwa kwengxelo ngumniki wenkonzo yokhuseleko obhalisiweyo

ISAHLUKO 6

IMIQATHANGO GABALALA

15. Ukungeniswa kweefomu zezicelo ezithunyelwa ngekhompyutha

16. Uhlolo olumane lusenziwa

17. Iimali ezibekiweyo nemiqathango yethutyana

ISAHLUKO 7

UKUNIKWA KWENGXELO YINKONZO YESIPOLISA

18. Ukunikwa kwengxelo nguMkhomishinala wePhondo

19. Ukunikwa kwengxelo yintloko yesigqeba samapolisa kamasipala

20. Isihloko esifutshane

IZIHLOMELO

Isihlomelo A: Ifomu yesicelo yoqinisekiso lwesolomzi lengingqi (DOCS1)

Isihlomelo B: Ifomu yesicelo yesolomzi lengingqi yenkxasomali okanye yezibonelelo (DOCS2)

Isihlomelo C: Ifomu yesicelo yesolomzi lengingqi yoqeqesho lwamalungu (DOCS3)

Isihlomelo D: Ifomu yesicelo ombutho wasekuhlaleni yokufakwa kuvimba (DOCS4)

Isihlomelo E: Ifomu yesicelo yenkxaso, iinkcukacha okanye izibonelelo zombutho wasekuhlaleni (DOCS5)

Isihlomelo F: Ifomu yesicelo yoqeqesho lwamalungu ombutho wasekuhlaleni okuvimba (DOCS6)

Isihlomelo G: Ifomu yesicelo yobhaliso lomniki wenkonzo yokhuseleko kuvimba (DOCS7)

Isihlomelo H: Ingxelo yoMkhomishinala wePhondo (DOCS8)

Isihlomelo I: Ingxelo yentloko yesigqeba samapolisa kamasipala (DOCS9)

ISAHLUKO 1

UTOLIKO

Ingcaciso-magama

1. Kule migaqo, igama okanye ibinzana elinikwe intsingiselo kwiWestern Cape Community Safety Act, 2013 (Act 3 of 2013), likwanentsingiselo efanayo naleya ikuloo Mthetho, ngaphandle kokuba imeko elisetyenziswe kuyo ibhekisa kwenye into—

"umfaki-sicelo" uthetha umbutho okanye ofake isicelo—

(a) ukuba ufumane isiqinisekiso sokuba lisolomzi ngokomgaqo 3;

(b) ufakwe kuvimba ngokomgaqo 8 okanye ukubhaliswa kuvimba ngokomgaqo 12; okanye

(c) senkxaso, senkxasomali, iinkcukacha, uqeqesho okanye izibonelelo ngokomgaqo 6 okanye 10;

"ummandla" kwimeko yomfaki-sicelo, isolomzi, umbutho ofakwe kuvimba okanye umniki wenkonzo yokhuseleko, uthetha ummandla ekusebenza kuwo umfaki-sicelo, isolomzi, umbutho okanye umniki wenkonzo yokhuseleko;

"umsebenzi ogunyazisiweyo" uthetha umsebenzi weSebe ogunyaziswe nguMphathiswa wePhondo ngokwecandelo 4(1) loMthetho nomgaqo 2(1) ukuba enze nawuphi na umsebenzi oxelwe kwicandelo 4(1)*(a)* ukuya ku-*(c)* lalo Mthetho;

"umntu ogunyazisiweyo" uthetha umntu ngaphandle komsebenzi weSebe ogunyaziswe nguMphathiswa wePhondo ngokwecandelo 4(2) loMthetho nomgaqo 2(1) ukuba enze nawuphi na umsebenzi oxelwe kwicandelo exelwe kwicandelo 4(1)*(a)* ukuya ku-*(c)* loMthetho;

"iqonga lezobupolisa lasekuhlaleni" lithetha iqonga lezobupolisa lasekuhlaleni okanye iqongana elisekwe ngokwemiqathango yecandelo 19 loMthetho iSouth African Police Service Act, 1995 (uMthetho 68 ka-1995), ofundwa necandelo 5 loMthetho;

"umququzeleli" ubandakanya umanejala, usihlalo okanye elinye igosa elityunjwe ngamalungu esolomzi ukuba liququzelele imisebenzi yesolomzi njengoko ichazwe kumgaqo 4(2)*(i)*;

"ifomu" ibandakanya uxwebhu oluthunyelwe ngekhompyutha ngokwale miqathango;

"ukupatrola", xa kubhekiswa ekupatroleni okwenziwa ngamalungu esolomzi, kuthetha nawuphi umsebenzi owenziwa kummandla lilungu okanye iqela lamalungu esolomzi enjongo yawo ikukunyusa ukhuseleko;

"ibhodi yamapolisa asekuhlaleni ephondo" ithetha ibhodi yamapolisa asekuhlaleni yommandla okanye a ibhodi yamapolisa asekuhlaleni ephondo emiselwe ngokwecandelo 20 okanye 21 loMthetho iSouth African Police Service Act, 1995, ngokulandelelana, elifundwa necandelo 5 loMthetho;

"uMthetho" ubhekisa kwiWestern Cape Community Safety Act, 2013 (uMthetho 3 ka-2013).

ISAHLUKO 2

UBEKO-LISO KUNYE NOKONGAMELA IMISEBENZI YESIPOLISA KUNYE NOKUVAVANYA UMSEBENZI WOBUPOLISA OBONAKALAYO

Ugunyaziso lwabasebenzi kunye nabanye abantulokuba babeke iliso baze bongamele imisebenzi yesipolisa kananjalo bavavanye imisebenzi umsebenzi wobupolisa obubonakalayo

2. (1) UMphathiswa wePhondo angagunyazisa umsebenzi weSebe okanye nawuphi omnye umntu ukuba enze imisebenzi exelwe kwicandelo 4(1)*(a)* ukuya ku-(*c)* loMthetho ukuba—

(a) umsebenzi lowo uye wenziwa uvavanyo lokujonga ukuba uyakwazi ukuwenza na loo msebenzi ngokwendlela owenziwa ngayo ngabasebenzi abasebenzela urhulumente; yaye

(b) kumntu ongengomsebenzi weSebe, abe umntu lowo wenziwe uvavanyo uvavanyo lokujonga ukuba uyakwazi ukuwenza na loo msebenzi ekubhekiswe kuwo kumhlathi *(a)* yaye abe ulilungu leforam yezobupolisa yasekuhlaleni okanye ibhodi yamapolisa asekuhlaleni ephondo.

(2) Ugunyaziso loMphathiswa wePhondo ngokwecandelo 4(1) okanye (2) loMthetho kufuneka lubhalwe yaye lusayinwe nguMphathiswa wePhondo yaye luqulathe ezi nkcukacha zilandelayo:

(a) igama, ifani nenombolo yesazisi somsebenzi okanye umntu ogunyazisiweyo;

(b) kwimeko yomsebenzi ogunyazisiweyo, inombolo yakhe yokusebenza;

(c) ifoto yamvanje yomsebenzi okanye umntu ogunyazisiweyo; kunye

(d) nemisebenzi exelwe kwicandelo 4(1)*(a)* ukuya ku-*(c)* loMthetho umsebenzi okanye umntu ogunyazisiweyo anokuyenza.

(3) Umsebenzi okanye umntu ogunyazisiweyo makathi, xa esenza umsebenzi oxelwe kwicandelo 4(1)*(a)* ukuya ku-*(c)* aveze imbalelwano yogunyaziso ebonisa iinkcukacha zogunyaziso oluxelwe kumqathangwana (2)*(a)* ukuya ku-*(d)* okanye ikhadi elisisazisi kuye nawuphi umntu ochatshazelwa ngumsebenzi womsebenzi okanye womntu ogunyazisiweyo nocele ukubona isiqinisekiso sogunyaziso.

(4) Imbambano exelwe kuMphathiswa wePhondo ngokwecandelo 4(4) loMthetho mayihoywe nguMphathiswa wePhondo ngokwemithetho-siseko yolawulo lwentsebenziswano nobudlelane bamanqanaba karhulumente ekubhekiswe kuwo kwicandelo 24(1) loMthetho.

(5) Xa esenza imisebenzi yakhe ngokwecandelo 4(1)*(a)* loMthetho, umsebenzi okanye umntu ogunyazisiweyo makathathele icandelo 13(11) leSouth African Police Service Act, 1995, kunye nayo nayiphi na imiyalelo yamapolisa ngokwecandelo 13(11)*(b)* laloo Mthetho.

(6) UMphathiswa wePhondo anganesivumelwano nenkonzo yamapolisa malunga nendlela yokuqhuba umsebenzi okhankanywe kwicandelo 4(1)*(a)* ukuya ku-*(c)* lalo Mthetho.

ISAHLUKO 3
UQINISEKISO NENKXASO KOOSOLOMZI BEENGINGQI

Uqinisekiso loosolomzi beengingqi

3. (1) Isicelo soqinisekiso njengesolomzi esixelwe kwicandelo 6(1) loMthetho senziwa ngokungenisa ifomu esayiniweyo engu-DOCS1 kwiSihlomelo A kuMphathiswa wePhondo yaye kufuneka ibandakanye ezi nkcukacha nala maxwebhu alandelayo:

(a) igama lomfaki-sicelo;

(b) isiqinisekiso sokuba lo mntu ufaka isicelo unegunya lokwenza oko egameni lomfaki-sicelo;

(c) idilesi yendawo yakhe kunye neenkcukacha zomfaki-sicelo okanye, ukuba umfaki-sicelo akanadilesi yendawo yokuhlala, idilesi yomququzeleli;

(d) ubungqina bokuba umfaki-sicelo akafuni kwenza nzuzo yaye akukho qea lopolitiko aliphakamisayo;

(e) inani lamalungu omfaki-sicelo;

(f) inkcazelo ngommandla, ebandakanya imida yommandla kunye nemephu yommandla, ukuba ikhona;

(g) iinkcukacha zeforam yezobupolisa yasekuhlaleni ommandla;

(h) iinkcazelo malunga nentsebenziswano nomfaki-sicelo kunye neforam yezobupolisa yasekuhlaleni kuloo mmandla kwimiba ebachaphazela bonke nengqinisekiso yoko, ukuba ikhona, okanye izizathu zokungasebenzisani neforam yezobupolisa yasekuhlaleni;

(i) iinkcukacha zesitishi okanye sezitishi zamapolisa zaloo mmandla;

(j) ingxelo emalunga nentsebenziswano yomfaki-sicelo kunye namapolisa aloo mmandla kunye nesiqinisekiso soko, ukuba sikhona;

(k) igama nefani, inombolo yomntu, idilesi neenkcukacha zoqhagamshelwano zomququzeleli womfaki-sicelo;

(l) isiqinisekiso sokuba umfaki-sicelo uthobele imigqaliselo ekubhekiswe kuyo kumqathango 4; kunye

(m) nomzekelo welogo ekhoyo okanye ecetywayo esetyenziswayo okanye eza kusetyenziswa ngumfaki-sicelo, kubandakanywa imibala yelogo, ukuba ikhona.

(2) Uqinisekiso oluxelwe kwimigaqwana (1)*(h)* no *(j)* lungabandakanya imbalelwano neforam yezobupolisa yasekuhlaleni yommandla okanye esuka kuMapolisa oMzantsi Afrika eqinisekisa intsebenziswano yomfaki-sicelo neforam yezobupolisa yasekuhlaleni nawo.

(3) Kuthotyelwa umgaqo 17(6), uMphathiswa wePhondo kufuneka agqibe ngesicelo soqinisekiso zingaphelanga iinyanga ezintathu emva kokuba efumene isicelo, ngaphandle kokuba kunikwe isizathu esivakalayo sokuba kutheni kufuneka kongezwe iinyanga ezintathu.

(4) Isithuba esixelwe kumgaqwana (3) asibandakanyi ulibaziseko oluya kwenziwa kukusilela komfaki-sicelo ukuthobela le miqathango.

(5) Nawuphi umntu angafaka isicelo kuMphathiswa wePhondo sokuhlola irejsta yoosolomzi bengingqi exelwe kwicandelo 6(9) loMthetho.

(6) Ukuba umntu ufuna ikopi yerejista okanye ucaphulo kuyo, kufuneka ahlawule imali yokukotshelwa ehambelana nemali exelwe kwicandelo 15(3) lePromotion of Access to Information Act, 2000 (uMthetho 2 ka-2000).

Imigangatho ebekelwe imisebenzi yoosolomzi bengingqi

4. (1) Isolomzi lengingqi kufuneka—

(a) libe nenjongo yokukukhusela amalungu alo, izinto zalo ezingahambisekiyo nezinye izinto eziziimpahla zalo, ulwaphulo-mthetho nezinye iinkxalabo zalo ngokhuseleko kuloo ngingqi lisebenza kuyo;

(b) lingasebenzeli nzuzo;

(c) liqinisekise ukuba xa lisenza imisebenzi yalo—

(i) amalungu esolomzi enza umsebenzi walo ayakwazi ukukhombeka ngesinxibo nangamakhadi ezazisi axelwe kumgaqwana (5) elandela iinkcukacha ezamkelwe yiNtloko yeSebe;

(ii) izithuthi ezisetyenziswa ngamalungu esolomzi xa lipatrola zibhalwe ngokucacileyo ngokuthi—

(aa) zisebenzise isibane esithobela imiqathango eyamkelwe nguMphathiswa wePhondo onoxanduva lwemithetho yendlela esibekwe kuphahla lwemoto, ngaphandle kokuba kukho izizathu ezivakalayo zokuba kutheni izithuthi zingenakusebenzisa isibane; yaye

(bb) iimpawu ezibekwe kumacala ezithuthi ezizilogo zithobele imiqathango eyamkelwe yiNtloko yeSebe;

(d) libhale phantsi yonke imisebenzi yokupatrola yesolomzi ngokuthi kubhawe iinkcukacha zamalungu esolomzi abandakanyekayo, ummandla opatrolwayo kunye nemiba ekubhekiswe kuyo kumqathango 7 kunye neenkcukacha ezizezinye ezidingekayo;

(e) limenteyine iinkcukacha ekubhekiswe kuzo kumhlathi *(d)*, zihlale zifumaneka ukuze zihlolwe ngamalungu esolomzi kunye neSebe yaye zihlaziywe yonke imihla;

(f) lityumbe ilungu okanye amalungu esolomzi aza kubhala phantsi izinto ekubhekiswe kuzo kumhlathi *(d)*;

(g) lenze imodeli yokuzigcina linemali ukuze likwazi ukwenza imisebenzi yalo;

(h) libe neendlela zokunxibelelana namalungu alo noluntu oluchaphazelekayo, ezinokubandakanya unxibelelwano ngothungelwano noluntu kusetyenziswa amajelo othungelwano azintlobo-ntlobo;

(i) lisebenze lithobela umthetho;

(j) kwenziwe yonke edibene nokubhankisha kwesolomzi ngokuthi kusetyenziswe iakhawunti yebhanki esegameni lesolomzi;

(k) kugcinwe iirekhodi ezichanekileyo zezimali ezibonisa yonke ingeniso nenkcitho, iiasethi nezinto ekufuneka zihlawulwe neengxelo zemali engenayo nephumayo; kunye

(l) ukuba uMphathiswa wePhondo ucele njalo, iincwadi zeeakhawunti, iingxelo zeeakhawunti neengxelo zonyaka zemali ziphicothwe ngumphicothi-zincwadi ozisebenzelayo okanye ummeli weSebe ze kungeniswe iingxelo zophicotho kwiSebe.

(2) Isolomzi kufuneka libe noxwebhu lokusekwa kwalo olunezi zinto zilandelayo ubuncinane:

(a) injongo yesolomzi kwanokuba alisebenzeli kwenza inzuzo kananjalo lingakhuthazi imisebenzi yalo naliphi iqela lezopolitiko;

(b) ubume balo ngokwamanqaba abantu abakulo neendlela elilawulwa ngayo isolomzi;

(c) imigaqo yokubiza nokubamba iintlanganiso, kubandakanywa iikhoram ezidingekayo, kunye nokugcinwa kwemizuzu yezo ntlanganiso;

(d) indlela ekuza kuthathwa ngayo izigqibo;

(e) umhla wokuphela konyakamali wesolomzi;

(f) inkqubo yokutshintsha uxwebhu lwesiseko;

(g) imiqathango yokwamkelwa ukuba ube lilungu lesolomzi, apho kuchazwa ubulungu—

(i) ngokuba umntu uhlala kummandla okanye unenye into enento yokwenza naloo mmandla;

(ii) abe neminyaka elishumi elinesibhozo okanye ngaphezulu; yaye

(iii) abe zange wabanjelwa ukulalana nomntu okanye ubundlobongela okanye ukungathembeki, zinto ezo ezenziwe kwiminyaka emihlanu phambi kokuba afake isicelo sobulungu;

(h) ukuba onke amalungu akhoyo naseza kujoyina kwixa elizayo kufuneka avume ukuba aphononongwe ngokwenkqubo ebekwe yiNtloko yeSebe ukujonga ukuba ilungu khange khe libanjelwe ityala lezesondo elobundlobongela okanye elokunganyaniseki na;

(i) ukutyunjwa komququzeleli wesolomzi etyunjwa ngamalungu esolomzi ukuba aququzelele imisebenzi yesolomzi, nokonyulwa kwamanye amalungu, nemisebenzi yawo kwanokuba asuswa xa kutheni kwizikhundla zawo;

(j) ukuba amalungu okanye isigqeba akabi naxanduva lombutho kuba nje engamalungu okanye esisigqeba solawulo;

(k) iinkqubo zonyanzeliso lwemiqathango yoxwebhu loseko inyanzeliswa, kubandakanywa neenkqubo eziquka ukupheliswa kobulungu neenkqubo zokubhena kolo pheliso-bulungu;

(l) iimeko apho ilungu lingasayi kuvumelela ukuba libe lilungu, kubandakanywa ukuphulukana nobulungu ngenxa yokubanjelwa ityala lesondo okanye naluphi ulwaphulo-mthetho olubandakanya ubundlobongela okanye ukunganyaniseki;

(m) inkqubo eya kulandelwa xa kufuneka isolomzi liyekiswe nendlela ekuya kuqosheliswa ngayo imiba yalo;

(n) xa isolomzi lichithwa, ukuhanjiswa kweeasethi ezishiyekileyo emva kokuhlawulwa kwamatyala esolomzi zinikezelwa kweminye imibutho eneenjongo ezifanayo nengasebenzeli kwenza nzuzo;

(o) ukufunyanwa nokulawulwa kweeasethi zesolomzi neenkqubo zemvume;

(p) ukuvuma komntu okubhalwe phantsi phambi kokuba abe lilungu ukuba isolomzi alizi kuba naxanduva laso nasiphi isenzo esenziwe okanye esingenziwanga ngamalungu;

(q) ukumenteyinwa kunye nohlaziyo qho ngenyanga lwerejista yobulungu; yaye

(r) amalungu kufuneka athobele uMgaqo wokuziPhatha ekufuneka ukuba ube nemiba ebekwe kumgaqo wokuziphatha okhutshwe yiNtloko yeSebe, ebandakanya ukuba amalungu—

(i) akanakwenza izinto ezinomkhethe okanye ucalulo;

(ii) akanakukhupha ulwazi oluyimfihlo alufumene ngenxa yobulungu kwisolomzi.

(iii) kufuneka azikhusele iinkcukacha zawo zobulungu kwisolomzi ngokwemiqathango yomthetho;

(iv) makazame ukusebenzisana neforam yamapolisa asekuhlaleni yommandla; yaye

(v) makazame ukusebenzisana namapolisa kumba wokunqanda ulwaphulo-mthetho kuloo mmandla.

(3) Umntu phambi kokuba abe lilungu lesolomzi kufuneka avume ngokubhala phantsi ukuba uya kuthobela imigaqo yokuziphatha ekubhekiswe kuyo kumgaqwana (2)*(r)*.

(4) Ilisolomzi kufuneka malisoloko linalo apha kulo, uxwebhu olungumgaqo wendlela yokuziphatha ukuze uluntu luwufumane.

(5) Ilungu ngalinye lesolomzi kufuneka linikwe ikhadi lobulungu elinezi nkcukacha zilandelayo zobulungu kwisolomzi:

(a) igama nefani yelungu;

(b) isithuba sesiqinisekiso sesolomzi;

(c) ummandla;

(d) isiqinisekiso okanye isatifikethi senombolo yesicelo sesolomzi;

(e) nomhla wokuphelelwa kwesiqinisekiso sesolomzi; kunye

(f) ifoto yelungu engumbala yamvanje.

(6) Isinxibo nelogo ebonisayo ukuba abantu bangamalungu esolomzi ayinakufana nesinxibo kunye nelogo yamapolisa.

(7) Nayiphi imbambano enokuba khona phakathi kwesolomzi neforam yamapolisa asekuhlaleni ingadluliselwa kwiNtloko yeSebe.

(8) Ukuba iNtloko yeSebe ayikwazi kuyisombulula imbambano, iNtloko yeSebe kufuneka iyidlulisele kuMphathiswa wePhondo ukuze ancedise ukusombulula imbambano.

Uhlaziyo loqinisekiso loosolomzi bengingqi

5. (1) UMqathango 3(1) ukuya ku-(4), ofundwa nezilungiso, uchaphazela isicelo sohlaziyo soqinisekiso lwesolomzi ngokwecandelo 6(10)*(a)* loMthetho.

(2) Isolomzi kufuneka lifake isicelo sohlaziyo soqinisekiso lwaso, ubuncinane, kwiinyanga ezintathu phambi kokuba luphelelwe ukuqinisekisa ukuba uqinisekiso luyahlaziywa phambi kokuba luphelelwe.

Ubonelelo ngenkxasomali, izibonelelo noqeqesho koosolomzi bengingqi

6. (1) Isolomzi lingafaka isicelo kuMphathiswa wePhondo senkxasomali okanye sezibonelelo ngokungenisa ifomu ezalisiweyo nesayiniweyo engu-DOCS2 ekwiSihlomelo B.

(2) Xa uMphathiswa wePhondo eqwalasela yaye ethatha isigqibo ngesicelo senkxasomali okanye sezibonelelo, uMphathiswa wePhondo kufuneka athathele ingqalelo oku kulandelayo—

(a) inqanaba lentatho-nxaxheba yomfaki-sicelo kule miba ilandelayo:

(i) ukuphakamisa ukkubeka iliso ngendlela efanelekileyo;

(ii) ukuxhasa amaxhoba olwaphulo-mthetho;

(iii) ukunqanda ulwaphulo-mthetho;

(iv) ukuphakamisa ukhuseleko loluntu;

(v) ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko emapoliseni okanye koogunyaziwe;

(b) ukuba ingaba umfaki-sicelo wakha ubudlelane neminye imibutho ebandakanyekayo ekubhekiswe kuyo kumhlathi *(a)*; kunye

(c) neenjongo okanye imisebenzi eza kusetyenziselwa yona inkxasomali okanye izibonelelo ezicelwayo.

(3) Isicelo senkxasomali okanye sezibonelelo kufuneka sibandakanye ezi nkcukacha nala maxwebhu alandelayo:

(a) igama lomfaki-sicelo;

(b) isiqinisekiso sokuba lo mntu wenza isicelo unegunya lokufaka isicelo egameni lomfaki-sicelo.

(c) idilesi yendawo yakhe kunye neenkcukacha zomfaki-sicelo;

(d) ingxelo ebhaliweyo yemiba ekubhekiswe kuyo kumgaqwana (2)*(a)* noqinisekiso lwaloo miba, ukuba ikhona;

(e) inkcazo neenjongo okanye imisebenzi eza kusetyenziselwa yona inkxasomali okanye izibonelelo ezicelwayo neenkcukacha zezibonelelo ezifunwayo;

(f) ikopi yoqinisekiso okanye isatifikethi sesicelo esinikwe umfaki-sicelo ngokwecandelo 6(6)*(a)*(ii) loMthetho okanye uMgaqo 17(4) ngokulandelelana, esiqinisekiswe ngumkhomishinala wezifungo; kunye

(g) noqinisekiso lweenkcukacha zebhanki zomfaki-sicelo.

(4) Uqinisekiso oluxelwe kumgaqwana (3)*(d)* lungabandakanya—

(a) ikopi okanye ucaphulo lwerekhodi ekubhekiswe kuyo kumgaqo 4(1)*(e)*;

(b) ikopi okanye ucaphulo lwembalelwano namapolisa malunga nemiba ekubhekiswe kuyo kumqathangwana (2)*(a)*;

(c) ikopi okanye ucaphulo lwembalelwano nombutho oluqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumgaqwana (2)*(a)*;

(d) imizuzu esayiniweyo yomfaki-sicelo okanye nabuphi ubungqina obubhaliweyo obuqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumgaqwana (2)*(a)*;

(e) uxwebhu loseko, imemorandam yesivumelwano okanye naluphi olunye uxwebhu oluqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumgaqwana (2)*(a)*.

(5) Isolomzi lingafaka isicelo kuMphathiswa wePhondo soqeqesho ngokungenisa ifomu ezalisiweyo nesayiniweyo engu-DOCS3 ekwiSihlomelo C kuMphathiswa wePhondo.

(6) Xa uMphathiswa wePhondo eqwalasela yaye ethatha isigqibo ngesicelo soqeqesho, uMphathiswa wePhondo kufuneka athathele ingqalelo oku kulandelayo—

(a) inani lamalungu omfaki-sicelo adinga uqeqesho noqeqesho oludingekayo;

(b) iinkcukacha zoqeqesho olwenziwe ngokweemfuno zoMthetho, amacandelo esipolisa, inkxaso yamaxhoba olwaphulo-mthetho, ukunqandwa kolwaphulo-mthetho okanye eyokhuseleko loluntu eyenziwe liSebe okanye naliphi iziko isenzelwa amalungu omfaki-sicelo odinga uqeqesho; kunye

(c) nokukwazi kweSebe ukubonelela ngoqeqesho.

(7) Isicelo soqeqesho kufuneka sibandakanye ezi nkcukacha nala maxwebhu alandelayo:

(a) igama lomfaki-sicelo;

(b) isiqinisekiso sokuba lo mntu ufaka isicelo unegunya lokwenza oko egameni lomfaki-sicelo;

(c) inani namagama amalungu omfaki-sicelo adinga uqeqesho noqeqesho oludingekayo;

(d) iinkcukacha zoqeqesho olwenziwe ngokweemfuno zoMthetho, amacandelo esipolisa, inkxaso yamaxhoba olwaphulo-mthetho, ukunqandwa kolwaphulo-mthetho okanye eyokhuseleko loluntu eyenziwe liSebe okanye naliphi iziko isenzelwa amalungu omfaki-sicelo odinga uqeqesho; kunye

(e) nekopi yoqinisekiso okanye isatifikethi sesicelo esinikwe umfaki-sicelo ngokwecandelo 6(6)*(a)*(ii) loMthetho okanye umgaqo 17(4) ngokulandelelana, esiqinisekiswe ngumkhomishinala wezifungo.

(8) Imvume yenkxasomali okanye yoqeqesho lwesolomzi okanye ukunikezwa kwezibonelelo kwisolomzi kufuneka kuhambelane nePublic Finance Management Act, 1999 (uMthetho 1 ka-1999), yaye kuxhomekeke ekubeni isolomzi libe nesivumelwano neSebe malunga nenkxasomali, uqeqesho okanye izibonelelo.

(9) UMphathiswa wePhondo makathi ngembalelwano azise umfaki-sicelo ngesigqibo sesicelo yaye nalowo isicelo sakhe singaphumelelanga kufuneka achazelwe izizathu zoko.

(10) UMphathiswa wePhondo kufuneka anikeze isatifikethi sozimaso kwilungu ngalinye lesolomzi eligqibe uqeqesho.

(11) UMphathiswa wePhondo kufuneka agcine irejista yezatifikethi ezikhutshelwe uzimaso loqeqesho.

(12) Inkxaso-mali, uqeqesho okanye izibonelelo ezinokufakelwa isicelo kufuneka zigqitywe nguMphathiswa wePhondo yaye zisenokuba nento yokwenza noxhotyiso loosolomzi ngeemfuno zokunika ingxelo ngokwalo Mthetho, amacandelo esipolisa, inkxaso yamaxhoba olwaphulo-mthetho, ukunqandwa kolwaphulo-mthetho okanye ukhuseleko loluntu.

Ukunikwa kwengxelo ngoosolomzi beengingqi

7. Ukuze uMphathiswa wePhondo agqibe ngezidingo zokugadwa koluntu ekuhlaleni kunye nezinto eziphambili kunye nokuvavanya ukusebenza ngempumelelo kwenkonzo yesipolisa kummandla, isolomzi kufuneka kwiintsuku ezingama-30 emva kokucelwa nguMphathiswa wePhondo linike ingxelo ebhaliweyo kuMphathiswa wePhondo ngale miba ilandelayo eqwalaselwe lisolomzi kwisithuba esichaziweyo kwisicelo:

(a) imiba enento yokwenza nomsebenzi wokubeka iliso;

(b) iindawo zoluntu ezingakhuselekanga;

(c) ubuhlakani isolomzi eliyinxalenye yabo enjongo yabo ikukuphucula ukhuseleko kummandla;

(d) inani nohlobo lolwaphulo-mthetho kummandla orekhodwe lisolomzi;

(e) indawo ekwenzeke kuyo ulwaphulo-mthetho kummandla;

(f) inani leepatroli ezenziwe lisolomzi kummandla; kunye

(g) nezinye iinkxalabo zokhuseleko kummandla.

ISAHLUKO 4
UVIMBA WEENKCUKACHA NOBUHLAKANI NEMIBUTHO YASEKUHLALENI

Isicelo sokufakwa kuvimba

8. (1) Umbutho wasekuhlaleni oxelwe kwicandelo 7(1)*(a)* loMthetho ungafaka isicelo sokufakwa kuvimba ngokungenisa ifomu ezalisiweyo nesayiniweyo engu-DOCS4 ekwiSihlomelo D kwiNtloko yeSebe.

(2) Xa iNtloko yeSebe iqwalasela ze igqibe ngesicelo sokufakwa kuvimba, iNtloko yeSebe kufuneka ithathele ingqalelo oku kulandelayo—

(a) inqanaba lentatho-nxaxheba yomfaki-sicelo kule miba ilandelayo:

(i) ukuphakamisa ukwenziwa komsebenzi wokupolisa ngendlela eyiyo;

(ii) ukuxhasa amaxhoba olwaphulo-mthetho;

(iii) ukunqanda ulwaphulo-mthetho;

(iv) ukuphakamisa ukhuseleko loluntu;

(v) ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko emapoliseni;

(b) ingaba umfaki-sicelo unabo ubuhlakani neminye ebandakanyeka kwimiba ekubhekiswe kuyo kumhlathi *(a)*;

(c) ukukwazi komfaki-sicelo ukubonelela ngeenkcukacha zeenkxalabo zokhuseleko okanye iziganeko zolwaphulo-mthetho ezichanekileyo nezisandula kwenzeka;

(d) umfaki-sicelo abe akaphakamisi zinjongo namisebenzi yeqela lopolitiko; kwanokuba

(e) ingaba umfaki-sicelo uyasebenzisana neforam yezobupolisa yasekuhlaleni kummandla kwimiba ebachaphazela bonke okanye izizathu zokungasebenzisani neforam yezobupolisa yasekuhlaleni.

(3) Isicelo sokubhaliswa kuvimba kufuneka sibandakanye ezi nkcukacha nala maxwebhu alandelayo:

(a) igama lomfaki-sicelo;

(b) isiqinisekiso sokuba lo mntu ufaka isicelo unegunya lokwenza oko egameni lomfaki-sicelo;

(c) idilesi yendawo yakhe kunye neenkcukacha zomfaki-sicelo;

(d) ingaba umfaki-sicelo ubhalisiwe na ngokomthetho, ukuba kunjalo, isiqinisekiso sobhaliso;

(e) inkcazelo yommandla, ebandakanya imida yommandla, nemephu yommandla ukuba ikhona;

(f) iinkcukacha zesitishi samapolisa saloo mmandla;

(g) iinkcukacha zeforam yezobupolisa yasekuhlaleni ommandla;

(h) amagama neenkcukacha zoqhagamshelwano zamalungu esigqeba solawulo somfaki-sicelo;

(i) inkcazo ngobandakanyeko lomfaki-sicelo kuyo nayiphi imiba ekubhekiswe kuyo kumgaqwana (2)*(a)* noqinisekiso loko, ukuba lukhona;

(j) ingaba umfaki-sicelo usebenza kwingingqi, kwiphondo, kwilizwe lonke okanye kwihlabathi lonke;

(k) ingxelo ebhaliweyo exhasa isicelo malunga nemiba ekubhekiswe kuyo kumgaqwana (2)*(b)* ukuya ku-*(e)* noqinisekiso lwaloo miba, ukuba lukhona.

(4) Uqinisekiso oluxelwe kumqathangwana (3)*(i)* no-*(k)* lungabandakanya—

(a) ikopi okanye ucaphulo lwerekhodi zeenkcukacha zeenkxalabo zokhuseleko neziganeko zolwaphulo-mthetho ezigcinwe ngumfaki-sicelo;

(b) ikopi okanye ucaphulo lwembalelwano namapolisa malunga nemiba ekubhekiswe kuyo kumgaqwana (2)*(a)*;

(c) ikopi okanye ucaphulo lwembalelwano nombutho oluqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumgaqwana (2)*(a)* okanye ubuhlakani obuxelwe kumgaqwana (2)*(b)*;

(d) imizuzu esayiniweyo yomfaki-sicelo eqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumgaqwana (2)*(a)*;

(e) uxwebhu loseko, imemorandam yesivumelwano okanye naluphi olunye uxwebhu oluqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumgaqwana (2)*(a)*;

(f) ikopi okanye ucaphulo lwembalelwano neforam yezobupolisa yasekuhlaleni kummandla oluqinisekisa intsebenziswano yomfaki-sicelo neforam yezobupolisa yasekuhlaleni.

(5) INtloko yeSebe mayithi ngembalelwano yazise umfaki-sicelo ngesigqibo sesicelo yaye nalowo isicelo sakhe singaphumelelanga kufuneka achazelwe izizathu zoko.

(6) INtloko yeSebe kufuneka inikeze isatifikethi sokufakwa kuvimba kumbutho ngamnye okuvimba.

(7) Isatifikethi sokufakwa kuvimba masichaze isithuba sokuba kuvimba esingenokuba ngaphezulu kweminyaka emibini, kunye nenombolo yoludwe phaya kuvimba.

(8) INtloko yeSebe kufuneka igcine irejista yezatifikethi ezikhutshiweyo zokungeniswa kuvimba.

(9) INtloko yeSebe kufuneka enze ukuba amapolisa okanye naliphi iziko likarhulumente lifikelele kwiinkcukacha ezikuvimba, xa oko bekucelile.

Uhlaziyo lwemibutho yasekuhlaleni ekuvimba

9. (1) UMgaqo 8, ofundwa nezilungiso, uchaphazela isicelo sohlaziyo sokufakwa kuvimba sombutho wasekuhlaleni okuvimba.

(2) Umbutho wasekuhlaleni okuvimba kufuneka ufake isicelo sohlaziyo lokuba kuvimba, ubuncinane kwiinyanga ezintathu phambi kokuba luphelelwe ukuqinisekisa ukuba luyahlaziywa phambi kokuba luphelelwe.

Ubonelelo ngenkxaso, ngeenkcukacha okanye izibonelelo kwimibutho yasekuhlaleni

10. (1) Umbutho wasekuhlaleni okuvimba oxelwe kwicandelo 7(1)*(a)* loMthetho ungafaka isicelo kwiNtloko yeSebe senkxaso, seenkcukacha okanye sezibonelelo ngokungenisa ifomu ezalisiweyo nesayiniweyo engu-DOCS5 ekwiSihlomelo E kwiNtloko yeSebe.

(2) Xa iNtloko yeSebe iqwalasela ze igqibe ngesicelo senkxaso, seenkcukacha okanye sezibonelelo, iNtloko yeSebe kufuneka ithathele ingqalelo oku kulandelayo—

(a) iinjongo okanye imisebenzi eza kusetyenziselwa yona inkxaso, iinkcukacha okanye izibonelelo ezicelwayo;

(b) izizathu zenkxaso, iinkcukacha okanye izibonelelo ezifunwayo; kunye

(c) nesicelo senkxaso okanye sezibonelelo, kwanokuba ingaba umfaki-sicelo usebenzela inzuzo okanye hayi na.

(3) Isicelo senkxaso, seenkcukacha okanye sezibonelelo kufuneka sibandakanye ezi nkcukacha nala maxwebhu alandelayo:

(a) igama lomfaki-sicelo;

(b) isiqinisekiso sokuba lo mntu ufaka isicelo unegunya lokwenza oko egameni lomfaki-sicelo;

(c) idilesi yendawo yakhe kunye neenkcukacha zomfaki-sicelo;

(d) inkcazo yeenjongo okanye imisebenzi eza kusetyenziselwa yona inkxaso, iinkcukacha okanye izibonelelo neenkcukacha zenkxaso, iinkcukacha okanye izibonelelo ezifunwayo;

(e) izizathu zenkxaso, iinkcukacha okanye izibonelelo ezifunwayo; kunye

(f) nesicelo senkxaso okanye sezibonelelo, kwanokuba ingaba umfaki-sicelo usebenzela inzuzo okanye hayi na yaye, ukuba kunjalo, ubungqina boko.

(4) Umbutho wasekuhlaleni okuvimba oxelwe kwicandelo 7(1)*(a)* loMthetho ungafaka isicelo kwiNtloko yeSebe soqeqesho ngokungenisa ifomu ezalisiweyo nesayiniweyo engu-DOCS6 ekwiSihlomelo F kwiNtloko yeSebe.

(5) Xa iNtloko yeSebe iqwalasela ze igqibe ngesicelo soqeqesho, iNtloko yeSebe kufuneka ithathele ingqalelo oku kulandelayo—

(a) inani lamalungu omfaki-sicelo adinga uqeqesho noqeqesho oludingekayo;

(b) iinkcukacha zoqeqesho olwenziwe ngokweemfuno zoMthetho, amacandelo esipolisa, inkxaso yamaxhoba olwaphulo-mthetho, ukunqandwa kolwaphulo-mthetho okanye eyokhuseleko loluntu eyenziwe liSebe okanye naliphi iziko isenzelwa amalungu omfaki-sicelo odinga uqeqesho; kunye

(c) nokukwazi kweSebe ukubonelela ngoqeqesho.

(6) Isicelo soqeqesho kufuneka sibandakanye ezi nkcukacha nala maxwebhu alandelayo:

(a) igama lomfaki-sicelo;

(b) isiqinisekiso sokuba lo mntu ufaka isicelo unegunya lokwenza oko egameni lomfaki-sicelo;

(c) inani namagama apheleleyo amalungu omfaki-sicelo adinga uqeqesho noqeqesho oludingekayo;

(d) iinkcukacha noqeqesho olwalukho ngaphambili olumalunga nemiqathango yokunika ingxelo ngokoMthetho, amacandelo esipolisa, inkxaso yamaxhoba olwaphulo-mthetho, ukunqandwa kolwaphulo-mthetho okanye ukhuseleko loluntu olufunyenwe kwiSebe okanye naliphi na iziko elenzelwe amalungu omfaki-sicelo; kunye

(e) nekopi yesatifikethi sokufakwa kuvimba esinikwe umfaki-sicelo ngokomgaqo 8(6), esiqinisekiswe ngumkhomishinala wezifungo.

(7) Imvume yenkxaso okanye yoqeqesho lombutho wasekuhlaleni okuvimba okanye unikezo lwezibonelelo kumbutho wasekuhlaleni okuvimba kufuneka ihambelane nePublic Finance Management Act, 1999 (uMthetho 1 ka-1999), yaye ixhomekeke ekubeni umbutho wasekuhlaleni ube nesivumelwano neSebe malunga senkxaso, iinkcukacha, uqeqesho okanye sezibonelelo.

(8) INtloko yeSebe mayithi ngembalelwano yazise umfaki-sicelo ngesigqibo sesicelo yaye nalowo isicelo sakhe singaphumelelanga kufuneka achazelwe izizathu zoko.

(9) INtloko yeSebe kufuneka inikeze isatifikethi sozimaso kwilungu ngalinye lombutho wasekuhlaleni elugqube uqeqesho.

(10) INtloko yeSebe kufuneka igcine irejista yezatifikethi zozimaso ezikhutshiweyo.

(11) Inkxaso, iinkcukacha, izibonelelo okanye uqeqesho olufakelwa isicelo kufuneka ezo zinto zigqitywe yiNtloko yeSebe yaye zisenokuba nento yokwenza noxhotyiso lombutho ngeemfuno zokunika ingxelo ngokwalo Mthetho, amacandelo esipolisa, inkxaso yamaxhoba olwaphulo-mthetho, ukunqandwa kolwaphulo-mthetho okanye ukhuseleko loluntu.

Ukunikwa kwengxelo yimibutho yasekuhlaleni

11. Ukulungiselela kwecandelo 8(1), umbutho wasekuhlaleni okuvimba phantsi kwecandelo 7(1)*(a)* loMthetho kufuneka zingaphelanga iintsuku ezingama-30 emva kwesicelo esenziwe yiNtloko yeSebe unike ingxelo ebhaliweyo kwiNtloko yeSebe ngale miba ilandelayo ethe yaqwalaselwa ngumbutho wasekuhlaleni kwisithuba esichaziweyo kwisicelo:

(a) imiba enento yokwenza nomsebenzi wokubeka iliso;

(b) iindawo zoluntu ezingakhuselekanga;

(c) ubuhlakani umbutho wasekuhlaleni oyinxalenye yabo obuphucula ukhuseleko okanye imiba efana naleyo;

(d) inani nobunjani beziganeko zolwaphulo-mthetho ezirekhodwe yimibutho yasekuhlaleni; kunye

(e) nezinye iinkxalabo zokhuseleko kummandla.

ISAHLUKO 5

INKQUBO YEENKCUKACHA EMANYANISIWEYO

Inkqubo yeenkcukacha emanyanisiweyo

12. (1) Umniki wenkonzo yokhuseleko oxelwe kwicandelo 8(6) loMthetho angafaka isicelo ukuba abhaliswe kuvimba ngokungenisa ifomu ezalisiweyo nesayiniweyo engu-DOCS7 ekwiSihlomelo G kwiNtloko yeSebe.

(2) Xa iNtloko yeSebe iqwalasela ze igqibe ngesicelo somniki wenkonzo yokhuseleko sokuba abhaliswe kuvimba, iNtloko yeSebe kufuneka ithathele ingqalelo oku kulandelayo—

(a) inani lamagosa okhuseleko aqeshwe ngumfaki-sicelo;

(b) ubungakanani bexesha umfaki-sicelo ekhona;

(c) ingaba umfaki-sicelo ubhalisiwe ngokweemfuno zecandelo 20(1)*(a)* lePrivate Security Industry Regulation Act, 2001 (Act 56 of 2001);

(d) inqanaba lentsebenziswano yomfaki-sicelo namapolisa, oosolomzi neeforam zobupolisa zasekuhlaleni zommandla;

(e) ukukwazi komfaki-sicelo ukubonelela ngeenkcukacha zeenkxalabo zokhuseleko okanye iziganeko zolwaphulo-mthetho ezichanekileyo nezisandula kwenzeka; kwanokuba

(f) umfaki-sicelo abe akaphakamisi zinjongo namisebenzi yeqela lopolitiko.

(3) Isicelo somniki wenkonzo yokhuseleko sokuba abhaliswe kuvimba kufuneka sibandakanye ezi nkcukacha nala maxwebhu alandelayo:

(a) igama lomfaki-sicelo;

(b) isiqinisekiso sokuba lo mntu ufaka isicelo unegunya lokwenza oko egameni lomfaki-sicelo;

(c) idilesi yendawo yakhe kunye neenkcukacha zomfaki-sicelo;

(d) isiqinisekiso sokuba umniki wenkonzo yokhuseleko ubhalisiwe ngokweemfuno zecandelo 20(1)*(a)* lePrivate Security Industry Regulation Act, 2001;

(e) inkcazelo yommandla, ebandakanya imida yommandla, nemephu yommandla ukuba ikhona;

(f) iinkcukacha zesitishi samapolisa sommandla;

(g) iinkcukacha zeeforam zezobupolisa zasekuhlaleni zommandla;

(h) amagama neenkcukacha zoqhagamshelwano zeemanejala zomfaki-sicelo;

(i) umhla wokusekwa komfaki-sicelo;

(j) iinkcazelo malunga inqanaba lentsebenziswano yomfaki-sicelo namapolisa, oosolomzi neeforam zobupolisa zasekuhlaleni zommandla nengqinisekiso yoko, ukuba ikhona, okanye izizathu zokungasebenzisani namapolisa, oosolomzi neeforam zobupolisa zasekuhlaleni zommandla;

(k) iinkcazelo malunga ukukwazi komfaki-sicelo ukubonelela ngeenkcukacha zeenkxalabo zokhuseleko okanye iziganeko zolwaphulo-mthetho ezichanekileyo nezisandula kwenzeka nengqinisekiso yoko, ukuba ikhona; kunye

(l) inkcazelo eqinisekisa ukuba umfaki-sicelo akaphakamisi zinjongo namisebenzi yeqela lopolitiko.

(4) Uqinisekiso oluxelwe kumgaqwana (3)*(j)* lungabandakanya ikopi okanye ucaphulo lwembalelwano namapolisa, oosolomzi okanye amapolisa asekuhlaleni akummandla lwentsebenziswano yomfaki-sicelo namapolisa, oosolomzi neeforam zobupolisa zasekuhlaleni zommandla.

(5) INtloko yeSebe mayithi ngembalelwano yazise umfaki-sicelo ngesigqibo sesicelo yaye nalowo isicelo sakhe singaphumelelanga kufuneka achazelwe izizathu zoko.

(6) INtloko yeSebe kufuneka inikeze isatifikethi sokufakwa kuvimba kumniki wenkonzo yokhuseleko ngamnyeokuvimba.

(7) Isatifikethi sokufakwa kuvimba masichaze isithuba sokuba kuvimba esingenokuba ngaphezulu kweminyaka emibini, kunye nenombolo yoludwe phaya kuvimba.

(8) INtloko yeSebe kufuneka igcine irejista yezatifikethi ezikhutshiweyo zokungeniswa kuvimba.

Ukuhlaziywa kobhaliso lomniki wenkonzo yokhuseleko kuvimba

13. (1) UMqathango 12(1) ukuya ku-(8), ofundwa nezilungiso, uchaphazela isicelo sohlaziyo sokufakwa kuvimba somniki wenkonzo yokhuseleko kuvimba.

(2) Umniki wenkonzo yokhuseleko okuvimba kufuneka afake isicelo sohlaziyo sokuba kuvimba ubuncinane kwiinyanga ezintathu phambi kokuba siphelelwe ukuqinisekisa ukuba kuvimba kuyahlaziywa phambi kokuba kuphelelwe.

Ukunikwa kwengxelo ngumniki wenkonzo yokhuseleko obhalisiweyo

14. Ukulungiselela icandelo 8(1), umniki wenkonzo yokhuseleko obhalisiweyo oxelwe kwicandelo 8(7) loMthetho kufuneka kwiintsuku ezingama-30 emva kokucelwa nguMphathiswa wePhondo anike ingxelo ebhaliweyo kuMphathiswa wePhondo ngale miba ilandelayo eqwalaselwe ngumniki wenkonzo yokhuseleko kwisithuba esichaziweyo kwisicelo:

(a) inani nohlobo lolwaphulo-mthetho kummandla olurekhodwe ngumniki wenkonzo yokhuseleko;

(b) indawo ekwenzeke kuyo ulwaphulo-mthetho kummandla;

(c) ingaba iqwalaselwe le miba ilandelayo ukuze kukwazeke ukuba kuthathwe isigqibo ngokwenziwa komsebenzi wokubeka iliso, izidingo nezinto eziphambili ezidingekayo kummandla kunye nokusebenza kwenkonzo yesipolisa kuloo mmandla:

(i) imiba enento yokwenza nomsebenzi wokubeka iliso;

(ii) iindawo zoluntu ezingakhuselekanga;

(iii) ubuhlakani umniki wenkonzo yokhuseleko ayinxalenye yabo bokuphucula ukhuseleko;

(d) ezinye iinkxalabo zokhuseleko kummandla; kunye

(e) inani neenkcukacha zemipu eyalahlekayo okanye eyabiwayo ngeli lixa ibikumniki wenkonzo yokhuseleko.

ISAHLUKO 6
IMIQATHANGO GABALALA

Ukungeniswa kweefomu zezicelo ezithunyelwa ngekhompyutha

15. Nasiphi isicelo ngokwale miqathango singenziwa ngokufaka iinkcukacha ezifunekayo ngokwale miqathango kwiwebhusayithi kusetyenziswa ifomu efanelekileyo, ukuba ikhona, ementeyinwa liSebe.

Uhlolo olumane lusenziwa nokuthotyelwa kwemiqathango

16. (1) Umsebenzi otyunjwe nguMphathiswa wePhondo okanye iNtloko yeSebe, ngokwemeko leyo, angathi ngokwale miqathango enze uhlolo ngenjongo yokufumana iinkcukacha zokuvavanya isicelo ngokwale miqathango okanye ukuqinisekisa ukuba ingaba isolomzi liyithobele na imigangatho ekubhekiswe kuyo kumqathango 4, umbutho okuvimba uzithobele na iimfuno ezikumqathango 8(2) okanye umniki wenkonzo yokhuseleko obhaliswe kuvimba uzithobele na iimfuno zomgaqo 12(2)*(c)* ukuya ku-*(f)*.

(2) Xa kusenziwa uhlolo, umsebenzi otyunjiweyo angathi—

(a) acele naziphi iirekhodi, amaxwebhu okanye nantoni na ukuba ikhutshwe ukuze ayihlole;

(b) enze iikopi okanye acaphule nakuluphi uxwebhu oluchazwe kumhlathi *(a)* olunento yokwenza nohlolo;

(c) emva kokunikeza irisithi, angasusa irekhodi, uxwebhu okanye olunye uxwebhu olunento yokwenza nohlolo.

(3) Akukho mntu unokuphazamisa igosa elityunjiweyo elenza umsebenzi walo wohlolo ngokwale miqathango.

(4) Ukuba naliphi irekhodi, uxwebhu okanye naziphi iinkcukacha okanye ukufikelela kwinkcukacha okufunekayo ukuze kuqwalaselwe isicelo kuye kwaliwa ngumfaki-sicelo, uMphathiswa wePhondo okanye iNtloko yeSebe, ngokwemeko leyo, ingala ukuqwalasela okanye ukwamkela isicelo.

(5) Umsebenzi otyunjiweyo kufuneka, xa eceliwe, akhuphe isazisi esibonisa ukuba utyunjiwe ukuba enze uhlolo.

(6) Uhlolo ngokomgaqwana (1) kufuneka lwenzeke ngexesha elamkelekileyo nasemva kokunikwa kwesaziso kumfaki-sicelo.

(7) Ukuba isolomzi lisilele ukuthobela imigangatho ekubhekiswe kuyo kumqathango 4 okanye ukunika ingxelo njengoko kuchazwe kumgaqo 7, uMphathiswa wePhondo angenza oko kuchazwe kwicandelo 6(12) no-(13) loMthetho.

(8) Ukuba umbutho okuvimba usilele ukuthobela umgaqo 8(2) okanye 11, okanye umniki wenkonzo yokhuseleko obhaliswe kuvimba usilele ukuthobela iimfuno zomgaqo 12(2)*(c)* ukuya ku-*(f)* okanye 14, iNtloko yeSebe ingathi ngesaziso esibhaliweyo iyalele umbutho okanye umniki wenkonzo yokhuseleko ukuba uthobele iimfuno ezo ngesithub esichazwe kwisaziso.

(9) Ukuba umbutho okanye umniki wenkonzo yokhuseleko akathobelanga isaziso ngesithuba esikhankanyiweyo, iNtloko yeSebe ingalurhoxisa ubhaliso lwaloo mbutho okanye lomniki wenkonzo yokhuseleko kuvimba.

Iimali ezibekiweyo nemiqathango yethutyana

17. (1) Umbutho oxelwe kwicandelo 6(1) loMthetho othe wafumana inkxasomali, izibonelelo okanye uqeqesho kwiSebe kanye phambi kokuqala kwalo Mthetho kufuneka, kwiinyanga ezintathu zokuqala kokusebenza kwalo Mthetho, ufake isicelo sesiqinisekiso ngokomgaqo 3.

(2) Ukuba isicelo sesiqinisekiso singenisiwe kuMphathiswa wePhondo phambi kokuphela kwesithuba esixelwe kumgaqwana (1), umbutho kufuneka unikwe isatifikethi sesicelo yaye uthathwa njengesolomzi de kuthathwe isigqibo ngesicelo.

(3) Inkxasomali okanye isivumelwano ekungenwe kuso phambi kokuqala kokusebenza kwecandelo 6 loMthetho ayichaphazeli ukwaliwa kwesicelo esixelwe kumgaqwana (2) okanye ukuba eso sicelo sifakiwe.

(4) UMphathiswa wePhondo anganika umfaki-sicelo ofake isicelo ngokomgaqo 3 sesiqinisekiso isatifikethi sesicelo yaye oko akuhambelani neemfuno zoqinisekiso.

(5) Umfaki-sicelo onikwe isatifikethi sesicelo kwimeko ezixelwe kumgaqwana (4) uthathwa njengesolomzi de umfaki-sicelo angenise isiqinisekiso esixelwe kumgaqo 3 kuthobelo lweemfuno zesiqinisekiso ekugqitywa ngazo ngesicelo.

(6) Umfaki-sicelo oxelwe kumgaqwana (5) kufuneka angenise isiqinisekiso sothobelo lweemfuno zoqinisekiso ezigqitywe nguMphathiswa wePhondo, ukuba oko akwenzeki isatifikethi sesicelo siyaphelelwa yaye isicelo kufuneka saliwe.

ISAHLUKO 7
UKUNIKWA KWENGXELO YINKONZO YESIPOLISA

Ukunikwa kwengxelo nguMkhomishinala wePhondo

18. (1) UMkhomishinala wePhondo kufuneka anike ingxelo kuMphathiswa wePhondo njengoko kuxeliwe kulandelwa icandelo 19(1)*(a)* no-*(b)* loMthetho malunga nezi zithuba zilandelayo zingaphelanga iintsuku ezingama-30 emva kokuphela kwesithuba ngasinye:

(a) 1 kuTshazimpuzi ukuya kowama-30 kweyeSilimela;

(b) 1 kweyeThupha ukuya kowama-30 kweyoMsintsi;

(c) 1 kweyeDwarha ukuya kowama-31 kweyoMnga; kunye

(d) nowokuQala kweyoMqungu ukuya kowama-31 kweyoKwindla.

(2) Xa uMkhomishinala wePhondo enika ingxelo ngokwemiba exelwe kwicandelo 19(1)*(a)*(vi), kufuneka achaze inani nohlobo lolwaphulo-mthetho oluxelwe kwisitishi samapolisa ngasinye kwifomu engu-DOCS8 kwiSihlomelo H.

(3) UMkhomishinala wePhondo naye angafaka ifomu engu-DOCS8 ekwiSihlomelo H esebenzisa ikhompyutha okanye ifeksi okanye ekwikhompyutha ehambelana naleyo ikwiSihlomelo H.

(4) Ifomu engu-DOCS8 ihambelana kakhulu nengxelo yonyaka yenkonzo yamapolisa emalunga nolwaphulo-mthetho yaye ukuba kukho utshintsho kwifomathi yengxelo yonyaka, ifomu engu-DOCS8 ithathwa ngokuba nayo itshintshwe ngolo hlobo.

(5) Xa uMkhomishinala wePhondo enika ingxelo ngemiba ekwicandelo 19(1)*(a)*(vii) loMthetho, akudingeki ukuba angenise iingxelo ngokusetyenziswa kwezixhobo ngelixa kuqhutywa uqeqesho, kusenziwa uqhelaniso naxa kuqhutywa novavanyo nohlolo lweembumbulu.

Ukunikwa kwengxelo yintloko yesgqeba samapolisa kamasipala service

19. (1) Intloko yesigqeba yamapolisa kamasipala kufuneka inike ingxelo kuMphathiswa wePhondo njengoko kuchaziwe kulandelwa icandelo 21(1)*(a)* no-*(b)* loMthetho malunga nezi zithuba zilandelayo zingaphelanga iintsuku ezingama-30 emva kokuphela kwesithuba ngasinye:

(a) 1 kuTshazimpuzi ukuya kowama-30 kweyeSilimela;

(b) 1 kweyeThupha ukuya kowama-30 kweyoMsintsi;

(c) 1 kweyeDwarha ukuya kowama-31 kweyoMnga; kunye

(d) nowokuQala kweyoMqungu ukuya kowama-31 kweyoKwindla.

(2) Xa intloko yesigqeba yamapolisa kamasipala inika ingxelo ngemiba exelwe kwicandelo 19(1)*(a)*(vi) loMthetho, ofundwa nezilungiso kufuneka ichaze inani nohlobo lolwaphulo-mthetho ekuye kwabanjwa abantu kulo kwifomu engu-DOCS9 kwiSihlomelo I.

(3) Xa intloko yesigqeba samapolisa kamasipala inika ingxelo ngemiba ekwicandelo 19(1)*(a)*(vi) loMthetho, akudingeki ukuba anike ingxelo ngokusetyenziswa kwezixhobo ngelixa kuqhutywa uqeqesho okanye kusenziwa uqhelaniso.

Isihloko esifutshane

20. Le migaqo ibizwa ngokuba yiMigaqo yezoKhuseleko loLuntu yeNtshona Koloni, 2016, kwaye iza kuqalisa ukusebenza ngomhla we-1 kweyeDwarha 2016.

ISIHLOMELO A

DOCS1

IFOMU YESICELO YOQINISEKISO LWESOLOMZI LENGINGQI

(Icandelo 6(1) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013, nomgaqo 3)

ISEBE LOKHUSELEKO LOLUNTU

Idilesi yeSebe *(Kufuneka izaliswe ligosa)*	
Inombolo yeSalathiso *(Kufuneka izaliswe ligosa)*	
Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.	

1. IINKCUKACHA ZOMFAKI-SICELO

1.1 Igama lomfaki-sicelo: _____

1.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

1.3 Ilokishi: _____

1.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

1.5 Ifowuni: _____

1.6 Ifeksi: _____

1.7 Iselula: _____

1.8 I-imeyili: _____

2. IINKCUKACHA ZOMQUQUZELELI

2.1 Amagama akho: _____

2.2 Ifani: _____

2.3 Inombolo yesazisi okanye yepasi: _____

2.4 Idilesi yesitalato: _____

_____

2.5 Ummandla wedolophu: _____

2.6 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

2.7 Ifowuni:_____

2.8 Ifeksi: _____

2.9 Iselula: _____

2.10 I-imeyili: _____

3. INKCAZELO YOMMANDLA

3.1 Ummandla wedolophu:

_____

3.2 Amagama ezitalato ezikwimida yommandla: _____

_____

_____

3.3 Enye inkcazelo *(ukuba ikhona)*: _____

_____

_____

4. AMAGAMA AMALUNGU

_____

5. IINKCUKACHA ZESITISHI SAMAPOLISA SOMMANDLA

5.1 Igama: _____

5.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

5.3 Ummandla wedolophu: _____

_____

5.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

5.5 Ifowuni: _____

5.6 Ifeksi: _____

5.7 Iselula: _____

5.8 I-imeyili: _____

6. IINKCUKACHA ZEFORAM YAMAPOLISA ASEKUHLALENI OMMANDLA

6.1 Igama: _____

6.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

6.3 Ummandla wedolophu: _____

6.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

6.5 Ifowuni: _____

6.6 Ifeksi: _____

6.7 Iselula: _____

6.8 I-imeyili: _____

7. UTHOBELO LWEMIQATHANGO

7.1 Ingaba injongo ephambili yomfaki-sicelo kukukhusela amalungu, ipropati yawo kulwaphulo-mthetho kunye nezinye iinkxalabo zokhuseleko apha engingqini?

Ewe	
Hayi	

Ukuba uthi ewe, chaza okanye uqhoboshele uxwebhu loseko lwesolomzi okanye esinye isiqinisekiso: _____

_____

_____

7.2 Ingaba umfaki-sicelo akasebenzeli kwenza nzuzo?

Ewe	
Hayi	

Ukuba uthi ewe, chaza okanye uqhoboshele uxwebhu loseko lwesolomzi okanye esinye isiqinisekiso: _____

_____

_____

7.3 Ingaba amalungu omfaki-sicelo ayakwazi ukubonakala ukuba ngawo xa esebenza?

Ewe	
Hayi	

Ukuba uthi ewe, chaza indlela abonwa ngayo: _____

_____

_____

7.4 Ingaba izithuthi nezixhobo zomfaki-sicelo ziyabonakala xa zipatrola?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba zibonakala njani: _____

_____

_____

7.5 Ingaba imisebenzi yokupatrola yomfaki-sicelo iyabhalwa phantsi?

Ewe	
Hayi	

Ukuba uthi ewe, chaza oku kulandelayo: _____

_____

_____

_____

7.6 Ingaba imisebenzi yokupatrola yomfaki-sicelo iyabhalwa phantsi?

Ewe	
Hayi	

7.6.1 Iinkcukacha zomntu otyunjwe ukuba abhale imisebenzi yokupatrola:

Amagama akho: _____

Ifani: _____

I-imeyili: _____

Ifowuni: _____

Iselula: _____

7.6.2 Chaza inkqubo esetyenziswayo ukubhala phantsi imisebenzi yokupatrola:

_____

_____

_____

7.6.3 Ingaba xa umntu efuna ukubona la maxwebhu okupatrola angawafumana?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba afumaneka njani: _____

_____

7.7 Chaza imodeli yenkxaso-mali yomfaki-sicelo: _____

_____

_____

7.8 Chaza iindlela ezisetyenziswayo ngumfaki-sicelo ukunxibelelana namalungu kunye noluntu oluchaphazelekayo: _____

_____

_____

_____

7.9 Ingaba umfaki-sicelo uyasebenzisana neforam yamapolisa asekuhlaleni kwimiba echaphazela uluntu nabasebenza ngayo bobabini?

Ewe	
Hayi	

Ukuba uthi ewe, chaza intsebenziswano eboniswa ngumfaki-sicelo: _____

_____

_____

Ukuba uthi hayi, nika izizathu zokungabikho kwentsebenziswano yomfaki-sicelo:

_____

_____

_____

7.10 Chaza iinkcukacha zebhanki zomfaki-sicelo: _____

_____

_____

_____

7.11 Chaza iinkcukacha zebhanki zomfaki-sicelo:

Igama lomnini-akhawunti: _____

Ibhanki: _____

Inombolo yeSebe: _____

Inombolo ye-akhawunti: _____

8. AMAXWEBHU AQHOTYOSHELWEYO NAXHASA IINKCUKACHA *(tikisha iibhokisi kumba ngamnye ze uqhoboshele iikopi ezisetifaywe ngumkhomishinala wezifungo ofumaneka emapoliseni okanye eposini)*

8.1 Ikopi yesindululo okanye isiqinisekiso sokuba umntu ofake isicelo ugunyazisiwe ukuba enze oko egameni lomfaki-sicelo

Ewe	
Hayi	
Ayikho	

8.2 Ikopi yoqinisekiso lobhaliso njengombutho ongenzi nzuzo okanye olunye uqinisekiso lokuba umfaki-sicelo akasebenzeli kwenza nzuzo

Ewe	
Hayi	
Ayikho	

8.3 Ikopi yembalelwano neforam yamapolisa asekuhlaleni eqinisekisa intsebenziswano

Ewe	
Hayi	
Ayikho	

8.4 Ikopi yembalelwano namapolisa eqinisekisa intsebenziswano

Ewe	
Hayi	

8.5 Ikopi yoxwebhu loseko lwesolomzi elingumfaki-sicelo

Ewe	
Hayi	

8.6 Ikopi yocaphulo lwamaxwebhu emisebenzi eniyenzayo

Ewe	
Hayi	

8.7 Umzekelo weelogo

Ewe	
Hayi	
Ayikho	

8.8 Ikopi yengxelo yezimali yeenyanga ezili-12 ezingaphambili okanye ukuba umfaki-sicelo ubekho iinyanganyana ezimbalwa, ingxelo yemali yezi nyanga zimbalwa ekhona

Ewe	
Hayi	

8.9 Imephu yommandla

Ewe	
Hayi	
Ayikho	

8.9 Okunye *(chaza)*:

Ewe	
Hayi	
Akukho	

_____

_____

_____

_____

Mna, mntu usayinileyo *(bhala igama nefani yakho)*, _____,

ogunyaziswe yi *(chaza imizuzu/isindululo esikugunyazisileyo)*_____,

ndiqinisekisa ukuba iinkcukacha ezikule fomu yokufaka isicelo zinyanisekile yaye zichanekile.

Ndiyavuma ukuba, ukuba kuthe kanti iinkcukacha ezilapha zifunyaniswe ukuba aziyonyani, isicelo siya kukhatywa.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SINGEZANTSI SIGCWALISWA NGABASEBENZI BE-OFISI:

Umhla esifike ngawo: _____

Sifikele ku: _____

Igama lomsebenzi ojongene nesicelo: _____

Umhla wokwamkelwa/wokukhatywa kwesicelo:_____

ISIHLOMELO B

DOCS2

IFOMU YESICELO YESOLOMZI LENGINGQI SENKXASO-MALI OKANYE SEZIBONELELO

(Icandelo 6(8) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013 (uMthetho), nomgaqo 6(1))

ISEBE LOKHUSELEKO LOLUNTU

Idilesi yeSebe *(Kufuneka izaliswe ligosa)*	
Inombolo yeSalathiso *(Kufuneka izaliswe ligosa)*	
Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.	

ICANDELO A: ISICELO SENKXASO-MALI OKANYE SEZIBONELELO

1. IINKCUKACHA ZOMFAKI-SICELO

1.1 Igama lomfaki-sicelo *(isolomzi lengingqi)*: _____

_____

1.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

1.3 Ummandla wedolophu: _____

1.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*:

_____

_____ Ikhowudi yeposi: _____

1.5 Ifowuni: _____

1.6 Ifeksi: _____

1.7 Iselula: _____

1.8 I-imeyili: _____

2. IINKCUKACHA ZOMNTU EKUQHAGAMSHELWANA NAYE

2.1 Amagama akhe: _____

2.2 Ifani: _____

2.3 Inombolo yesazisi okanye eyepasi: _____

2.4 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

2.5 Ilokishi: _____

2.6 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

2.7 Ifowuni: _____

2.8 Ifeksi: _____

2.9 Iselula: _____

2.10 I-imeyili: _____

3. UKUBANDAKANYEKA KOMFAKI-SICELO KWIMIBA EYAHLUKILEYO

3.1 Ingaba umfaki-sicelo uyawukhuthaza umsebenzi wobupolisa osesikweni?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubandakanyeka njani: _____

_____

_____

3.2 Ingaba umfaki-sicelo uyabandakanyeka ekuxhaseni amaxhoba olwaphulo-mthetho?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubandakanyeka njani: _____

_____

_____

3.3 Ingaba umfaki-sicelo uyabandakanyeka ekunqandeni ulwaphulo-mthetho?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubandakanyeka njani: _____

_____

_____

3.4 Ingaba umfaki-sicelo ukhe wachaza ngeendawo zoluntu okanye ngezinye iinkxalabo zoluntu koogunyaziwe abafanelekileyo?

Ewe	
Hayi	

Ukuba uthi ewe, chaza imeko leyo uchaze nokuba yayixelwe kubani:

_____

_____

_____

3.5 Ingaba umfaki-sicelo wakhe ubuhlakani neminye imibutho ebandakanyekayo kule miba ichazwe kumhlathi 3.1 ukuya ku-3.4?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubakhe njani: _____

_____

_____

4. IINKCUKACHA ZENJONGO OKANYE IMISEBENZI EFUNELWA YONA INKXASO-MALI OKANYE IZIBONELELO

4.1 Chaza izinto okanye imisebenzi efunelwa yona imali okanye izibonelelo:

_____

_____

_____

4.2 Ingaba umfaki-sicelo ubonisene neforam yobupolisa yasekuhlaleni malunga neenjongo okanye izinto eziza kwenziwa?

Ewe	
Hayi	

Ukuba akwenziwanga oko, nika izizathu: _____

_____

5. IINKCUKACHA ZEMALI OKANYE IZIBONELELO EZIFUNWAYO

Nika iinkcukacha zemali okanye izibonelelo ezidingekayo:

_____

_____

_____

6. AMAXWEBHU AQHOTYOSHELWEYO NAXHASA IINKCUKACHA *(tikisha iibhokisi kumba ngamnye ze uqhoboshele iikopi ezisetifaywe ngumkhomishinala wezifungo ofumaneka emapoliseni okanye eposini)*

6.1 Ikopi yesatifikethi soqinisekiso esikhutshelwe umfaki-sicelo ngokwecandelo 6(6)*(a)*(ii) loMthetho

Ewe	
Hayi	
Ayikho	

6.2 Ikopi yesatifikethi sesicelo esikhutshwe ngumfaki-sicelo ngokomgaqo 17(4)

Ewe	
Hayi	
Ayikho	

6.3 Isindululo okanye ubungqina bokuba umntu owenza isicelo ugunyazisiwe ukuba enze oko egameni lomfaki-sicelo

Ewe	
Hayi	
Ayikho	

6.4 Ikopi yocaphulo lweerekhodi zomfaki-sicelo zokwenza umsebenzi wokubeka iliso, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho, ukhuseleko loluntu okanye ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko emapoliseni okanye kwabanye oogunyaziwe

Ewe	
Hayi	
Ayikho	

6.5 Ikopi yembalelwano neforam yobupolisa yasekuhlaleni okanye omnye umbutho eqinisekisa ubandakanyeko lomfaki-sicelo kumsebenzi wokubeka iliso, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho, ukhuseleko loluntu okanye ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko emapoliseni okanye kwabanye oogunyaziwe okanye ulwakhiwo lobudlelwane neminye imibutho echaphazeleka kule miba

Ewe	
Hayi	
Ayikho	

6.6 Ikopi yembalelwano namapolisa malunga nomsebenzi wokubeka iliso, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho, ukhuseleko loluntu okanye ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko

Ewe	
Hayi	
Ayikho	

6.7 Ikopi yemizuzu yeentlanganiso yomfaki-sicelo eqinisekisa ubandakanyeko lomfaki-sicelo kumsebenzi wokubeka iliso, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho, ukhuseleko loluntu okanye ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko emapoliseni okanye kwabanye oogunyaziwe okanye ulwakhiwo lobudlelwane neminye imibutho echaphazeleka kule miba

Ewe	
Hayi	
Ayikho	

6.8 Ikopi yoxwebhu loseko, imemorandam yesivumelwano okanye naluphi uxwebhu oluqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumhlathi 6.7

Ewe	
Hayi	
Ayikho	

6.9 Okunye *(chaza)*:

Ewe	
Hayi	
Akukho	

_____

_____

_____

ICANDELO B: UQINISEKISO LWEENKCUKACHA ZEBHANKI

ISICELO SEENKCUKACHA ZEBHANKI
(Icandelo 6(8) loMthetho nomgaqo 6(3)*(g)*)

ISEBE:

UKHUSELEKO LOLUNTU
IOFISI: ULAWULO LWEZIMALI

System user only
BAS Ref. No.:
Captured by:
Date captured:
Authorised by:
Date authorised:

Iinkcukacha zebhanki

IINKCUKACHA ZEBHANKI:

Igama: _____

Idilesi: _____

_____

Idilesi ye-imeyili: _____

Umntu ekuqhagamshelwana naye: _____ **Inomb yefowuni:** _____

Mna/Thina _____ sicela yaye sigunyazisa wena ukuba uhlawule naziphi iimali zomfaki-sicelo kule akhawunti yae bhanki ikhankanyiweyo.

Siyaqonda ukuba iintlawulo ziya kuproseswa ngekhompyutha kusetyenziswa inkqubo ebizwa ngokuba yi-"ACB ELECTRONIC BANK TRANSFER SERVICE", yaye siyayiqonda into yokuba akukho zimpepha zantlawulo zongezelelekileyo ziya kuthunyelwa yibhanki yethu kodwa iinkcukacha zentlawulo nganye ziya kuprintwa kwistetimenti sebhanki okanye nakwivawutsha. (Oku akwenzeki xa ibhanki ingaqhelanga kuthumela zitetimenti zebhanki).

Siyaqonda ukuba iinkcukacha zentlawulo ziya kuthunyelwa liSebe ngendlela yesiqhelo, eziya kuchaza umhla imali eya kuvela ngawo kwiakhawunti yethu. Olu gunyaziso singalucima ngokuthi sithumele isaziso seentsuku ezingamashumi amathathu sisebenzisa iposi erejistarishiweyo.

		/ /
Isignitsha egunyazisiweyo	**Oonobumba bokuqala nefani**	**Umhla: dd/mm/ccyy**

Igama lebhanki: _____

Igama lesebe: _____

Ikhowudi yesebe: _____

Inombolo ye-akhawunti: _____

Uhlobo lwe-akhawunti:

	Current account		**Transmission account**
	Savings account		**Olunye (chaza)**

Umhla wesitampu sebhanki
(Iinkcukacha zebhanki maziqinisekisiwe njengezichanekileyo)

YEYE-OFISI KUPHELA
YAMKELWE YI-OFISI ENGUNDLUNKULU
Ifani noonobumba bokuqala:
Isignitsha:
Inqanaba lomvuzo:
Inomb yePersal:
Ugunyazizo:
Umhla:

Mna, mntu usayinileyo *(bhala igama nefani yakho)*, _____ ,
ogunyaziswe yi- *(chaza imizuzu/isindululo esikugunyazisileyo)* _____ ,
ndiqinisekisa ukuba iinkcukacha ezikule fomu yokufaka isicelo zinyanisekile yaye zichanekile.
Ndiyavuma ukuba, ukuba kuthe kanti iinkcukacha ezilapha zifunyaniswe zingeyonyani, isicelo siya kukhatywa.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SINGEZANTSI SIZALISWA NGABASEBENZI BE-OFISI:

Umhla esifike ngawo: _____

Sifikele ku-: _____

Igama lomsebenzi ojongene nesicelo: _____

Umhla wokwamkelwa/wokukhatywa kwesicelo: _____

ISIHLOMELO C
DOCS3

IFOMU YESICELO YESOLOMZI LENGINGQI SOQEQESHO LWAMALUNGU
(Icandelo 6(8) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013 (uMthetho), nomgaqo 6(5))

ISEBE LOKHUSELEKO LOLUNTU

Idilesi yeSebe *(Kufuneka izaliswe ligosa)*	
Inombolo yeSalathiso *(Kufuneka izaliswe ligosa)*	
Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.	

1. IINKCUKACHA ZOMFAKI-SICELO

1.1 Igama lomfaki-sicelo: _____

1.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

1.3 Ummandla wedolophu: _____

1.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

1.5 Ifowuni: _____

1.6 Ifeksi: _____

1.7 Iselula: _____

1.8 I-imeyili: _____

2. IINKCUKACHA ZOMNTU EKUQHAGAMSHELWANA NAYE

2.1 Amagama akhe: _____

2.2 Ifani: _____

2.3 Inombolo yesazisi okanye eyepasi: _____

2.4 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

2.5 Ummandla wedolophu: _____

2.6 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

2.7 Ifowuni: _____

2.8 Ifeksi: _____

2.9 Iselula: _____

2.10 I-imeyili: _____

3. IINKCUKACHA ZOQHAGAMSHELWANO

3.1 Chaza inani lamalungu omfaki-sicelo adinga uqeqesho: _____

3.2 Nika amagama amalungu omfaki-sicelo adinga uqeqesho, inkcazelo yoqeqesho edingekayo noqeqesho olwalukhe lwafunyanwa ngaphambili *(kwitheyibhile ekwiphepha elilandelayo, ungaqhoboshela amanye amaphepha ukuba kuyimfuneko)*:

Amagama neefani zamalungu	**Inkcazelo yoqeqesho olufunekayo**	**Uqeqesho olwalukhe lwafunyanwa ngaphambili olumalunga: nemiqathango yokunika ingxelo ngokoMthetho, umsebenzi wobupolisa, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho okanye ukhuseleko loluntu**

4. AMAXWEBHU AQHOTYOSHELWEYO NAXHASA IINKCUKACHA
(tikisha iibhokisi kumba ngamnye ze uqhoboshele iikopi ezisetifaywe ngumkhomishinala wezifungo ofumaneka emapoliseni okanye eposini)

4.1 Ikopi yesatifikethi soqinisekiso esikhutshelwe umfaki-sicelo ngokwecandelo 6(6)*(a)*(ii) loMthetho

Ewe	
Hayi	
Ayikho	

4.2 Ikopi yesatifikethi sesicelo esikhutshwe ngumfaki-sicelo ngokomqathango 17(2)

Ewe	
Hayi	
Ayikho	

4.3 Ikopi yesindululo okanye ubungqina bokuba umntu owenza isicelo ugunyazisiwe ukuba wenza oko egameni lomfaki-sicelo

Ewe	
Hayi	
Asikho	

4.4 Okunye *(chaza)*:

Ewe	
Hayi	
Akukho	

_____

_____

_____

Mna, mntu usayinileyo *(bhala igama nefani yakho)*, _____,

ogunyaziswe yi- *(chaza imizuzu/isindululo esikugunyazisileyo)* _____,

ndiqinisekisa ukuba iinkcukacha ezikule fomu yokufaka isicelo zinyanisekile yaye zichanekile.

Ndiyavuma ukuba, ukuba kuthe kanti iinkcukacha ezilapha zifunyaniswe zingeyonyani, isicelo siya kukhatywa.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SINGEZANTSI SIGCWALISWA NGABASEBENZI BE-OFISI:

Umhla esifike ngawo: _____

Umntu esifikele kuye: _____

Igama lomsebenzi ojongene nesicelo: _____

Umhla wokwamkelwa/wokukhatywa kwesicelo: _____

ISIHLOMELO D
DOCS4

IFOMU YESICELO YOMBUTHO WASEKUHLALENI YOKUBA UFAKWE KUVIMBA WEENKCUKACHA
(Icandelo 7(1)(a) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013, nomgaqo 8(1))

ISEBE LOKHUSELEKO LOLUNTU

Idilesi yeSebe *(Kufuneka izaliswe ligosa)*	
Inombolo yeSalathiso *(Kufuneka izaliswe ligosa)*	
Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.	

1. IINKCUKACHA ZOMFAKI-SICELO

1.1 Igama lomfaki-sicelo *(isolomzi lengingqi)*: _____

1.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

1.3 Ummandla wedolophu: _____

1.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

1.5 Ifowuni: _____

1.6 Ifeksi: _____

1.7 Iselula: _____

1.8 I-imeyili: _____

2. IINKCUKACHA ZABALAWULI BOMFAKI-SICELO *(ukuba kuyimfuneko, ungaqhoboshela amaphepha aneenkcukacha)*

Igama nefani yomntu	**Isikhundla embuthweni**	**Inombolo yefowuni/yeselula**	**Idilesi ye-imeyili**

3. INKCAZELO NGOMMANDLA

3.1 Amazwe: _____

_____

3.2 Amaphondo *(ukuba usebenza kuloo ndawo ithile kwilizwe lithile kuphela)*: _____

_____

_____

3.3 Iidolophu *(ukuba usebenza kuloo ndawo ithile kwiphondo elithile kuphela)*:

_____

_____

3.4 Ummandla wedolophu *(ukuba usebenza endaweni ethile edolophini ethile kuphela)*:

_____

_____

3.5 Amagama ezitalato ezikumda wengingqi *(ukuba usebenza kummandla wedolophu kuphela)*: _____

_____

_____

3.6 Ezinye iinkcazelo *(ukuba zikhona)*: _____

_____

_____

4. IINKCUKACHA ZESITISHI SAMAPOLISA SOMMANDLA

4.1 Igama: _____

4.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

4.3 Ummandla wedolophu: _____

4.4 Idilesi yeposi (*ukuba yahlukile kweyesitalato)*: _____

_____ Ikhowudi yeposi: _____

4.5 Ifowuni: _____

4.6 Ifeksi: _____

4.7 Iselula: _____

4.8 I-imeyili: _____

5. IINKCUKACHA ZEFORAM YOBUPOLISA YOMMANDLA

5.1 Igama: _____

5.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

5.3 Ummandla wedolophu: _____

5.4 Idilesi yeposi (*ukuba yahlukile kweyesitalato)*: _____

_____ Ikhowudi yeposi: _____

5.5 Ifowuni: _____

5.6 Ifeksi: _____

5.7 Iselula: _____

5.8 I-imeyili: _____

6. UKUBANDAKANYEKA KOMFAKI-SICELO KWIMIBA EYAHLUKILEYO NEZINYE IINGQWALASELA

6.1 Ingaba umfaki-sicelo uyawukhuthaza umsebenzi wobupolisa osesikweni?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubandakanyeka njani: _____

_____

_____

6.2 Ingaba umfaki-sicelo uyabandakanyeka ekuxhaseni amaxhoba olwaphulo-mthetho?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubandakanyeka njani: _____

_____

_____

6.3 Ingaba umfaki-sicelo uyabandakanyeka ekunqandeni ulwaphulo-mthetho?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubandakanyeka njani: _____

_____

_____

6.4 Ingaba umfaki-sicelo uyabandakanyeka kukhuseleko loluntu ekuhlaleni?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubandakanyeka njani:

_____

_____

6.5 Ingaba umfaki-sicelo uyazichaza iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zoluntu koogunyaziwe abafanelekileyo?

Ewe	
Hayi	

Ukuba uthi ewe, chaza imeko leyo uchaze nokuba yayixelwe kubani:

_____

_____

_____

6.6 Ingaba umfaki-sicelo wakhe ubuhlakani neminye imibutho ebandakanyekayo kule miba ichazwe kumhlathi 6.1 ukuya ku-6.5?

Ewe	
Hayi	

Ukuba uthi ewe, chaza ukuba ubakhe njani: _____

_____

_____

7. INKCUKACHA ZEMISEBENZI EYENZIWAYO

7.1 Ingaba umfaki-sicelo uyasebenzisana neforam yobupolisa yasekuhlaleni engingqini kwimisebenzi ayenzayo?

Ewe	
Hayi	

Ukuba uthe ewe, chaza imisebenzi kunye nentsebenziswano neforam yobupolisa yasekuhlaleni esengingqini _____

_____

_____

Ukuba uthe hayi, nika izizathu zokuba umfaki-sicelo angafuni kusebenzisana neforam yobupolisa yasekuhlaleni: _____

_____

_____

7.2 Ukukwazi ukunika iinkcukacha zeenkxalabo zokhuseleko neziganeko zolwaphulo-mthetho:

Ingaba umfaki-sicelo uyazibhala phantsi iinkcukacha zeenkxalabo zokhuseleko nezinye iziganeko zolwaphulo-mthetho?

Ewe	
Hayi	
Ayikho	

Ukuba uthe ewe, chaza indlela iinkcukacha ezirekhodwa ngayo kwanokuba zigcinwa njani ukuba zisoloko zinolwazi lwezinto ezisandula ukwenzeka:

_____

_____

_____

8. EZINYE IINKCUKACHA

8.1 Ingaba umfaki-sicelo ubhalisiwe ngokweminye imithetho?

Ewe	
Hayi	
Ayikho	

Ukuba uthe ewe, qhoboshela iinkcukacha nesiqinisekiso sobhaliso:

_____

_____

_____

9. AMAXWEBHU AQHOTYOSHELWEYO NAXHASA IINKCUKACHA

(tikisha iibhokisi kumba ngamnye ze uqhoboshele iikopi ezisetifaywe ngumkhomishinala wezifungo ofumaneka emapoliseni okanye eposini)

9.1 Ikopi yesatifikethi soqinisekiso esikhutshelwe umfaki-sicelo ngokwecandelo 6(6)*(a)*(ii) loMthetho

Ewe	
Hayi	
Ayikho	

9.2 Ikopi yesiqinisekiso sobhaliso ngokweminye imithetho

Ewe	
Hayi	
Ayikho	

9.3 Ingxelo eyenziwa lilungu labaphathi eligunyazisiweyo yokuba umfaki-sicelo akaphakamisi okanye akakhuthazi misebenzi yalo naliphi iqela lezopolitiko

Ewe	

9.4 Ikopi yembalelwano neforam yobupolisa yasekuhlaleni eqinisekisa intsebenziswano neforam yobupolisa yasekuhlaleni

Ewe	
Hayi	
Ayikho	

9.5 Ikopi yocaphulo lweenkcukacha zokhuseleko loluntu kunye neziganeko zolwaphulo-mthetho ezigcinwe ngumfaki-sicelo

Ewe	
Hayi	
Ayikho	

9.6 Ikopi yembalelwano neforam yobupolisa yasekuhlaleni okanye omnye umbutho eqinisekisa ubandakanyeko lomfaki-sicelo kumsebenzi wokubeka iliso, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho, ukhuseleko loluntu okanye ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko emapoliseni okanye kwabanye oogunyaziwe

Ewe	
Hayi	
Ayikho	

9.7 Ikopi yembalelwano namapolisa malunga nomsebenzi wokubeka iliso, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho, ukhuseleko loluntu okanye ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko

Ewe	
Hayi	
Ayikho	

9.8 Ikopi yemizuzu yeentlanganiso zomfaki-sicelo eqinisekisa ubandakanyeko lomfaki-sicelo kumsebenzi wokubeka iliso, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho, ukhuseleko loluntu okanye ukuxela iindawo zoluntu ezingakhuselekanga okanye ezinye iinkxalabo zokhuseleko emapoliseni okanye kwabanye oogunyaziwe

Ewe	
Hayi	
Ayikho	

9.9 Ikopi yoxwebhu loseko, imemorandam yesivumelwano okanye naluphi uxwebhu oluqinisekisa ubandakanyeko lomfaki-sicelo kwimiba ekubhekiswe kuyo kumhlathi 9.8

Ewe	
Hayi	
Ayikho	

9.10 Imephu yommandla

Ewe	
Hayi	
Ayikho	

9.11 Okunye *(chaza)*:

Ewe	
Hayi	
Akukho	

_____

_____

_____

Mna, mntu usayinileyo *(bhala igama nefani yakho)*, _____, ogunyaziswe yi- *(chaza imizuzu/isindululo esikugunyazisileyo)* _____, ndiqinisekisa ukuba iinkcukacha ezikule fomu yokufaka isicelo zinyanisekile yaye zichanekile.

Ndiyavuma ukuba, ukuba kuthe kanti iinkcukacha ezilapha zifunyaniswe zingeyonyani, isicelo siya kukhatywa.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SINGEZANTSI SIGCWALISWA NGABASEBENZI BE-OFISI:

Umhla esifike ngawo: _____

Sifikele ku: _____

Igama lomsebenzi ojongene nesicelo: _____

Umhla wokwamkelwa/wokukhatywa kwesicelo: _____

ISIHLOMELO E
DOCS5

IFOMU YESICELO YENKXASO, IINKCUKACHA OKANYE IZIBONELELO YEMIBUTHO YASEKUHLALENI EBHALISWE KUVIMBA WEENKCUKACHA

(Icandelo 7(1)(b) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013, nomgaqo 10)

ISEBE LOKHUSELEKO LOLUNTU

Idilesi yeSebe *(Kufuneka izaliswe ligosa)*	
Inombolo yeSalathiso *(Kufuneka izaliswe ligosa)*	
Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.	

1. IINKCUKACHA ZOMFAKI-SICELO

1.1 Igama lomfaki-sicelo *(isolomzi lengingqi)*: _____

1.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

1.3 Ummandla wedolophu: _____

1.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

1.5 Ifowuni: _____

1.6 Ifeksi: _____

1.7 Iselula: _____

1.8 I-imeyili: _____

2. IINKCUKACHA ZOMNTU EKUQHAGAMSHELWANA NAYE:

2.1 Amagama akhe: _____

2.2 Ifani: _____

2.3 Inombolo yesazisi okanye eyepasi: _____

2.4 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

2.5 Ummandla wedolophu: _____

2.6 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

2.7 Ifowuni: _____

2.8 Ifeksi: _____

2.9 Iselula: _____

2.10 I-imeyili: _____

3. UKUSEBENZELA UKUNGENZI NZUZO (KWIZICELO ZENKXASO NEZEZIBONELELO KUPHELA)

Ingaba umfaki-sicelo akasebenzeli kwenza nzuzo?

Ewe	
Hayi	

Ukuba uthe ewe, qhoboshela uxwebhu loseko-mbutho okanye esinye isiqinisekiso.

4. IINKCUKACHA ZENJONGO OKANYE IMISEBENZI EFUNELWA YONA INKXASO IINKCUKACHA OKANYE IZIBONELELO

4.1 Inkcazelo yenjongo okanye imisebenzi efunelwa yona inkxaso, iinkcukacha okanye izibonelelo: _____

_____

_____

4.2 Chaza ukuba ifunelwa ntoni inkxaso, iinkcukacha okanye izibonelelo: _____

_____

_____

5. IINKCUKACHA ZENKXASO, IINKCUKACHA OKANYE IZIBONELELO EZIFUNWAYO

_____

_____

_____

_____

5.1 Chaza inkxaso, iinkcukacha okanye izibonelelo ezifunwayo:

6. AMAXWEBHU AQHOTYOSHELWEYO NAXHASA IINKCUKACHA
(tikisha iibhokisi kumba ngamnye ze uqhoboshele iikopi ezisetifaywe ngumkhomishinala wezifungo ofumaneka emapoliseni okanye eposini)

6.1 Ikopi yesatifikethi sokufakwa kuvimba esinikwe umfaki-sicelo ngokomgaqo 8(6)

Ewe	
Hayi	

6.2 Ikopi yesindululo okanye ubungqina bokuba umntu owenza isicelo ugunyazisiwe ukuba enzea oko egameni lomfaki-sicelo

Ewe	
Hayi	

6.3 Ikopi yeempepha zobhaliso njengombutho ongenzi nzuzo okanye esinye isiqinisekiso sokuba umfaki-sicelo akasebenzeli kwenza nzuzo

Ewe	
Hayi	
Ayikho	

6.4 Okunye *(chaza)*:

Ewe	
Hayi	
Akukho	

Mna, mntu usayinileyo *(bhala igama nefani yakho)*, _____,

ogunyaziswe yi- *(chaza imizuzu/isindululo esikugunyazisileyo)* _____,

ndiqinisekisa ukuba iinkcukacha ezikule fomu yokufaka isicelo zinyanisekile yaye zichanekile.

Ndiyavuma ukuba, ukuba kuthe kanti iinkcukacha ezilapha zifunyaniswe zingeyonyani, isicelo siya kukhatywa.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SINGEZANTSI SIGCWALISWA NGABASEBENZI BE-OFISI:

Umhla esifike ngawo: _____

Umntu esifikele kuye: _____

Igama lomsebenzi ojongene nesicelo: _____

Umhla wokwamkelwa/wokukhatywa kwesicelo: _____

ISIHLOMELO F
DOCS6

IFOMU YESICELO SOQEQESHO LWAMALUNGU SOMBUTHO WASEKUHLALENI OFAKWE KUVIMBA WEENKCUKACHA
(Icandelo 7(1)(b) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013, nomgaqo 10(4))

ISEBE LOKHUSELEKO LOLUNTU

Idilesi yeSebe *(Kufuneka izaliswe ligosa)*	
Inombolo yeSalathiso *(Kufuneka izaliswe ligosa)*	
Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.	

1. IINKCUKACHA ZOMFAKI-SICELO

1.1 Igama lomfaki-sicelo: _____

1.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

1.3 Ummandla wedolophu: _____

1.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

1.5 Ifowuni: _____

1.6 Ifeksi: _____

1.7 Iselula: _____

1.8 I-imeyili: _____

2. IINKCUKACHA ZOMNTU EKUQHAGAMSHELWANA NAYE:

2.1 Amagama akhe: _____

2.2 Ifani: _____

2.3 Inombolo yesaziso okanye eyepasi: _____

2.4 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

2.5 Ummandla wedolophu _____

2.6 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

2.7 Ifowuni: _____

2.8 Ifeksi: _____

2.9 Iselula: _____

2.10 I-imeyili: _____

3. IINKCUKACHA ZOQHAGAMSHELWANO

3.1 Chaza inani lamalungu omfaki-sicelo adinga uqeqesho: _____

3.2 Nika amagama amalungu omfaki-sicelo adinga uqeqesho, inkcazelo yoqeqesho edingekayo noqeqesho lwalukhe lwafunyanwa ngaphambili *(ukuba uyimfuneko, ungaqhoboshela amanye amaphepha)*:

Amagama neefani zamalungu	Inkcazelo yoqeqesho olufunekayo	Uqeqesho olwalukhe lwafunyanwa ngaphambili olumalunga: nemiqathango yokunika ingxelo ngokoMthetho, umsebenzi wobupolisa, ukuxhasa amaxhoba olwaphulo-mthetho, ukunqanda ulwaphulo-mthetho okanye ukhuseleko loluntu

4. AMAXWEBHU AQHOTYOSHELWEYO NAXHASA IINKCUKACHA

(tikisha iibhokisi kumba ngamnye ze uqhoboshele iikopi ezisetifaywe ngumkhomishinala wezifungo ofumaneka emapoliseni okanye eposini)

4.1 Ikopi yesatifikethi sokufakwa kuvimba esinikwe umfaki-sicelo ngokomqathango 8(6)

Ewe	

4.2 Ikopi yesindululo okanye ubungqina bokuba umntu owenza isicelo ugunyazisiwe ukuba enze oko egameni lomfaki-sicelo

Ewe	
Hayi	
Asikho	

4.3 Okunye *(chaza)*:

Ewe	
Hayi	
Akukho	

_____

_____

_____

Mna, mntu usayinileyo *(bhala igama nefani yakho)*,_____,

ogunyaziswe yi- *(chaza imizuzu/isindululo esikugunyazisileyo)* _____,

ndiqinisekisa ukuba iinkcukacha ezikule fomu yokufaka isicelo zinyanisekile yaye zichanekile.

Ndiyavuma ukuba, ukuba kuthe kanti iinkcukacha ezilapha zifunyaniswe zingeyonyani, isicelo siya kukhatywa.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SINGEZANTSI SIGCWALISWA NGABASEBENZI BE-OFISI:

Umhla esifike ngawo: _____

Umntu esifikele kuye: _____

Igama lomsebenzi ojongene nesicelo: _____

Umhla wokwamkelwa/wokukhatywa kwesicelo: _____

ISIHLOMELO G
DOCS7

IFOMU YESICELO YOMNIKI-NKONZO YOKHUSELEKO UKUBA ABHALISWE KUVIMBA WEENKCUKACHA
(Icandelo 8(6) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013, nomgaqo 12(1))

ISEBE LOKHUSELEKO LOLUNTU

Idilesi yeSebe *(Kufuneka izaliswe ligosa)*	
Inombolo yeSalathiso *(Kufuneka izaliswe ligosa)*	
Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.	

1. IINKCUKACHA ZOMFAKI-SICELO

1.1 Igama lomfaki-sicelo *(isolomzi lengingqi)*: _____

1.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

1.3 Ummandla wedolophu: _____

1.4 Idilesi yeposi *(ukuba yahlukile kwidilesi yesitalato)*: _____

_____ Ikhowudi yeposi: _____

1.5 Ifowuni: _____

1.6 Ifeksi: _____

1.7 Iselula: _____

1.8 I-imeyili: _____

2. IINKCUKACHA ZABALAWULI BOMFAKI-SICELO *(ukuba kuyimfuneko, ungaqhoboshela amaphepha aneenkcukacha)*:

Igama nefani yomntu	**Isikhundla kwinkonzo yezokhuselo**	**Inombolo yefowuni/yeselula**	**Idilesi ye-imeyili**

3. INANI LAMAGOSA OKHUSELEKO AKWINKONZO YOMFAKI-SICELO:

_____

4. UMHLA WOKUSEKWA KOMFAKI-SICELO:

_____

5. INGABA UMFAKI-SICELO UBHALISIWE NJENGOKO KUFUNEKA NJALO NGOKWECANDELO 20(1)*(a)* LOMTHETHO I-PRIVATE SECURITY INDUSTRY REGULATION ACT, 2001?

Ewe	
Hayi	

6. INKCAZELO YOMMANDLA

6.1 Amazwe: _____

_____

6.2 Amaphondo *(ukuba usebenza kindawo ethile yelizwe kuphela)*: _____

_____

_____

6.3 Iidolophu *(ukuba usebenza kwindawo ezithile zephondo kuphela)*:

_____

_____

_____

6.4 Imimandla yedolophu *(ukuba usebenza kwindawo ezithile zedolophu kuphela)*:

_____

_____

_____

6.5 Amagama ezitalato ezikumda wommandla *(ukuba usebenza kummandla wedolophu othile kuphela)*: _____

_____

_____

_____

6.6 Enye inkcazelo *(ukuba ikhona)*: _____

_____

_____

7. IINKCUKACHA ZESITISHI SAMAPOLISA SOMMANDLA

7.1 Igama: _____

7.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

7.3 Ummandla wedolophu: _____

7.4 Idilesi yeposi (*ukuba yahlukile kweyesitalato)*: _____

_____ Ikhowudi yeposi: _____

7.5 Ifowuni: _____

7.6 Ifeksi: _____

7.7 Iselula: _____

7.8 I-imeyili: _____

8. IINKCUKACHA ZEFORAM YOBUPOLISA YOMMANDLA

8.1 Igama: _____

8.2 Idilesi yesitalato: _____

_____ Ikhowudi yeposi: _____

8.3 Ummandla wedolophu: _____

8.4 Idilesi yeposi (*ukuba yahlukile kweyesitalato)*: _____

_____ Ikhowudi yeposi: _____

8.5 Ifowuni: _____

8.6 Ifeksi: _____

8.7 Iselula: _____

8.8 I-imeyili: _____

9. INTSEBENZISWANO NAMAPOLISA KUNYE NEMINYE IMIBUTHO

9.1 Ingaba umniki-nkonzo yokhuseleko uyasebenzisana namapolisa ommandla?

Ewe	
Hayi	

Ukuba uthe ewe, chaza ukuba usebenzisana njani nawo:

_____

_____

_____

Ukuba uthe hayi, nika izizathu zokuba umniki wenkonzo yokhuseleko angasebenzisani nawo:

_____

_____

_____

9.2 Ingaba umniki wenkonzo yokhuseleko uyasebenzisana neforam yobupolisa yasekuhlaleni yommandla?

Ewe	
Hayi	

Ukuba uthe ewe, chaza ukuba usebenzisana njani nayo:

_____

_____

_____

Ukuba uthe hayi, nika izizathu zokuba umniki wenkonzo yokhuseleko angasebenzisani nayo:

_____

_____

_____

9.3 Ingaba umniki wenkonzo yokhuseleko uyasebenzisana naoosolomzi bommandla?

Ewe	
Hayi	

Ukuba uthe ewe, chaza ukuba usebenzisana njani nawo:

_____

_____

_____

Ukuba uthe hayi, nika izizathu zokuba umniki wenkonzo yokhuseleko angasebenzisani nawo:

_____

_____

_____

10. UKUKWAZI UKUNIKEZA NGEENKCUKACHA ZEENKXALABO ZOKHUSELEKO NEZIGANEKO ZOLWAPHULO-MTHETHO

Ingaba umniki-nkonzo yokhuseleko uzibhala phantsi ngexesha iinkcukacha zeenkxalabo zokhuseleko nezinye iziganeko zolwaphulo-mthetho zommandla ezichanekileyo nezineenkcukacha?

Ewe	
Hayi	

Ukuba uthe ewe, chaza indlela iinkcukacha ezirekhodwa ngayo kwanokuba zihlaziywa kangaphi ukuze ulwazi olukhutshwayo ibe lolwezinto ezisandula ukwenzeka: _____

_____

_____

_____

_____

11. AMAXWEBHU AQHOTYOSHELWEYO NAXHASA IINKCUKACHA

(tikisha iibhokisi kumba ngamnye ze uqhoboshele iikopi ezisetifaywe ngumkhomishinala wezifungo ofumaneka emapoliseni okanye eposini)

11.1 Ikopi yesindululo okanye ubungqina bokuba umntu owenza isicelo ugunyazisiwe ukuba enze oko egameni lomniki wenkonzo yokhuseleko

Ewe	

11.2 Ingxelo eyenziwa lilungu labaphathi eligunyazisiweyo yokuba umfaki-sicelo akaphakamisi okanye akakhuthazi imisebenzi yalo naliphi iqela lezopolitiko

Ewe	

11.3 Ikopi yembalelwano neforam yobupolisa yasekuhlaleni eqinisekisa intsebenziswano nayo

Ewe	
Hayi	
Ayikho	

11.4 Ikopi yembalelwano namapolisa eqinisekisa intsebenziswano nawo

Ewe	
Hayi	
Ayikho	

11.5 Ikopi yembalelwano noosolomzi beengingqi zommandla ochaphazelekayo eqinisekisa intsebenziswano nawo

Ewe	
Hayi	
Ayikho	

11.6 Ikopi yobhaliso lomniki-nkonzo yokhuseleko ngokwePrivate Security Industry Regulation Act, 2001

Ewe	
Hayi	
Ayikho	

11.7 Ikopi yocaphulo lweenkcukacha zokhuseleko loluntu okanye yeziganeko zolwaphulo-mthetho ezigcinwe ngumfaki-sicelo

Ewe	
Hayi	
Ayikho	

11.8 Imephu yoMmandla

Ewe	
Hayi	
Ayikho	

11.9 Okunye *(chaza)*:

Ewe	
Hayi	
Ayikho	

_____

_____

_____

Mna, mntu usayinileyo *(bhala igama nefani yakho)*, _____,

ogunyaziswe yi *(chaza imizuzu/isindululo esikugunyazisileyo)* _____,

ndiqinisekisa ukuba iinkcukacha ezikule fomu yokufaka isicelo zinyanisekile yaye zichanekile.

Ndiyavuma ukuba, ukuba kuthe kanti iinkcukacha ezilapha zifunyaniswe ukuba aziyonyani, isicelo siya kukhatywa.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SINGEZANTSI SIGCWALISWA NGABASEBENZI BE-OFISI:

Umhla esifike ngawo: _____

Umntu esifikele kuye: _____

Igama lomsebenzi ojongene nesicelo: _____

Umhla wokwamkelwa/wokukhatywa kwesicelo: _____

ISIHLOMELO H
DOCS8

UKUNIKWA KWENGXELO NGUMKHOMISHINALA WEPHONDO
(Icandelo 19 Mthetho weNtshona Koloni woKhuseleko loLuntu, 2013, nomgaqo 18(2))

ISEBE LOKHUSELEKO LOLUNTU

Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.

Ingxelo yoMkhomishinala wePhondo yesithuba *(tikisha ibhokisi echanekileyo ze ufake unyaka)*:

Isithuba		Unyaka
1 kuTshazimpuzi ukuya kowama-30 kweyeSilimela		
1 kweyeThupha ukuya kowama-30 kweyoMsintsi		
1 kweyeDwarha ukuya kowama-31 kweyeNkanga		
1 kweyoMqungu ukuya kowama-31 kweyoKwindla		

IINKCUKACHA-MANANI ZOLWAPHULO-MTHETHO ENTSHONA KOLONI
(Makufakwe ezesitishi samapolisa ngasinye esiseNtshona Koloni)

IGAMA LESITISHI SAMAPOLISA: _____

_____

UHLOBO LOLWAPHULO-MTHETHO: UHLASELO (UKUHLASELWA KOMNTU)	INANI ELIXELWE EMAPOLISENI
Ugetyengo	
Ukudlwengulwa	
Ukuzama ukugebenga	
Uhlaselo lokwenzakalisa umntu	
Ukuxhaphaza	
Ubusela besiqhelo	
Ubusela obunobundlobongela	

ULWAPHULO-MTHETHO LOHLASELO	INANI ELIXELWE EMAPOLISENI
Utshiso	
Ukonakalisa ipropati	
ULWAPHULO-MTHETHO KWIIPROPATI	**INANI ELIXELWE EMAPOLISENI**
Ukuqhekeza kwiindawo ezingengomakhaya abantu	
Ukuqhekeza amakhaya abantu	
Ukubiwa kweemoto neebhayisekile	
Ukubiwa kwemfuyo	
ULWAPHULO-MTHETHO OLUNOKUBHAQWA NGAMAPOLISA KUPHELA	**INANI ELIXELWE EMAPOLISENI**
Ukuba nemipu nezixhobo ngokungekho mthethweni	
Ukuthengiswa kweziyobisi	
Ukuqhuba unxilile okanye uqhunyiwe	
OLUNYE ULWAPHULO-MTHETHO OLUMANDLA	**INANI ELIXELWE EMAPOLISENI**
Okunye ukuba okungakhankanywanga kwezinye iindawo	
Ulwaphulo-mthetho olwenzeka kumashishini	
Ukuba ezivenkileni	
IZINTLU EZIYINXALENYE YOBUSELA OBUNOBUNDLOBONGELA	**INANI ELIXELWE EMAPOLISENI**
Ukuxuthwa kweemoto neetraki	
Uqhekezo lwezindlu	
Uqhekezo lwezinye izakhiwo	
EZINYE IZINTLU ZOLWAPHULO-MTHETHO	**INANI ELIXELWE EMAPOLISENI**
Ukubulala ubungenanjongo zakubulala	
Ubundlobongela esidlangalaleni	
Ukwenzakalisa	
Ukungahoyi nokuphatha kakubi abantwana	
Ukuba umntu ngenjongo yokumthengisa	

Mna, mntu usayinileyo, _____
(bhala igama nefani yakho), ndiqinisekisa ukuba iinkcukacha ezilapha zinyanisekile yaye zichanekile.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SIGCWALISA NGABASEBENZI BE-OFISI:

Umhla ekufunyenwe ngawo ingxelo: _____

Umntu efikele kuye: _____

Igama lomsebenzi ophethe ingxelo: _____

ISIHLOMELO I
DOCS9

UKUNIKWA KWENGXELO YINTLOKO YESIGQEBA SAMAPOLISA KAMASIPALA

(Icandelo 21(1) loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013, nomgaqo 19(2))

ISEBE LOKHUSELEKO LOLUNTU

Zalisa le fomu ngokusebenzisa oonobumba ABAKHULU nangokutikisha iibhokisi ezichanekileyo.

Ingxelo yeNtloko yeSigqeba samapolisa kamasipala oyi *(faka igama lomasipala)*

_____

yesithuba *(tikisha ibhokisi echanekileyo ze ufake unyaka)*:

Isithuba		Unyaka
1 kuTshazimpuzi ukuya kowama-30 kweyeSilimela		
1 kweyeThupha ukuya kowama-30 kweyoMsintsi		
1 kweyeDwarha ukuya kowama-31 kweyoMnga		
1 kweyoMqungu ukuya kowama-31 kweyoKwindla		

INANI LABABANJWE NGAMAPOLISA KAMASIPALA KWESI SITHUBA SIKHANKANYWE NGENTLA: _____

IINKCUKACHA ZOKUBANJWA KWABANTU

(Yongeza amanye amaphepha, ukuba oko kuyimfuneko)

Umhla wokubamba	Igama lomtyholwa	Isitishi samapolisa ekufakwe kuso ityala	Inomb. ye-CAS	Uhlobo lolwaphulo-mthetho

IINKCUKACHA ZOKUBANJWA KWABANTU *(Yongeza amanye amaphepha, ukuba oko kuyimfuneko)*				
Umhla wokubamba	**Igama lomtyholwa**	**Isitishi samapolisa ekufakwe kuso ityala**	**Inomb. ye-CAS**	**Uhlobo lolwaphulo-mthetho**

Mna, mntu usayinileyo *(bhala igama nefani yakho)*, _____ _____, ndiqinisekisa ukuba iinkcukacha ezilapha zinyanisekile yaye zichanekile.

Isignitsha: _____

Umhla: _____

Igama nefani yomntu osayinileyo: _____

ESI SIQWENGA SIGCWALISA NGABASEBENZI BE-OFISI:

Umhla ekufunyenwe ngawo ingxelo: _____

Umntu efikele kuye: _____

Igama lomsebenzi ophethe ingxelo: _____

PROVINCIAL NOTICE

P.N. 348/2016 2 September 2016

CODE OF CONDUCT

FOR

NEIGHBOURHOOD WATCHES IN THE WESTERN CAPE

In terms of regulation 4(2)*(r)* of the Western Cape Community Safety Regulations, 2016, the Head of the Department of Community Safety has issued the following Code of Conduct for Neighbourhood Watches in the Western Cape, which is published for general information.

The Code of Conduct takes effect on the date of commencement of regulation 4(2)*(r)*.

CODE OF CONDUCT FOR NEIGHBOURHOOD WATCHES IN THE WESTERN CAPE

NEIGHBOURHOOD

WATCH

Western Cape Government

This Code of Conduct is issued in terms of regulation 4(2)*(r)* of the Western Cape Community Safety Regulations, 2016, made in terms of the Western Cape Community Safety Act, 2013 (Act 3 of 2013) (the Community Safety Act).

All references to a neighbourhood watch in this document must be construed as a reference to an organisation or association accredited as a neighbourhood watch in terms of the Community Safety Act.

INTRODUCTION

1. A neighbourhood watch must serve as the eyes and ears of the community it serves and must cooperate with the South African Police Service (SAPS).
2. A neighbourhood watch must assist SAPS and other safety and security services and partners to safeguard the local community and their property, to manage and control crime prevention and to discourage crime in the area.
3. This Code of Conduct is binding on all members of the neighbourhood watch and members must pledge their adherence to this Code, failing which the member's membership will be terminated.
4. This Code of Conduct regulates the relationship between members of the neighbourhood watch and members of the community and promotes exemplary conduct by members while they are serving the community as a member of the neighbourhood watch.

MEANING OF WORDS AND EXPRESSIONS

5. In this Code of Conduct a word or expression to which a meaning has been assigned in the Western Cape Community Safety Regulations, 2016 (the Community Safety Regulations), has the same meaning assigned to it in those regulations.

CONDUCT OF MEMBERS

6. A member must at all times act in accordance with the principles enshrined in the Constitution of the Republic of South Africa, 1996, and—

(a) must act in a manner that will uphold and promote the aims and objectives of the neighbourhood watch;

(b) must respect and protect the dignity and rights of every person in the neighbourhood, including the right to free movement;

(c) may not discriminate unfairly against any person on the basis of language, age, gender, religion, ethnic or social origin, race, sexual orientation, disability, political persuasion or any other constitutionally protected orientation;

(d) must act within his or her rights as a private person and not beyond those rights;

(e) must serve the community in the area in an unbiased, apolitical and impartial manner in order to create confidence in the neighbourhood watch and build unity in a safe neighbourhood;

(f) by pledging adherence to this Code of Conduct the member acknowledges that he or she is fully aware of the risks involved due to the nature of the task;

(g) must refrain, as much as is reasonably possible, from placing him- or herself, fellow members, other safety and security services and partners or the police at risk;

(h) must act in a non-violent manner and may not take the law into his or her own hands.

7. A member may not—

(a) conduct himself or herself in a manner that will bring the neighbourhood watch into disrepute;

(b) disseminate or divulge any confidential or privileged information obtained as a result of his or her membership or obtained whilst on formal patrol, unless it is essential to do so to protect a member of the neighbourhood watch or community;

(c) exploit his or her membership of the neighbourhood watch for his or her own personal advantage or benefit;

(d) accept any payment, commission or gratuity in connection with his or her membership of the neighbourhood watch, except after being duly authorised to do so by the neighbourhood watch; and

(e) be in possession of any dangerous weapon under circumstances that make him or her guilty of a contravention of section 3(1) of the Dangerous Weapon Act, 2013 (Act 15 of 2013).

8. If a member is convicted of a sexual offence or any crime involving violence or dishonesty during his or her membership, the neighbourhood watch must terminate the member's membership in terms of procedures provided in the founding document of the neighbourhood watch.

CONDUCT AND DUTIES OF MEMBERS PATROLLING

9. When a member is patrolling as a member of the neighbourhood watch, the member must—

(a) when possible, alert the police station in the area when the neighbourhood watch will be patrolling;

(b) strive to work in partnership with the members of SAPS, municipal police service or law enforcement agencies with regard to crime prevention in the area;

(c) obey all lawful instructions issued by members of the services mentioned in paragraph *(b)*;

(d) carry the identification card issued by the neighbourhood watch in accordance with regulation 4(5) of the Community Safety Regulations;

(e) be punctual, reliable and responsible in the execution of all duties as a neighbourhood watch member;

(f) act in the best interests of individual residents, tenants or owners of immovable property or persons with other relevant interests in the area and the neighbourhood watch, except in circumstances beyond his or her ability or to maintain personal safety;

(g) act in accordance with official text books of the Department developed for neighbourhood watch members, including protocols for incident management, crime scene management and best practice in every circumstance;

(h) display commitment to the best possible functioning of the neighbourhood watch and the promotion of healthy interpersonal relations; and

(i) undertake to report any individuals, vehicles or situations suspected of being connected to crime to the control room and, where necessary, to SAPS.

10. A member's assistance to a neighbourhood watch is voluntary and therefore, when a member is using his or her private vehicle during the assistance, neither SAPS nor the neighbourhood watch can be held responsible for any damage to the vehicle caused during the rendering of the assistance.
11. Members must familiarise themselves with the law regarding the rights of private persons to arrest or perform searches, including the minimum use of force, and must at all times comply with the Criminal Procedure Act, 1977 (Act 51 of 1977).
12. Members should rather report suspected criminal behaviour to the police than personally attempt to perform an arrest.
13. No intimidation in whatever form may be used against any individuals in any neighbourhood where a neighbourhood watch patrol takes place.
14. No form of vigilantism will be accepted.
15. Where possible, the neighbourhood watch must strive to work in partnership with the community police forum and subforum for the area.
16. Where possible, the chairperson or coordinator of the neighbourhood watch must regularly attend the sector meetings held by SAPS and share information at the sector meetings regarding the crime situation in the area.

DISCIPLINARY MEASURES

17. A member who is in breach of this Code of Conduct may lose his or her membership in terms of disciplinary procedures instituted by the neighbourhood watch as provided in the founding document of the neighbourhood watch.

AMENDMENTS TO THIS CODE OF CONDUCT

18. Amendments to this Code of Conduct may be made as required and will be published by the Department of Community Safety.

PROVINSIALE KENNISGEWING

P.K. 348/2016 2 September 2016

GEDRAGSKODE

VIR

BUURTWAGTE IN DIE WES-KAAP

Ingevolge regulasie 4(2)*(r)* van die Wes-Kaapse Regulasies op Gemeenskapsveiligheid, 2016, het die Hoof van die Departement van Gemeenskapsveiligheid die volgende Gedragskode vir Buurtwagte in die Wes-Kaap uitgereik, wat vir algemene inligting gepubliseer word.

Die Gedragskode word van krag op die datum van inwerkingtreding van regulasie 4(2)*(r)*.

GEDRAGSKODE VIR BUURTWAGTE IN DIE WES-KAAP

BUURTWAG

Hierdie Gedragskode word uitgereik ingevolge regulasie 4(2)*(r)* van die Wes-Kaapse Regulasies op Gemeenskapsveiligheid, 2016, gemaak ingevolge die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (Wet 3 van 2013) (die Wet op Gemeenskapsveiligheid).
Alle verwysings na 'n buurtwag in hierdie dokument moet vertolk word as 'n verwysing na 'n organisasie of assosiasie wat as 'n buurtwag geakkrediteer is ingevolge die Wet op Gemeenskapsveiligheid.

INLEIDING

1. 'n Buurtwag moet dien as die oë en ore van die gemeenskap wat dit dien en moet met die Suid-Afrikaanse Polisiediens (SAPD) saamwerk.
2. 'n Buurtwag moet die SAPD en ander veiligheids- en sekuriteitsdienste en -vennote help om die plaaslike gemeenskap en hul eiendom te beskerm en om in die gebied misdaadvoorkoming te bestuur en te beheer en misdaad te ontmoedig.
3. Hierdie Gedragskode is bindend op alle lede van die buurtwag en lede moet plegtig belowe dat hulle die Kode sal nakom, by versuim waarvan die lid se lidmaatskap beëindig sal word.
4. Hierdie Gedragskode reguleer die verhouding tussen lede van die buurtwag en lede van die gemeenskap en bevorder voorbeeldige optrede deur lede terwyl hulle die gemeenskap as lid van die buurtwag dien.

BETEKENIS VAN WOORDE EN UITDRUKKINGS

5. In hierdie Gedragskode het 'n woord of uitdrukking waaraan 'n betekenis geheg is in die Wes-Kaapse Regulasies op Gemeenskapsveiligheid, 2016 (die Regulasies op Gemeenskapsveiligheid), dieselfde betekenis wat daaraan geheg is in daardie regulasies.

GEDRAG VAN LEDE

6. 'n Lid moet te alle tye ooreenkomstig die beginsels vasgelê in die Grondwet van die Republiek van Suid-Afrika, 1996, optree en—

(a) op 'n manier optree wat die doele en doelwitte van die buurtwag sal handhaaf en bevorder;

(b) moet die menswaardigheid en regte van elke persoon in die buurtwag respekteer en beskerm, insluitend die reg op vrye beweging;

(c) mag nie onregverdig diskrimineer teen enigiemand op grond van taal, ouderdom, geslag, godsdiens, etniese of sosiale oorsprong, ras, seksuele oriëntasie, gestremdheid, politieke oortuiging of enige ander grondwetlik beskermde oriëntasie nie;

(d) moet binne sy of haar regte as 'n privaat persoon optree en nie daardie regte oorskry nie;

(e) moet die gemeenskap in die gebied op 'n onbevooroordeelde, apolitiese en onpartydige manier dien ten einde vertroue in die buurtwag te skep en eenheid in 'n veilige buurt te bou;

(f) deur nakoming van hierdie Gedragskode plegtig te belowe, erken die lid dat hy of sy ten volle bewus is van die gevare verbonde weens die aard van die taak;

(g) moet hom of haar, sover as wat dit redelik moontlik is, daarvan weerhou om hom- of haarself, medelede, ander veiligheids- en sekuriteitsdienste en -vennote of die polisie in gevaar te stel;

(h) moet op 'n ongewelddadige manier optree en nie die reg in eie hande neem nie.

7. 'n Lid mag nie—

(a) hom- of haarself gedra op 'n manier wat die buurtwag oneer sal aandoen nie;

(b) enige vertroulike of geprivilegeerde inligting versprei of onthul wat verkry is as gevolg van sy of haar lidmaatskap of op 'n formele patrollie nie, tensy dit noodsaaklik is om dit te doen om 'n lid van die buurtwag of gemeenskap te beskerm;

(c) sy of haar lidmaatskap van die buurtwag uitbuit vir sy of haar eie gewin of persoonlike voordeel nie;

(d) enige betaling, kommissie of gratifikasie in verband met sy of haar lidmaatskap van die buurtwag ontvang nie, behalwe nadat hy of sy behoorlik gemagtig is deur die buurtwag om dit te doen; en

(e) in besit wees van 'n gevaarlike wapen in omstandighede wat hom of haar skuldig maak aan 'n oortreding van artikel 3(1) van die "Dangerous Weapons Act, 2013" (Wet 15 van 2013), nie.

8. Indien 'n lid gedurende sy of haar lidmaatskap skuldig bevind word aan 'n seksuele misdryf of enige misdaad waarby geweld of oneerlikheid betrokke is, moet die buurtwag die lid se lidmaatskap beëindig ingevolge die prosedures vervat in die stigtingsdokument van die buurtwag.

GEDRAG EN PLIGTE VAN LEDE OP PATROLLIE

9. Wanneer 'n lid as 'n lid van die buurtwag op patrollie is, moet die lid—

(a) wanneer moontlik, die polisiestasie in die gebied waarsku wanneer die buurtwag op patrollie sal wees;

(b) daarna streef om in vennootskap met die lede van die SAPD, munisipale polisiediens of wetstoepassingsagentskappe te werk ten opsigte van misdaadvoorkoming in die gebied;

(c) alle wettige instruksies gegee deur lede van die dienste vermeld in paragraaf *(b)* gehoorsaam;

(d) die identifikasiekaart dra wat die buurtwag ooreenkomstig regulasie 4(5) van die Regulasies op Gemeenskapsveiligheid uitgereik het;

(e) betyds, betroubaar en verantwoordelik in die uitvoering van alle pligte as 'n buurtwaglid wees;

(f) in die beste belange van individuele inwoners, bewoners of eienaars van onroerende eiendom of persone met ander relevante belange in die gebied en die buurtwag optree, behalwe in omstandighede buite sy of haar vermoë of om sy of haar eie veiligheid te handhaaf;

(g) optree ooreenkomstig die amptelike handboeke van die Departement wat vir buurtwaglede ontwikkel is, insluitend protokolle vir insidentbestuur, misdaadtoneelbestuur en beste praktyk in elke omstandigheid;

(h) verbondenheid tot die beste moontlike funksionering van die buurtwag en die bevordering van gesonde interpersoonlike verhoudinge betoon; en

(i) onderneem om enige indiwidue, voertuie of situasies wat verdink word verbonde te wees aan misdaad aan die beheerkamer te rapporteer en, waar nodig, aan die SAPD.

10. 'n Lid se bystand aan 'n buurtwag is vrywillig en daarom, wanneer 'n lid sy of haar privaat voertuig gedurende die bystand gebruik, kan nóg die SAPD nóg die buurtwag verantwoordelik gehou word vir enige skade wat aan die voertuig aangerig is gedurende die bystand nie.
11. Lede moet hulself vertroud maak met die wet rakende die regte van privaat persone om arrestasies te maak of deursoekings te doen, insluitend die minimale gebruik van geweld, en moet te alle tye aan die Strafproseswet, 1977 (Wet 51 van 1977), voldoen.
12. Lede moet eerder verdagte kriminele gedrag aan die polisie rapporteer as om te probeer om 'n arrestasie te maak.
13. Geen intimidasie van enige aard mag gebruik word teen enige indiwidue in enige buurt waar 'n buurtwagpatrollie plaasvind nie.
14. Geen vorm van vigilantisme sal geduld word nie.
15. Waar moontlik moet die buurtwag daarna streef om in vennootskap met die gemeenskapspolisieforum en subforum vir die gebied te werk.
16. Waar moontlik moet die voorsitter of koördineerder van die buurtwag gereeld die sektorvergaderings gehou deur die SAPD bywoon en by die sektorvergaderings inligting deel oor die misdaadsituasie in die gebied.

DISSIPLINÊRE MAATREËLS

17. 'n Lid wat hierdie Gedragskode verbreek, kan sy of haar lidmaatskap verloor ingevolge dissiplinêre prosedures ingestel deur die buurtwag soos vervat in die stigtingsdokument van die buurtwag.

WYSIGINGS AAN HIERDIE GEDRAGSKODE

18. Wysigings aan hierdie Gedragskode kan gemaak word soos benodig en sal deur die Departement van Gemeenskapsveiligheid gepubliseer word.

ISAZISO SEPHONDO

I.S. 348/2016 2 kweyoMsintsi 2016

UMGAQO WOKUZIPHATHA

WOOSOLOMZI ENTSHONA KOLONI

Ngokomgaqo 4(2)*(r)* weMigaqo yezoKhuseleko loLuntu yeNtshona Koloni, 2016, iNtloko yeSebe loKhuseleko loLuntu ikhuphe loMgaqo wokuZiphatha wooSolomzi eNtshona Koloni ulandelayo, opapashelwa ulwazi gabalala.

UMgaqo wokuZiphatha uqalisa ukusebenza ngomhla wokuqalisa ukusebenza komgaqo 4(2)*(r)*.

UMGAQO WOKUZIPHATHA WOOSOLOMZI ENTSHONA KOLONI

ISOLOMZI

Lo Mgaqo wokuziPhatha ukhutshwe ngokwemiqathango ye-4(2)*(r)* yeMigaqo yoKhuseleko loLuntu weNtshona Koloni, 2013 (uMthetho 3 ka-2013) (uMthetho woKhuseleko loLuntu). Konke okuthethwayo apha ngesolomzi makwaziwe ukuba kubhekiselele kumbutho olisolomzi ohamba ngokoMthetho woKhuseleko Loluntu.

INTSHAYELELO

1. Isolomzi kufuneka libe ngamehlo neendlebe zoluntu kwaye kufuneka lisebenzisane neNkonzo yamaPolisa yoMzantsi Afrika (iSAPS).
2. Isolomzi kufuneka lincedise iSAPS kunye nezinye iinkonzo zokhuselo nokhuseleko kunye namaqabane ekugadeni uluntu lwasekuhlaleni kunye nezinto zawo, ukuphatha nokulawula ukunqanda ulwaphulo-mthetho kunye nokuchasana nolwaphulo-mthetho ekuhlaleni.
3. Lo Mgaqo wokuziPhatha uwabophelela onke amalungu esolomzi kwaye kufuneka athembise ukuwuthobela lo Mgaqo, ekuya kuthi ukuba athe akawuthobela, ubulungu bawo bupheliswe.
4. Loo Mgaqo wokuziPhatha ulawula ubudlelane phakathi kwamalungu esolomzi nabahlali, ukwakhuthaza indlela yokuziphatha kwamalungu engumzekelo ngexesha esengamalungu esolomzi.

INTSINGISELO YAMAGAMA NEYAMABINZANA

5. Kulo Mgaqo wokuziPhatha igama okanye ibinzana elinentsingiselo equlethwe kuxwebhu lweMigaqo yezoKhuseleko loLuntu weNtshona Koloni, 2016 (iMigaqo yezoKhuseleko loLuntu), linentsingiselo efanayo naleyo ikuloo migaqo.

INDLELA YOKUZIPHATHA KWAMALUNGU

6. Ilungu kufuneka ngawo onke amaxesha lisebenze ngokwemithetho-siseko eshicilelwe kuMgaqo-siseko woMzantsi Afrika, 1996, kwaye—
   (a) liziphathe ngendlela eza kubonisa ukubamba nokuphakamisa iinjongo zesolomzi;

(b) lihloniphe kwaye likhusele isidima namalungelo omntu wonke osekuhlaleni, kubandakanywa ilungelo lokuhamba-hamba ngokukhululekileyo;

(c) abantu lingabacaluli ngokolwimi, ubudala, isini, inkolo, inkcubeko okanye imvelaphi yobuzwe, ubuhlanga, indlela yokuzikhethela isini omawuthandane naso, ukhubazeko, ngokwezopolitiko okanye nayiphi na enye into ofuna ukuziqhelanisa nayo ekhuselwe ngumgaqo-siseko;

(d) izinto lizenze ngokwamalungelo alo lingagqithisi kuloo malungelo;

(e) lisebenzele uluntu ngokungenamkhethe, lingathath' icala ngokwezopolitiko kwaye lingakhethi ukuze abahlali balithembe isolomzi, kwaye lihlale lisebenzela ukwakha ubunye ekuhlaleni phantsi kwemeko ekhuselekileyo;

(f) ngokuthembisa ukuthobela lo Mgaqo wokuziPhatha ilungu libonakalisa ukuba liyazi ngokupheleleyo imingcipheko ekhoyo ehamba nalo msebenzi;

(g) kufuneka likuphephe, kangangoko linako, ukuzibeka emngciphekweni lona, amalungu elisebenza nawo, ezinye iinkonzo zokhuselo nokhuseleko namanye amahlakani okanye amapolisa;

(h) kufuneka lingabi nabundlobongela kwaye lingawuthatheli ezandleni zalo umthetho.

7. Ilungu akufunekanga ukuba—

(a) liziphathe ngendlela eya kuhlazisa isolomzi;

(b) lisasaze okanye likhuphe naziphi na iinkcukacha eziyimfihlo okanye ezizodwa elizifumene nelizazi ngenxa yokuba lililungu okanye lisemsebenzini ngeloo xesha, ngaphandle kokuba kuyimfuneko ukwenza oko kuba likhusela elinye ilungu lesolomzi okanye umntu wasekuhlaleni;

(c) libusebenzisele inzuzo yalo ubulungu balo kwisolomzi;

(d) lamkele nayiphi na intlawulo namaqithi-qithi anxulumene nokuba lililungu lesolomzi, ngaphandle kokuba oko kugunyaziswe lisolomzi; kwaye

(e) libe nesixhobo esinobungozi phantsi kweemeko ezinokulenza lifunyaniswe linetyala okanye lityeshele icandelo 3(1) loMthetho iDangerous Weapon Act, 2013 (uMthetho 15 ka-2013).

8. Ukuba ilungu lityholwa ngokuxhaphaza ngokwesondo okanye naluphi na ulwaphulo-mthetho olubandakanya ubundlobongela okanye ukungathembeki ngexesha lobulungu balo, isolomzi kufuneka liburhoxise ubulungu balo oko likwenza lilandela inkqubo equlethwe kumgaqo-siseko wombutho lo ulisolomzi.

INDLELA YOKUZIPHATHA KUNYE NEMISEBENZI YAMALUNGU EMSEBENZINI WAWO WOKUGADA EKUHLALENI

9. Ukuba ilungu lesolomzi lisemsebenzini walo ekuhlaleni—
   (a) xa kunokwenzeka, malazise isikhululo samapolisa sendawo ukuba isolomzi liza kube lisebenza;
   (b) malizame kangangoko ukusebenzisana neNkonzo yamaPolisa yoMzantsi Afrika, inkonzo yamapolisa kamasipala okanye ii-arhente zogcino-cwangco kwiphulo lokunqanda ulwaphulo-mthetho endaweni yabo;
   (c) maliyithobele yonke imiyalelo esemthethweni ekhutshwe ngamalungu ezi nkonzo zikhankanywe kumhlathi *(b)*;
   (d) malihlale liliphethe ikhadi elisisazisi salo sobulungu besolomzi oko likwenza kuba kuhambelana nomgaqo 4(5) oyinxalenye yeMigaqo yezoKhuseleko loLuntu;
   (e) malifike ngexesha emsebenzini, lithembeke kwaye liwenze ngokufanelekileyo wonke umsebenzi walo njengelungu lesolomzi;
   (f) malisebenzele ukwanezisa iimfuno zabahlali, abo baqeshileyo okanye abanini bepropati ezifudusekayo okanye abantu abanezinto ezibadibanisayo nommandla lo ugadiweyo okanye ezibadibanisa nesolomzi, ngaphandle kokuba imeko ingaphaya kwamandla alo okanye kufuneka lizikhusele lona buqu;
   (g) malisebenze ngokwencwadi esesikweni eyabhalwa liSebe liyibhalela amalungu oosolomzi, liqhube izinto ngokweenkqubo ezilandelwayo zolawulo xa kukho isehlo, ulawulo lwendawo yexhwayela kunye nokusebenza ngokukuko kwimeko nganye;
   (h) malibonakalise ukuzinikela kwisolomzi elisebenza phantse ngokugqibeleleyo nasekukhuthazeni ubudlelane obububo phakathi kwabantu; kwaye
   (i) maliqinisekise ukuba liyamxela namphi na umntu, izithuthi okanye iimeko ezikrokreleka kulwaphulo-mthetho kwigumbi lolawulo, lize xa kuyimfuneko, lichaze kwiSAPS.
10. Ilungu lingancedisa ngokuzithandela kwisolomzi. Ngenxa yoko ukuba ilungu lisebenzisa isithuthi salo ngelo xesha lincedisa ngalo, iSAPS okanye isolomzi njengombutho alisayi kuluthathela kulo uxanduva lwawo nawuphi umonakalo onokuthi wenzeke kweso sithuthi ngexesha sisetyenziselwa oko.

11. Amalungu kufuneka aziqhelanise nomthetho ngokubhekiselele kumalungelo abantu xa bebanjwa okanye besetshwa, kubandakanywa ukusebenzisa ugonyamelo, kwaye ngawo onke amaxesha mawathobele uMthetho iCriminal Procedure Act, 1977 (uMthetho 51 ka-1977).
12. Amalungu mawaxelele amapolisa ngesenzo asirhanela ukuba sesolwaphulo-mthetho kunokuzama ukubamba ngokwawo umaphuli-mthetho.
13. Akukho soyikiso silulo naluphi uhlobo masisetyenziswe nakubani ekuhlaleni ekukho isolomzi kuko.
14. Akuvumelekanga kwaphela ukuthathela umthetho ezandleni.
15. Apho kukho imfuneko, isolomzi malizame kangangoko ukusebenzisana ngobambiswano neforam yamapolisa yasekuhlaleni kunye neeforam ezincinci zendawo.
16. Apho kukho imfuneko, usihlalo okanye umququzeleli wesolomzi rhoqo kufuneka aye kwiintlanganiso zendawo ezibanjwa yiSAPS aze abelane ngolwazi noluntu ngezinto eziphathelene nolwaphulo-mthetho ekuhlaleni.

AMANYATHELO OLULEKO

17. Ilungu elaphule lo Mgaqo wokuziPhatha lingaphelelwa bubulungu balo lakube isolomzi lilandele inkqubo yoluleko elayimiselayo kuxwebhu lwalo lokusungula umbutho lo ulisolomzi.

IZILUNGISO KUMGAQO WOKUZIPHATHA

18. Izilungiso kulo Mgaqo wokuziPhatha zingenziwa xa kuyimfuneko kwaye ziya kupapashwa liSebe loKhuseleko loLuntu.

PROVINCIAL NOTICE

P.N. 349/2016 2 September 2016

SPECIFICATIONS FOR LAMPS FOR USE BY ACCREDITED NEIGHBOURHOOD WATCHES IN TERMS OF THE WESTERN CAPE COMMUNITY SAFETY ACT, 2013 (ACT 3 OF 2013)

In terms of regulation 4(1)*(c)*(ii)*(aa)* of the Community Safety Regulations, 2016 (the Regulations), the Provincial Minister of Transport and Public Works in the Western Cape has approved the following specifications for lamps that may be fitted to the roof of a vehicle used by members of neighbourhood watches accredited in terms of section 6 of the Western Cape Community Safety Act, 2013 (Act 3 of 2013):

The lamp must—

(a) be an individual lamp or lens bar; and

(b) emit in any direction an intermittently flashing, rotating or static white or amber diffused light.

The aforementioned specifications take effect on the date of commencement of regulation 4(1)*(c)*(ii)*(aa)* of the Regulations.

Signed at Cape Town on this 1st day of September 2016.

D GRANT
PROVINCIAL MINISTER OF TRANSPORT AND PUBLIC WORKS

PROVINSIALE KENNISGEWING

P.K. 349/2016 2 September 2016

SPESIFIKASIES VIR LAMPE VIR GEBRUIK DEUR GEAKKREDITEERDE BUURTWAGTE INGEVOLGE DIE WES-KAAPSE WET OP GEMEENSKAPSVEILIGHEID, 2013 (WET 3 VAN 2013)

Ingevolge regulasie 4(1)*(c)*(ii)*(aa)* van die Regulasies op Gemeenskapsveiligheid, 2016 (die Regulasies), het die Provinsiale Minister van Vervoer en Openbare Werke in die Wes-Kaap die volgende spesifikasies goedgekeur vir lampe wat aangebring mag word op die dak van 'n voertuig wat gebruik word deur lede van buurtwagte wat ingevolge artikel 6 van die Wes-Kaapse Wet op Gemeenskapsveiligheid, 2013 (Wet 3 van 2013), geakkrediteer is:

Die lamp moet—

(a) 'n alleenstaande lamp of lens dwarsstaaf wees; en

(b) 'n onderbroke flikkerende, roterende of statiese wit of amber verspreide lig in enige rigting uitstraal.

Die vermelde spesifikasies word van krag op die datum van inwerkingtreding van regulasie 4(1)*(c)*(ii)*(aa)* van die Regulasies.

Geteken te Kaapstad op hierdie 1ste dag van September 2016.

D GRANT
PROVINSIALE MINISTER VAN VERVOER EN OPENBARE WERKE

ISAZISO SEPHONDO

I.S 349/2016 2 kweyoMsintsi 2016

IINKCUKACHA ZEZIBANE EMAZISETYENZISWE NGOOSOLOMZI ABAGUNYAZISIWEYO NGOKOMTHETHO WENTSHONA KOLONI WOKHUSELEKO LOLUNTU, 2013 (UMTHETHO 3 KA-2013)

Ngokomgaqo 4(1)*(c)*(ii)*(aa)* weMigaqo yoKhuseleko loLuntu, 2016 (iMigaqo), uMphathiswa wePhondo wezoThutho neMisebenzi yoLuntu eNtshona Koloni wamkele ezi nkcukacha zilandelayo zezibane ezinokufakwa kuphahla lwesithuthi esisetyenziswa ngamalungu oosolomzi abagunyaziswe ngokwecandelo 6 loMthetho weNtshona Koloni woKhuseleko loLuntu, 2013 (uMthetho 3 ka-2013):

Isibane kufuneka—

(a) sibe sisibane esinye okanye ibha-lensi; yaye

(b) simana sisithi danya danya macala onke, sijikeleze okanye sibe nombala omhlophe omileyo okanye umbala othyeli osisithatha sawo sinabileyo.

Iinkcukacha ezichaziweyo ziza kuqalisa ngomhla wokuqala ukusebenza komgaqo 4(1)*(c)*(ii)*(aa)* weMigaqo.

Ityikitywe eKapa ngalo mhla wo-1 kweyoMsintsi 2016.

D GRANT
UMPHATHISWA WEPHONDO WEZOTHUTHO NEMISEBENZI YOLUNTU