

THE COFFEE ACT, 1989

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ACT

No. 24 of 1989

Date of Assent: 26th December, 1989

An Act to establish the Coffee Board of Zambia; to define the functions and powers of the Coffee Board of Zambia and those of the Zambia Coffee Growers Association Limited; to regulate the coffee industry; to control the production and marketing of coffee; and to provide for matters connected with or incidental to the foregoing.

ENACTED by the Parliament of Zambia. [29th December, 1989

Enactment

PART I

PRELIMINARY

1. This Act may be cited as the Coffee Act, 1989.

Title

2. In this Act unless the context otherwise requires—

Interpre-
tation

“Appeals Classification Committee” means the body constituted by section *fifteen*;

“Association” means the Zambia Coffee Growers Association Limited, a company limited by guarantee and registered under the Companies Act;

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“Board” means the Coffee Board of Zambia established by section *three*;

“Chairman” means the person designated chairman of the Board under section *four*;

“cherry” means the fresh fruit of the coffee tree;

(3) A member referred to in paragraphs (b) and (c) of subsection (1) shall hold office for a period of four years, but shall be eligible for reappointment.

(4) A member referred to in paragraphs (b) and (c) of subsection (1) may resign upon giving one month's notice in writing to the Minister or Association, as the case may be, and may be removed at any time.

Filling of
casual
vacancy

5. Whenever the office of a member becomes vacant before the expiry of the term provided in section *four* the Minister or the Association, as the case may be, may appoint another person to be a member:

Provided that such other person shall hold office only for the unexpired term of office of the person who vacated the office.

Secretary

6. The Board may appoint a Secretary to the Board on such terms and conditions as the Board may determine.

Functions
of Board

7. (1) The functions of the Board shall be to—

- (a) regulate the coffee industry for the Republic;
- (b) advise the Government on policies and measures relating to the coffee industry;
- (c) promote the sale of coffee;
- (d) encourage the production of good quality coffee;
- (e) implement the Government's policies relating to the coffee industry;
- (f) act as the agent of the Government in matters relating to the coffee industry;
- (g) co-operate, within the framework of any international organization or agreement, for the promotion, control of production, or marketing, of coffee;
- (h) arrange, when so requested by the Government, for the representation of Zambia, on any international organization dealing with coffee, or at any international conference relating to coffee;
- (i) experiment, investigate and conduct research in areas relating to coffee;

(j) in consultation with the Association—

- (i) set out licensing criteria for use by the Coffee Licensing Committee;
- (ii) lay down conditions for the control of coffee production;
- (iii) lay down conditions for the propagation of coffee seedlings;
- (iv) lay down conditions under which Arabica Coffee shall be grown in Zambia;
- (v) lay down terms and conditions for the importation and sourcing of coffee seed;
- (vi) establish a coffee classification system;

(k) carry out such other activities as are necessary or conducive to the better performance of its functions.

(2) The Board may, by directions in writing, and subject to such terms and conditions as it considers necessary, delegate to the Secretary any of its functions under this Act.

8. (1) The seal of the Board shall be such device as may be determined by the Board and may be kept by the Secretary.

Seal of
Board

(2) The Board may use a wafer or rubber stamp in lieu of the seal.

(3) The affixing of the seal shall be authenticated by the Chairman or the Vice-Chairman, and the Secretary or one other person authorised in that behalf by a resolution of the Board.

(4) Any contract or instrument which, if entered into or executed by a person not being a body corporate would not be required to be under seal, may be entered into or executed without seal on behalf of the Board by the Secretary or any other person authorised in that behalf by a resolution of the Board.

(5) Any document purporting to be a document under the seal of the Board or issued on behalf of the Board shall be received in evidence and shall be deemed to be so executed or issued, as the case may be, without further proof, unless the contrary is proved.

conviction, to a fine not exceeding five thousand kwacha or to imprisonment for a term not exceeding three years, or to both.

Coffee
Licensing
Committee

13. (1) There is hereby constituted the Coffee Licensing Committee which shall consist of—

- (a) a Chairman who shall be a member of the Board and who shall be elected by the Board;
- (b) three members of the Board who shall be appointed by the Chairman of the Committee after consulting the Chairman of the Board; and
- (c) three persons holding certificates issued under section *twenty* who shall be elected annually by the members of the Association.

(2) A member of the Committee, other than the Chairman of the Committee, shall hold office for one year.

(3) The Chairman of the Committee shall hold office for a period of two years and shall be eligible for re-election for another period of one year.

(4) A member of the Committee may resign upon giving one month's notice in writing to the Board and may be removed by the Board at any time.

(5) Subject to any specific or general direction of the Board the Committee may regulate its own procedure.

Functions
of the
Coffee
Licensing
Committee

14. (1) Subject to the control and directions of the Board, the functions of the Committee shall, on behalf of the Board be to—

- (a) issue certificates and licences in accordance with this Act;
- (b) approve distinguishing marks;
- (c) maintain a register of land planted with coffee, registered coffee growers, registered curing establishment owners and distinguishing marks.

(2) The Board may delegate to the Committee such other of its functions as it may consider necessary.

Appeals
Classifi-
cation
Committee

15. (1) There is hereby constituted the Appeals Classification Committee which shall consist of not more than five members who shall be appointed by the Board.

(2) A member of the Committee shall hold office for one year.

(3) A member of the Committee may resign upon giving one month's notice in writing to the Board and may be removed by the Board at any time.

(4) Subject to any specific or general direction of the Board the Committee may regulate its own procedure.

16. (1) The functions of the Committee shall, on behalf of the Board, be to hear and determine appeals from aggrieved registered coffee growers on the classification, by the Association, of their coffee.

Functions
of the
Appeals
Classifi-
cation
Committee

(2) The Committee may request the Association to submit to it any samples or information the Committee considers necessary to help it determine the appeal.

(3) The Committee may—

(a) confirm the classification made by the Association;
or

(b) set aside the classification made by the Association and direct the Association to re-classify the coffee.

PART III

PRODUCTION, CURING, CLASSIFICATION, MARKETING AND EXPORT OF COFFEE

17. (1) No coffee other than Arabica Coffee shall be grown in Zambia.

Arabica
Coffee to
be grown
in Zambia

(2) Any person who contravenes subsection (1) shall be guilty of an offence and liable, upon conviction, to the general penalty imposed under section *fifty-five*.

18. Subject to the general and specific control and direction of the Board, the Association may—

Functions
of
Association

(a) regulate the production and curing of coffee;

(b) collect, store, process, pack and market coffee;

(c) negotiate, on behalf of registered coffee growers, the best price for coffee;

(d) pay registered coffee growers for coffee sold by the Association on their behalf; and

(e) appoint agents to assist the Association in the performance of any of its functions.

Prohibition on
growing or
curing coffee
without a
certificate

19. No person shall grow or cure coffee without a valid certificate issued under this Part.

Certificates

20. Subject to the other provisions of this Act, the Coffee Licensing Committee may issue the following certificates:

(a) *a coffee growers certificate* which shall authorise the holder to grow coffee in such area or areas as may be specified in the certificate;

(b) *a coffee curing establishment certificate* which shall authorise the holder to cure such description of coffee, by means of such machinery, and in such manner, as may be specified in the certificate.

Application
for, renewal
and refusal
of,
certificates

21. (1) Every application for a certificate or renewal of a certificate shall be made to the Coffee Licensing Committee in the prescribed form and shall be accompanied by the prescribed fee.

(2) Where an application is made for a renewal of a certificate, the Coffee Licensing Committee may on application of the applicant, vary the conditions specified in the certificate.

(3) The Coffee Licensing Committee may refuse to issue a certificate to an applicant if it is satisfied that the applicant or a person employed by the applicant does not have sufficient knowledge or experience in the growing of coffee or the curing of coffee, as the case may be.

(4) The Coffee Licensing Committee may refuse to issue a coffee curing establishment certificate if the curing establishment is not properly equipped or if the installed machinery is not adequate or suitable for processing coffee to the standards set by the Association or is not in conformity with the laws relating to factories.

Application
for
certificates
by
co-operative
society
Cap. 689

22. (1) Where an application for a certificate or renewal of a certificate is made by a co-operative society, registered under the Co-operative Societies Act, it shall submit to the Coffee Licensing Committee together with the prescribed form and fee—

(a) a schedule specifying the names of the members of the co-operative society; and

- (b) if the application relates to growing coffee, the description and acreage of the land on which each member may plant coffee;

and each member shall be deemed to be registered as a coffee grower or an owner of a curing establishment except that a certificate shall be issued to the co-operative society.

23. A certificate issued under this Part shall be subject to the following conditions—

Conditions
of
certificates .

(a) unless earlier cancelled it shall remain in force—

- (i) in the case of a first certificate issued to a person who is planting coffee for the first time, for three years following the date of issue and shall thereafter be renewable annually;
- (ii) in the case of a certificate issued to a person who already has coffee under cultivation and which is mature, for one year following the date of issue and shall thereafter be renewable annually;
- (iii) in the case of a coffee curing establishment certificate, for one year following the date of issue and shall thereafter be renewable annually;

(b) it shall not be transferable;

(c) the holder shall not carry on any business related to coffee on any premises or place except those stipulated in the licence; and

(d) such other conditions as the Minister may, by statutory order, impose.

24. (1) The Coffee Licensing Committee shall maintain a register of all land planted with coffee, registered coffee growers and registered curing establishment owners.

Register of
land planted
with coffee,
coffee
growers and
registered
curing
establi-
ment owners

(2) For the purpose of the register a registered coffee grower and a registered curing establishment owner shall, upon request in writing by the Committee, submit to the Committee, a return containing such particulars as the Minister may, by statutory order, prescribe and the particulars shall be entered in the register.

(3) Any registered coffee grower or registered curing establishment owner who—

(a) fails or refuses to make a return when requested to do so; or

(b) makes or causes to be made a return which to his knowledge is false in any particular;

shall be guilty of an offence and shall be liable, upon conviction, to a fine not exceeding twenty thousand kwacha.

Curing
of coffee

25. (1) No person shall cure coffee in any place other than in a curing establishment.

(2) Any person who intends to operate a curing establishment shall obtain the authority of the Coffee Licensing Committee before he obtains any machinery for that purpose:

Provided that the Minister may, by statutory order, prescribe the conditions under which any machinery obtained, 15 before the commencement of this Act, shall continue to be used and shall prescribe a time period in which—

(a) the conditions shall be complied with; or

(b) if the conditions cannot be complied with, the machinery shall no longer be used.

(3) Any person who contravenes subsections (1) and (2) shall be guilty of an offence and shall be liable, upon conviction, to the general penalty imposed under section *fifty-five*.

(4) Every curing establishment that buys or receives dried cherry or parchment coffee from any person shall report to the Association—

(a) the place where the coffee was grown; and

(b) the quantity of coffee received.

Classification
of coffee

26. (1) The Association or its authorised agents shall be the sole classifiers of coffee in Zambia.

(2) Every registered curing establishment owner shall send or cause to be sent to the Association, for purposes of classification, a sample of the coffee cured by him.

(3) The Association shall, in accordance with the classification system established by the Board, classify all coffee samples sent for classification under subsection (2).

(4) The Association shall, within fourteen days after receiving the coffee samples for classification, classify the coffee and notify the registered coffee grower and the registered curing establishment owner of the class in which the coffee has been classified.

27. Any registered coffee grower who is not satisfied with the class in which his coffee has been classified may, within twenty-one days of receipt of the notification given under section *twenty-six*, appeal in writing against the classification to the Appeals Classification Committee.

Appeals
against
classification

28. (1) No registered coffee grower shall sell, deliver for sale or otherwise dispose of any cured coffee to any person other than to the Association.

Coffee to
be delivered
to
Association

(2) No person, other than the Association, shall market any cured coffee processed in Zambia.

(3) Subject to the other provisions of this Act, the Association shall, on such terms and conditions as it may lay down in regard to handling and delivery, accept all classified coffee and sell it on behalf of a registered coffee grower.

(4) Nothing in subsection (2) shall apply to—

(a) the purchase or acquisition by a licence holder of cured coffee from the Association;

(b) the purchase or acquisition of roasted coffee from a retail seller for consumption.

(5) Any person who contravenes subsections (1) or (2) shall be guilty of an offence and shall be liable, upon conviction, to the general penalty imposed under section *fifty-five*.

29. The Association or its authorised agents shall be the sole exporters of coffee.

Export of
coffee

PART IV

DISTINGUISHING MARKS

30. Every registered coffee grower shall submit a copy of his distinguishing mark to the Coffee Licensing Committee for approval.

Approval
of
distinguishing
mark

31. Where the Coffee Licensing Committee approves a mark submitted to it under section *thirty*, it shall register the

Registration
of
distinguishing
mark

mark and shall issue to the registered coffee grower a certificate in the prescribed form.

Refusal to
approve
distinguishing
mark

32. (1) The Coffee Licensing Committee may refuse to approve a mark and may require the applicant to submit an alternative mark for its approval.

(2) Where the Committee refuses to approve a distinguishing mark it shall give reasons for so refusing.

(3) Any person aggrieved by a decision of the Committee may appeal to the Board who may either confirm the decision of the Committee or request the Committee to reconsider the submission made by the applicant.

Register of
distinguishing
mark

33. (1) The Coffee Licensing Committee shall keep a register of approved distinguishing marks.

(2) The Board shall publish in the Gazette details of all registered distinguishing marks.

Use of
distinguishing
mark

34. (1) No person, other than the holder of a certificate issued in relation to that distinguishing mark, shall use that mark.

(2) Any person who contravenes subsection (1) shall be guilty of an offence and shall be liable, upon conviction, to the general penalty provided under section *fifty-five*.

Marking of
receptacle

35. (1) A registered coffee grower shall not part with possession of any coffee unless each bag or receptacle in which the coffee is contained has been clearly marked on it the registered distinguishing mark of the registered coffee grower.

(2) For the purposes of this section, a bag or receptacle in which coffee is contained shall be clearly marked if the registered distinguishing mark is either—

(a) made on a cloth tag firmly sewn on the bag or receptacle in letters or figures which are easily distinguishable; or

(b) stencilled on the bag or receptacle in letters or figures which are easily distinguishable.

PART V

LICENSING

Prohibition in
dealing in coffee
without a licence

36. Subject to section *twenty-eight*, no person shall buy, roast, warehouse, export or otherwise deal in any coffee, for

commercial purposes, without a valid licence issued under this Part.

37. Subject to the other provisions of this Act, the Coffee Licensing Committee may issue the following licences:

Licences

- (a) *a coffee dealer's licence* which shall authorise the holder, being an authorised agent of the Association, to purchase, sell or otherwise deal in coffee or coffee of a description specified in the licence;
- (b) *a coffee roasting licence* which shall authorise the holder to roast coffee for wholesale;
- (c) *a coffee warehouse licence* which shall authorise the holder to conduct the business of a coffee warehouseman;
- (d) *a seedling propagating licence* which shall authorise the holder to propagate coffee seedlings.

38. (1) Every application for a licence, or a renewal of a licence, shall be made to the Coffee Licensing Committee in the prescribed form and shall be accompanied by the prescribed fee.

Applications
for, renewal
and refusal
of, licences

(2) The Committee may refuse to issue a coffee roasting licence or a coffee warehouse licence if the works or premises are not properly equipped or if the installed machinery is not adequate or suitable for producing roasted coffee of good quality, or the premises are not in conformity with the law relating to factories.

(3) The Committee shall not issue a licence to any person if it is satisfied that the applicant or a person employed by him does not have sufficient knowledge or experience in the coffee trade.

39. A licence issued under this Part shall be subject to the following conditions:

Conditions
of Licences

- (a) unless earlier cancelled, it shall remain in force for one year following the date of issue;
- (b) it shall not be transferable;
- (c) the holder shall not carry on any business related to coffee on any premises or place except those stipulated in the licence; and

(d) such other conditions as the Minister may, by statutory order, impose.

Register to
be kept by
licence
holder

40. (1) A licence holder shall at all times maintain, on his premises, a register in which shall be recorded, as applicable to his licence—

- (a) all purchases, sales or movement of coffee;
- (b) the quantity of coffee processed;
- (c) the name and address of the owner, vendor or purchaser, of the coffee;
- (d) the date of each transaction.

(2) A register maintained in accordance with subsection (1) shall be open to inspection, at all reasonable times, by the Board or by an inspector appointed by the Board.

(3) Any licence holder who contravenes subsection (1) or (2) shall be guilty of an offence and liable, upon conviction, to a fine not exceeding twenty thousand kwacha.

Cancellation
of licences

41. (1) Subject to subsection (2) the Coffee Licensing Committee may cancel a licence issued under this Part if the licence holder has contravened, or failed to comply with, any of the conditions subject to which his licence was issued.

(2) The Committee shall, before cancelling any licence issued under this part, give the licence holder thirty days notice of its intention to cancel the licence if the holder does not take such measures as the Committee may specify in the notice.

(3) A licence holder may, within fourteen days of receiving the notice issued under subsection (2), make representations to the Committee giving the reasons why he has contravened or failed to comply with the conditions of his licence and shall inform the Committee of any remedial measures taken by him.

(4) If after the expiry of the thirty days notice and if the Committee is not satisfied with the representations made by the licence holder and where the Committee is not satisfied with any remedial measures taken, it may cancel the licence.

(5) Where a licence is cancelled under this section, the Coffee Licensing Committee shall inform the licence holder of 35 the reasons for the cancellation.

42. (1) Where any licence is issued to a co-operative society registered under the Co-operative Societies Act, there shall be attached to the licence a schedule specifying the names of members of the society.

Licences held
by co-operative
society
Cap. 689

(2) Each member of the co-operative society shall be deemed to be a licence holder for the purposes of this Act.

43. (1) Any person aggrieved by—

Appeals
relating
to licences

(a) the refusal of the Coffee Licensing Committee to issue or renew a licence;

(b) the cancellation of his licence;

(c) any restrictions imposed on his licence;

may, within thirty days of the receipt of the notification to him of the issue, refusal or cancellation, as the case may be, appeal in writing to the Board.

(2) On any appeal made under subsection (1), the Board may confirm, set aside or vary the decision of the Coffee Licensing Committee.

PART VI

FINANCE

44. (1) Subject to subsection (3), the Association may, by notice in the Gazette, on the recommendation of the Board, impose such levies as it may consider necessary and, in particular, shall impose the following levies:

Levies

(a) *growers Levy* which shall be levied on the basis of hectareage under coffee which is mature;

(b) *coffee Levy* which shall be levied on all clean coffee delivered to the Association during that crop year:

Provided that the Association may classify the coffee levy into more than one class.

(2) The rates payable for each levy or class of levy shall be determined by the Association and approved by the Board.

(3) Notwithstanding subsection (1), the Association shall not impose any levy on coffee samples of a quantity to be determined by the Association.

(4) A levy imposed under this section shall be a debt due to the association and shall be paid within a period determined by the Association or the Association may recover the levy owing by deducting it from any monies which may be due to that person from the Association.

Coffee
Pool Fund

45. (1) There is hereby established a Coffee Pool Fund which shall be under the control of the Association and which shall consist of all monies derived from—

- (a) the sale of coffee by the Association;
- (b) payments made to the Association for administering the sale of coffee on behalf of registered coffee growers;
- (c) levies imposed by the Association; and
- (d) such other monies as may vest in or accrue to the Association.

(2) There shall be paid from the Coffee Pool Fund the following:

- (a) payments due to registered coffee growers for their coffee;
- (b) payments for insurance, transport, storage, brokerage, commission and any other charges and expenses incurred by the Board or Association in the administration of this Act;
- (c) the remuneration of officers, servants and agents employed by the Board or the Association, for the performance of their functions under this Act;
- (d) such reasonable travelling and subsistence allowances for members of the Board or Association or members of a Committee, when performing their functions under this Act, at such rates as the Board may approve;
- (e) the cost of measures promoting agriculture, research or consumption of coffee.

(3) The Board may direct the Association to apply certain monies from the Coffee Pool Fund for such other purposes as it may consider necessary.

(4) The Association may create reserve funds for such purposes as it may consider necessary.

46. The Association may, for purposes for which it is authorised to expend money under this Act, borrow money on the security of the Coffee Pool Fund.

Power to
borrow on
security
of Coffee
Pool Fund

47. The financial year of the Board shall be from the 1st October to the 30th September of the following year.

Financial
year

48. The Association shall cause to be kept proper books of account and other records relating to its accounts.

Accounts

49. (1) The Board shall appoint auditors to examine the accounts of the Association at the end of each financial year.

Audit of
accounts

(2) The expenses of any audit shall be borne and paid by the Association out of the Coffee Pool Fund.

50. (1) As soon as practicable, but not later than six months after the expiry of each financial year, the Board shall submit to the Minister a report concerning its activities and the activities of the Association during that financial year.

Annual
report

(2) The report referred to in subsection (1) shall include information on the financial affairs of the Board and the Association and there shall be appended to the report—

(a) an audited balance sheet;

(b) an audited statement of income and expenditure;
and

(c) any other information the Minister may require.

(3) The Minister shall lay the report referred to in subsection (1) before the National Assembly not later than seven days after the first sitting of the National Assembly next after the receipt of the report.

PART VII

MISCELLANEOUS

51. (1) In order to ensure compliance with the provisions of this Act, the Board may appoint such inspectors as it may consider necessary.

Inspectors

(2) Every inspector shall be provided with a certificate of appointment which shall be *prima facie* evidence of the inspector's appointment as such.

(3) An inspector shall, on demand by any person affected by the exercise of an inspector's powers under this Act, produce for inspection the certificate referred to in subsection (2).

Powers of
inspectors
and police
officers

52. (1) In the performance of his duties, an inspector or a police officer shall have power—

(a) with a warrant, to enter and search any premises upon which he has reason to believe there is coffee in respect of which an offence under this Act is being or has been committed, and seize and remove any coffee found on the premises which he has reasonable cause to believe may provide evidence of the offence:

Provided that, before removing any coffee under this paragraph, the person removing it shall furnish the person in whose custody or possession the coffee is, at the time of removal, with a written receipt of the coffee;

(b) to stop, search and detain any vehicle or other conveyance which he has reason to believe is being or has been used for conveying any coffee in respect of which an offence is being or has been committed;

(c) with a warrant, to inspect all books, records, returns, reports and other documents relating to coffee or to any purchase or sale of coffee;

(d) to seize machinery or material which he has reason to believe an offence against this Act appears to have been or is likely to be committed;

(e) without warrant, to arrest and detain any person who he has reason to believe has committed an offence under this Act; and

(f) to require any person connected with the coffee business to supply any information relating to the purchase, sale or export of coffee.

(2) Any person detained or anything seized under this section shall forthwith be taken before a court to be dealt with according to law, and where it is not practicable to remove from its location any apparently unlawful means of processing or producing coffee, such means may forthwith be rendered inoperative.

(3) An inspector or a police officer may request any person whom he sees doing an act for which a licence or certificate is required under this Act to produce his licence or certificate.

(4) Any person who obstructs an inspector or police officer in the execution of his duties under this Act or who, without reasonable excuse, fails to comply with a request made under subsection (3) shall be guilty of an offence and shall be liable upon conviction to a fine not exceeding twenty thousand kwacha:

Provided that where such person is on demand unable to produce any licence, or certificate issued under this Act, he shall not be guilty of an offence under this subsection—

- (a) if he produces the licence, or certificate within a reasonable time, not exceeding twenty-one days, to an inspector, a police officer or the Association; and
- (b) explains to the inspector, police officer or the Association that the licence or certificate is produced in compliance with the demands of an inspector or police officer and names the place where the demand was made.

53. Any registered coffee grower or paid up member of the Association may, subject to any conditions as may be prescribed, inspect the records maintained by the Association and may, on payment of the prescribed fee, obtain copies of any proceedings or documents of the Board or of a Committee.

Inspection
of records
of
Association

54. Where any person is convicted of an offence under this Act, the court may order the cancellation of any certificate or licence held by that person with effect from such date as the court may consider reasonable to enable him to dispose of any stocks of coffee in his possession; and may further order that the person shall not be issued with any further certificate or licence for such period as the court thinks fit.

Cancellation
of
certificate
or licence
by court
order

55. (1) Any person who is convicted of an offence under this Act for which no specific penalty has been provided shall

General
penalty

be liable to a fine not exceeding one hundred thousand kwacha or to imprisonment for a period not exceeding three years, or to both.

(2) Where any person is convicted of an offence under this Act, the court may order, in addition to any other punishment that it may impose, that any coffee or machinery in respect of which the offence was committed be forfeited.

Regulations

56. (1) The Minister may, by statutory instrument, make regulations for the better carrying out of the purposes of this Act.

(2) Without prejudice to the generality of subsection (1), the Minister may after consultation with the Board make regulations prescribing—

- (a) anything which may be or is required to be prescribed under this Act;
 - (b) the fees to be paid for anything to be done under this Act;
 - (c) the forms of certificates and licences issued under this Act and the manner for applying for registration or licences under this Act;
 - (d) the condition in which premises specified in a certificate or licence shall be kept;
 - (e) the manner in which coffee shall be stored;
 - (f) the books and registers which shall be kept, the inspection of such registers and how returns under this Act shall be made;
 - (h) the manner in which any levy imposed under this Act shall be collected;
 - (i) the forms to be used and the procedures to be followed on any appeal under this Act.
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