

GOVERNMENT OF ZAMBIA

STATUTORY INSTRUMENT NO. 3 OF 1993

The Service Commissions Act

(Act No. 24 of 1991)

**The Teaching Service Commission (Delegation) Directions,
1993**

IN EXERCISE of the powers contained in section *twenty-one* of the Service Commissions Act, 1991, the following Directions are hereby made:

PART I

PRELIMINARY

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| <p>1. These Directions may be cited as the Teaching Service Commission (Delegation) Directions, 1993.</p> | <p>Title</p> |
| <p>2. In these Directions, unless the context otherwise requires—</p> <p>" basic school " means a school that consists of primary and secondary school classes;</p> <p>" Commission " means the Teaching Service Commission established by section <i>seven</i> of the Act;</p> <p>" headmaster (basic) " means a headmaster of a grade I, II, III or IV basic school and, " deputy headmaster " shall be construed accordingly;</p> <p>" headmaster (primary) " means a headmaster of a grade I, II, III or IV primary school and, " deputy headmaster " shall be construed accordingly;</p> <p>" headmaster (secondary) " means a headmaster of a grade I, II, III or IV secondary school and " deputy headmaster " shall be construed accordingly;</p> <p>" head of department (college) " means an officer who is in charge of a group of related subjects in an in-service or secondary teacher training college;</p> | <p>Interpretation</p> |

*Copies of this Statutory Instrument can be obtained from the Government Printer,
P.O. Box 30136, 10100 Lusaka. Price K50.00 each.*

S.I. No 172
of 1971

" head of department (secondary) " means an officer who is in charge of a group of related subjects in a secondary school;

" head of section " means an officer who is in charge of a subject in an in-service or secondary teacher training college or college for the teachers for the handicapped;

" officer " means teaching officers in the National In-Service Training College; all Technical colleges; all Trades Training Institutes; all secondary and primary school teacher training colleges; all secondary and primary schools and principals and heads of the schools;

" responsible officer " means the Permanent Secretary in the Ministry of Education or Ministry of Science, Technology and Vocational Training, as the case may be;

" Regulations " means the Teaching Service Regulations;

" Secretary " means the Secretary to the Teaching Service Commission appointed under section *eleven* of the Act;

" senior teacher " means an experienced teacher who advises fellow teachers on professional matters in a primary school; and

" teacher-in-charge " means a teacher responsible for an ungraded primary school.

PART II

DELEGATION OF FUNCTIONS

Delegation
of functions

3. The exercise of functions of the Commission under section *twenty-one* of the Act is hereby delegated in the manner specified in paragraphs 4, 5, 6 and 7 of these Directions.

PART III

APPOINTMENTS AND PROMOTIONS

Appoint-
ments
promo

4. (1) The responsible officer may appoint any officer to hold the post of—

(a) deputy headmaster (primary) grade I, II, III or IV;

(b) senior teacher;

(c) teacher-in-charge;

(d) deputy headmaster (basic) grade I, II, III or IV;

(e) deputy headmaster (secondary) grade III or IV;

- (f) headmaster (primary) grade III or IV;
- (g) headmaster (basic) grade III or IV;
- (h) headmaster (secondary) grade III or IV;
- (i) head of department (secondary);
- (j) head of section;
- (k) head of department (college);

and shall inform the Secretary accordingly;

(2) The responsible officer shall, in any case of appointment and promotion, take into account the relevant qualifications, experience and conduct.

5. The responsible officer may appoint any officer to act in the post of—

- (a) headmaster (primary) grade I or II;
- (b) headmaster (basic) grade I or II; or
- (c) deputy headmaster (secondary) grade I or II
- (d) headmaster (secondary) grade I or II

Appoint-
ments for
administra-
tive
convenience

for administrative convenience only for a period (not exceeding six months) and shall inform the Secretary accordingly.

6. The responsible officer may—

- (a) approve secondment of any officer to ministries other than their own or to non-governmental organisations within Zambia for a period not exceeding three years; or
- (b) upgrade in appointment any officer in accordance with the provisions of circulars issued by the responsible officer Establishment Division;

Approval
and
upgrading

and shall inform the Secretary accordingly.

7. The Responsible Officer Establishment Division shall give instructions relating to the manner in which salaries, allowances and pension contributions may be effected.

Salaries,
allowances
and pension
contributions

8. The Commission may, on its own or upon representation made to it by the responsible officer give such directions as it considers necessary if it is satisfied that a promotion under regulation 4 is or is likely to be—

Power of
Commission
to give
directions

- (a) detrimental to the discipline in the service; or
- (b) contrary to public interest or policy.

Revocation
of S.I. No.
144 of 1990

9. Statutory Instrument No. 144 of 1990 is hereby revoked.
Made by the Teaching Service Commission this 10th day of
December, 1992.

J. M. CHIWELA (Mrs),
Chairman

L. P. BWALANDA,
Member

S. M. MOLOTSI,
Member

L. M. NJAMBA,
Member

P. G. H. SIMUCHOBA,
Member

P. M. MUSONGOLE,
Member

Consented to by me this 21st day of December, 1992.

FREDERICK T. J. CHILUBA,
President