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GOVERNMENT OF ZAMBIA

STATUTORY INSTRUMENT NO. 24 OF 2008

The National Constitutional Conference Act (Act No. 19 of 2007)

The National Constitutional Conference (Committees) Regulations, 2008

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SCHEDULE

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IN EXERCISE of the powers contained in section *thirty-three* of the National Constitutional Conference Act, 2007, and on the recommendation of the Conference, the following Regulations are hereby made:

PART I

PRELIMINARY

1.These Regulations may be cited as the National ConstitutionalTitleConference (Committees) Regulations, 2008.

2. In these Regulations, unless the context otherwise requires-

" Act" means the National Constitutional Conference Act, 2007;

" Chairperson " has the meaning assigned to it in the Act;

- " Commission " has the meaning assigned to it in the Act;
- "Committee " means a committee of the Conference;
- "Conference" means the National Constitutional Conference established under the Act;
- " Secretary " means the Secretary to the Conference; and
- " Vice-Chairperson " has the meaning assigned to it in the Act.

PART II

ESTABLISHMENT OF COMMITTEES OF CONFERENCE

3. (1) The following committees are hereby established for purposes of the Conference:

Establishment of committees

- (a) the General Constitutional Principles Committee;
- (b) the Citizenship Committee;
- (c) the Human Rights Committee;
- (d) the Democratic Governance Committee;
- (e) the Executive Committee;
- (f) the Legislative Committee;
- (g) the Judicial Committee;
- (h) the Local Government Committee;
- (i) the Public Service Committee;
- (j) the Public Finance Committee;
- (k) the Land and Environment Committee;
- (1) the Disciplinary Committee; and
- (m) the General Purposes Committee.

(2) There shall be a Drafting Committee appointed by the Minister.

Interpretation

Act No. 19 of 2007

(3) The Drafting Committee shall provide drafting and other services, as specified in the Schedule, to the Conference and its committees.

4. (1) A committee shall comprise such number of members Co as the Conference may determine.

Composition of committees

(2) A member shall be assigned by the Secretary to only one of the committees established under these Regulations:

Provided that—

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- (a) a member of the General Purposes Committee and the Disciplinary Committee shall be assigned to another committee; and
- (b) the Chairperson and Vice-Chairpersons of the Conference may attend the meetings of the committees.

(3) The Conference shall in assigning the members to the committees ensure parity and gender representation in the membership of the committees and take into consideration the interest group, the experience and qualifications of the members.

(4) The General Purposes Committee shall comprise the following members:

- (a) the Chairperson of the Conference;
- (b) the three Vice-Chairpersons of the Conference; and
- (c) the chairpersons and the vice-chairpersons of the committees.
- (5) The office of a member of a committee becomes vacant-
 - (a) upon the member's death;
 - (b) if the member ceases to be a member of the Conference;
 - (c) if the member resigns from office;
 - (d) if the member is adjudged bankrupt;
 - (e) if the member is absent from three consecutive meetings of the committee of which the member has had notice, without the prior approval of the chairperson of the committee;
 - (f) if the member becomes mentally or physically incapable of performing the duties of a member of the committee;
 - (g) if the member is for any other reason unable or unwilling to act as a member; or

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- (h) if the member is convicted of an offence under this Act or any other written law and sentenced therefor to imprisonment for a term of six months or more without the option of a fine.
- (1) The functions of the committees are to—
 - (a) consider and deliberate the provisions of the report of the Commission and the draft constitution;
 - (b) deliberate and examine the clauses of the draft constitution as specified in the terms of reference set out in the Schedule to these Regulations; and
 - (c) submit a report with recommendations to the plenary session of the Conference for consideration and adoption or otherwise.

(2) A committee may order any person to appear before the committee and give information or produce any paper, book, record or document in the possession or under the control of that person.

(3) No document received by a committee for its use shall be withdrawn or altered without the approval of the Chairperson of the Conference.

(4) A committee may make a report to the Conference at any time with its opinions and observations on any matter referred to it for consideration.

Subcommittees

6. (1) A committee may, for purposes of carrying out its functions under these Regulations, with the approval of the General Purposes Committee, establish sub-committees of the committee.

(2) The General Purposes Committee shall prescribe rules for the conduct of subcommittee proceedings which rules shall be consistent with these Rules.

(3) Subject to sub-regulation (2), the rules for the conduct of proceedings in a committee apply to a subcommittee.

rsons 7. (1) A committee shall, at its first sitting elect a chairperson and vice chairperson of the committee from amongst the members of the committee.

(2) The members of a committee shall elect a member to chair the first sitting of a committee until the chairperson of the committee is elected.

(3) For purposes of electing a chairperson and vice chairperson, where the chairperson is a man, the vice-chairperson shall be a woman and vice-versa.

(4) The functions of a chairperson of a committee are to-

Chairpersons of committees

Powers and

functions of

committees

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- (a) ensure that the business of the committee is conducted in an orderly manner and with dispatch; and
- (b) at the conclusion of the sittings of the committee, present the report of the committee to the plenary session of the Conference for consideration and adoption.

PART III

PROCEEDINGS OF COMMITTEES

8. (1) Meetings shall be convened by the Secretary at the direction of the Chairperson of the Conference.

Proceedings of committees

(2) A committee shall not hold any meeting at any time during which the Conference is sitting.

(3) The sittings of a committee shall be open to the public:

Provided that nothing in this regulation precludes the committee from holding its deliberations in camera where the circumstances so warrant.

(4) Half of the members of the committee shall constitute a quorum.

(5) If a quorum is not present within fifteen minutes of the appointed hour of the meeting, the committee shall adjourn and the Chairperson of the Conference shall instruct the Secretary to convene a meeting for another day.

(6) If at anytime during the sitting of a committee, a quorum is not present, the chairperson of the committee shall either suspend business until a quorum is present or adjourn the meeting to another day.

(7) The Chairperson of a committee or if absent the Vice Chairperson, shall preside at a meeting of the committee, or if neither is present, the members of the committee shall choose a member from amongst themselves to preside at the meeting.

(8) A committee may, for purposes of any meeting, invite any person or any member of any other committee or a representative from any Government department or institution.

(9) Any person invited under sub-regulation (8), or any other person in attendance at the meeting shall do so in an advisory and consultative capacity only and shall have no voting rights.

(10) The first item of business at a meeting of a committee shall be to read and confirm the minutes of the previous meeting.

(11) The second item of business shall be matters arising from those minutes and the meeting shall deal with each of the matters set out in the agenda.

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(12) All questions before a committee shall be determined by consensus, but in the absence of consensus, the decisions shall be determined by a two thirds majority vote of the members of the committee:

Provided that voting shall be by secret ballot.

(13) A member present, including the chairperson shall have one vote, and in the event of a tie, the Chairperson or person presiding shall have in addition to an original vote, a casting vote.

(14) A member of a committee shall not leave a meeting of the committee without the approval of the Chairperson.

(15) The secretary of a committee shall record and produce the minutes including a list of all persons in attendance, and shall within seven days of the date of the meeting forward a copy of the confirmed minutes to the Chairperson of the Conference.

(16) The meetings of the committees shall be held in places that are accessible to persons with disabilities.

(17) A committee shall provide a sign language interpreter for deaf members and members of the public at each sitting of the committee.

Disorder in committees

9. (1) In the case of any grave disorder arising in a committee, the chairperson of the committee shall temporarily suspend the proceedings of the committee.

(2) The chairperson of a committee may order any person or member to withdraw from a meeting of the committee if that person's or member's conduct is disorderly.

(3) A committee may resolve to exclude a member of the committee from its meetings if the member's conduct is disorderly.

(4) A member may be excluded for up to the remainder of the meeting held on a particular day.

(5) The chairperson of a committee shall refer the matter to the Disciplinary Committee if a member—

- (a) persistently and willfully obstructs the committee;
- (b) willfully disobeys an order of the chairperson of the committee; or
- (c) persistently and willfully disregards the authority of the chairperson of the committee.

Services of 10. A committee may, at any stage of the proceedings, request experts and consultants the Secretary to avail the services of an expert or consultant or any information or data to enable the committee to discharge its functions. ÷

The chairperson of a committee may, on behalf 11. (1)of the committee, request any person to attend and give evidence before the committee.

The taking of evidence from witnesses (2)

before a committee shall be conducted as the chairperson of the committee, with the approval of the committee, directs.

(3)The chairperson of a committee, and a member, through the chairperson of the committee, may put questions to a witness.

A person who attends to give evidence before a committee (4) shall not be liable to any action or proceedings for anything said or done in good faith before the committee in accordance with these Regulations.

12. A witness shall be given an opportunity to make a Written submissions submission in writing before appearing to give oral evidence.

A committee may reject, or expunge from any transcript 13. Rejection of evidence of proceedings, any evidence or statement that it considers to be irrelevant to its proceedings, offensive or defamatory.

The chairperson of a committee shall ensure that all 14. Relevance of questions put to a witness are relevant to the committee's questions proceedings and that the information sought by those questioning is necessary for the purpose of those proceedings.

PART IV

REPORTS OF COMMITTEES

The chairperson of a committee shall, where all the 15. (1)Report of matters referred to a committee have been considered, make a committee report to the Conference.

(2) The chairperson of a committee shall, where any matter has not been considered, report on the progress, or lack of progress, as the case may be.

A report made under this regulation shall contain any (3) minority views or expression of opinion or observation of a minority.

(4) All the reports of a committee shall be translated into braille to facilitate access to the information by visually impaired persons.

16. (1) On the consideration of any committee report the chairperson of the committee shall move a motion to adopt the report.

(2) In the absence of the chairperson of a committee, the vicechairperson of the committee, and in the absence of both the chairperson and vice-chairperson of the committee, any other member of the committee, shall move the motion.

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committee

Consideration of reports

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Reports to be signed	17. Where a committee has adopted a report, the report shall be signed by the Chairperson on behalf of the committee, or by some other member of the committee authorised to do so by the committee, and shall be presented to the Conference.
Confidentiality of reports	18. A report or draft of the report of a committee or a subcommittee shall be strictly confidential to the committee until it reports to the Conference.
Presentation of reports	19. (1) A report of a committee shall be presented by delivering it to the Secretary on any working day but not later than 13:00 hours on a day on which the Conference sits.
	(2) The Secretary shall announce the presentation of the reports of the committees to the Conference.
	(3) Once a report has been presented it shall be published under the authority of the Conference.
Adoption of report	20. In reporting to the Conference, the chairperson of a committee shall move that the report be adopted.
•	SCHEDULE
	(<u>Regulation</u> 5)
	TERMS OF REFERENCE OF COMMITTEES
	A. GENERAL CONSTITUTIONAL PRINCIPLES COMMITTEE
	1. Supremacy of the Constitution
	2. Defence of the Constitution
	3. Continuous force and effect of the Constitution
	4. Republican status of Zambia
	5. Sovereignty of Zambia
·	6. National Symbols
	 Languages Application of national values, principles, objectives and directive principles of State Policy
	9. Political values, principles and objectives
	10. Socio economic values, principles and objectives
	11. Adoption, amendment, and review of the Constitution
	12. Amendment by referendum
	13. Amendment without referendum
	14. Certificate of compliance
	15. Legal Aid
	16. Definitions
	17. Interpretation of Constitution

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- 18. Cultural values, principles and objectives
- 19. Foreign policy, principles and objectives
- 20. Principles and objectives of accountability and transparency
- 21. The Constitution of Zambia Bill and Transitional Provisions
- 22. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

B. CITIZENSHIP COMMITTEE

I. Existing citizenship

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- 2. Acquisition of citizenship by birth
- 3. Citizenship by descent
- 4. Citizenship by registration
- 5. Citizenship by adoption
- 6. Dual citizenship
- 7. Renunciation and deprivation of citizenship
- 8. Citizenship Board
- 9. Entitlement of citizen
- 10. Legislation on citizenship
- 11. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference
- C. HUMAN RIGHTS COMMITTEE
- 1. Fundamental rights and freedoms
- 2. Duty of State to promote rights and freedoms
- 3. Application of Bill of rights
- 4. Interpretation of Bill of Rights
- 5. Right to life
- 6. Human dignity
- 7. Equality before law
- 8. Fair administration
- 9. Right to refuse unlaw ful instructions
- 10. Right to justice
- 11. Rights of suspects and arrested persons
- 12. Rights of persons detained or in custody
- 13. Fair trial
- 14. Protection from discrimination
- 15. Equality of both gender
- 16. Further rights for women
- 17. Older members of society
- 18. Children

- 19. Youth
- 20. Protection of young persons
- 21. Family
- 22. Persons with disability
- 23. Special measures for persons with disability
- 24. Language and culture
- 25. Freedom and security of the person
- 26. Slavery, servitude and forced labour
- 27. Privacy
- 28. Freedom of worship and conscience
- 29. Freedom of expression
- 30. Access to information
- 31. Freedom of media
- 32. Freedom to disclose
- 33. Freedom not to disclose
- 34. Independence of the public media
- 35. Freedom of association
- 36. Assembly, demonstration, picketing, lockout and petition
- 37. Right to participate in politics
- 38. Freedom of movement and residence
- 39. Refugees and asylum
- 40. Land and other property
- 41. Consumer rights
- 42. Progressive realization of economic and social rights
- 43. Freedom to choose trade, occupation and profession
- 44. Labour relations and pensions
- 45. Social security
- 46. Health
- 47. Education
- 48. Shelter and housing
- 49. Food, water and sanitation
- 50. Environment
- 51. Limitations on rights and freedoms
- 52. Non derogable rights and freedoms
- 53. Derogation of rights and freedoms during emergency or national disaster
- 54. Restriction and detention during emergency
- 55. Enforcement of Bill of rights
- 56. Establishment and composition of the Human Rights Commission
- 57. Functions of the Human Rights Commission
- 58: Independence of the Human Rights Commission
- 59. Tenure of office of members of the Human Rights Commission
- 60. Funds of the Human Rights Commission

- 61. Expenses of the Human Rights Commission
- 62. Legislation on powers of Human Rights Commission
- 63. Establishment of Gender Equality Commission
- 64. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

D. DEMOCRATIC GOVERNANCE COMMITTEE

- 1. Basis of electoral system
- 2. Election systems for Presidential, National Assembly and local government elections
- 3. Losing candidates not eligible for certain appointments
- 4. Independent candidates
- 5. Unopposed candidates
- 6. Election date for general elections
- 7. By elections
- 8. Franchise
- 9. Electoral process
- 10. Establishment and composition of Electoral Commission of Zambia
- 11. Selection of members of Electoral Commission
- 12. Appointment of members of Electoral Commission
- 13. Tenure of Office
- 14. Independence and functions of the Electoral Commission
- 15. Funds of Electoral Commission
- 16. Delimitation and number of constituencies or wards
- 17. Matters to be taken into account when delimitating constituencies or wards
- 18. Legislation on elections
- 19. Political parties

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- 20. Regulation of political parties
- 21. Political parties Fund
- 22. Purpose of Fund
- 23. Other sources of funds and maximum donations
- 24. Audit of accounts
- 25. Party supervision
- 26. Party discipline
- 27. Prohibition on use of public resources to promote party interests
- 28. Prohibition on use of public resources during election period
- 29. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

- E. EXECUTIVE COMMITTEE
- 1. Office of President
- 2. Qualifications of Presidential candidate
- 3. Nomination for election as President
- 4. Election of President
- 5. Swearing in and handing over
- 6. Election petition
- 7. Tenure of office of President
- 8. Removal of President on grounds of incapacity
- 9. Impeachment of President for violation of Constitution or gross misconduct
- 10. Procedure for impeachment
- 11. Vacancy in office of President
- 12. Performance of executive functions during absence or illness of President
- 13. Oath of President
- 14. Emoluments of President
- 15. Protection of President from legal proceedings, immunity and Removal of Immunity
- 16. Functions of President
- 17. Declaration of war
- 18. Declaration of state of public emergency
- 19. Declaration of threatened state of public emergency
- 20. Declaration of national disaster
- 21. Validity of emergency
- 22. Ratification of appointments by National Assembly
- 23. Vice President, election to office and swearing in
- 24. Functions of Vice President
- 25. Removal from office of Vice President
- 26. Ministers
- 27. Provincial Ministers
- 28. Deputy Ministers
- 29. Cabinet
- 30. Functions of Cabinet
- 31. Oaths of office
- 32. Code of Conduct
- 33. Secretary to the Cabinet
- 34. Prerogative of mercy
- 35. Advisory Committee
- 36. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

- F. LEGISLATIVE COMMITTEE
- I. Establishment of Parliament
- 2. Legislative power and other functions of National Assembly
- 3. Composition of National Assembly
- 4. Qualifications and disqualifications of members of National Assembly
- 5. Nomination for election to National Assembly
- 6. Tenure of office and vacation of office of member of National Assembly
- 7. Vacancies and by elections for National Assembly
- 8. Emoluments of members
- 9. Parliamentary Election Tribunal
- 10. Speaker and Deputy Speakers of National Assembly
- 11. Presiding in National Assembly
- 12. Leader of oppo sition
- 13. Clerk of National Assembly
- 14. Exercise of legislative powers
- 15.. Retrospective legislation
- 16. Money Bills
- 17. Presidential assent and referral
- 18. Challenge of Bill and reference to Constitutional Court
- 19. Coming into force of laws
- 20. Acts of Parliament and enactment clause
- 21. Right to petition and make comments
- 22. Quorum
- 23. Voting in National Assembly
- 24. Procedure and Committees of National Assembly
- 25. Power to call evidence
- 26. Public access and participation
- 27. Powers, privileges and immunities
- 28. Sittings of National Assembly
- 29. Life and prorogation of Parliament
- 30. President may address National Assembly
- 31. Statutory instruments
- 32. Censure of Minister

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- 33. Recall of member of National Assembly
- 34. Oaths to be taken by Speaker, Deputy Speaker and members.
- 35. Officers of National Assembly
- 36. Parliamentary Service Commission
- 37. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

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- G. JUDICIAL COMMITTEE
- 1. Establishment of courts of judiciary
- 2. Vesting of judicial powers
- 3. Independence of Judiciary
- 4. Financial independence of Judiciary
- 5. Supreme and Constitutional Court
- 6. Composition for sittings of Supreme Court
- 7. Jurisdiction of Supreme Court
- 8. Composition for sittings of Constitutional Court
- 9. Jurisdiction of Constitutional Court
- 10. Production of official documents
- 11. Chief Justice
- 12. Deputy Chief Justice
- 13. Court of Appeal
- 14. Jurisdiction of Court of Appeal
- 15. Sittings of Court of Appeal
- 16. High Court
- 17. Jurisdiction of High Court
- 18. Supervisory jurisdiction of High Court
- 19. Divisions of High court
- 21. Accessibility to courts
- 22. Appointment of Judges of superior courts
 - 23. Acting appointments
 - 24. Qualification for appointment of Judges of superior courts
 - 25. Tenure of office of Judges of superior courts
 - 26. Removal of Judges from office
 - 27. Procedure for removal of Judge
 - 28. Remuneration of Judges
 - 29. Oath of office of Judges
 - 30. Appointment, retirement and removal of judicial officers
 - 31. Jurisdiction of lower courts
 - 32. Judicial Service Commission
 - 33. Functions of Judicial Service Commission
 - 34. Chief Administrator, appointment and functions
 - 35. Secretary to Judicial Service Commission
 - 36. Judicial oath
 - 37. Rules of Court
 - 38. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

- H. LOCAL GOVERNMENT COMMITTEE
- 1. Establishment and objectives of Local Government
- 2. Co operation between national Government and Local Government and between local authorities
- 3. Structures and principles of decentralized Government
- 4. Districts and District-Councils
- 5. Functions of District Councils
- 6. Election of Councilors and composition of district councils
- 7. Tenure of office and vacation of Office of Councilor
- 8. By election for District Council
- 9. Expulsion of Councilor
- 10. Qualifications and disqualifications for election to district council
- 11. Petitions and Local Government Elections Tribunal
- 12. Recall of Councilor
- 13. Mayor
- 14. Functions of Mayor
- 15. Conduct of Councillors
- 16. Accountability of Councillors
- 17. District Executive Committee
- 18. Functions of District Executive Committee
- 19. Principal administrative officer and functions
- 20. Other Committees of District Council
- 21 Funds for District Councils
- 22. Staff of Local Government
- 23. Provinces
- 24. Provincial Administration
- 25. Provincial Council
- 26. Functions of Provincial Council
- 27. Reserved power over non performing district councils
- 28. Legislation to further regulate Local Government
- 29. Institution of Chieftainancy
- 30. Concepts and principles relating to Chieftainancy
- 31. Participation of Chiefs in public affairs
- 32. House of Chiefs
- 33. Functions of House of Chiefs
- 34. Tenure of office and vacancy
- 35. Oaths of member of House of Chiefs
- 36. Staff of House of Chiefs
- 37. Regulations for House of Chiefs
- 38. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

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- I. PUBLIC SERVICE COMMITTEE
- 1. Values and principles of Public Service
- 2. Conflict of interest
- 3. Declaration of assets
- 4. Spouse of public officer
- 5. Appointment to Public Body
- 6. Codes of ethics for professions and other vocations
- 7. Offices for the Republic
- 8. Attorney General
- 9. Solicitor General
- 10. Director of Public Prosecutions
- 11. Performance of functions of Director of Public Prosecutions during absence, illness or other cause
- 12. Tenure of office of Director of Public Prosecutions
- 13. Permanent Secretaries
- 14. Protection of Public Officers
- 15. Services and Service Commissions
- 16. Establishment of Investigative Commissions
- 17. Other additional Commissions
- 18. Membership of Commissions
- 19. Independence and powers of Commissions
- 20. Appointment of Chief Executive of Commissions
- 21. Participation in politics
- 22. Retirement of public officers
- 23. Pension, gratuity or retrenchment benefit for public officers
- 24. Pension to be reviewed
- 25. Pension and retrenchment benefits to be paid promptly
- 26. Legislation on pensions and gratuities
- 27. Establishment of office of Parliamentary Ombudsman
- 28. Qualification for appointment and conditions of service
- 29. Functions of Ombudsman
- 30. Limitation of powers of Ombudsman
- 31. Accountability
- 32. Accounts and audit
- 33. Annual report
- 34. Establishment of Defence Forces and functions
- 35. Establishment of national security agencies and functions
- 36. Objectives and expenses of defence and national security agencies
- 37. Peace keeping missions
- 38. Deployment outside Republic
- 39. Prohibition of certain activities
- 40. Legislation to further regulate Defence and national security agencies

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41. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

J. Y PUBLIC FINANCE COMMITTEE

- 1. Imposition of tax
- 2. Consolidated Fund
- 3. Withdrawal from Consolidated Fund
- 4. Expenditure in advance of appropriation
- 5. Compensation Fund
- 6. Annual financial estimates
- 7. Budget Act
- 8. Appropriation Bill and Supplementary Appropriation Bill
- 9. Borrowing by Government
- 10. Public debt
- 11. Financial report of Government
- 12. Disposal of State assets
- 13. State Audit Commission
- 14. Auditor General
- 15. Independence of Auditor General
- 16. Funding of Auditor General
- 17. Functions of Auditor General
- 18. Reference by Auditor General
- 19. National Fiscal and Emoluments Commission
- 20. Central Bank

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- 21. Independence of Central Bank
- 22. Governor of Central Bank
- 23. Legislation on Central Bank
- 24. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

K. LAND AND ENVIRONMENT COMMITTEE

- 1. Basis of Land Policy
- 2. Classification of land
- 3. State land
- 4. Customary land
- 5. Vesting of land
- 6. Land tenure
- 7. Regulation of land use and development of property
- 8. Commissioner of Lands
- 9. Lands Commission
- 10. Tenure of office

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- 11. Functions of Lands Commission
- 12. Legislation of Lands
- 13. Basis of environment Policy
- 14. Protection of environment
- 15. Conservation of environment
- 16. Utilization and development of natural resources
- 17. Agreements relating to natural resources
- Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference
- L. GENERAL PURPOSE COMMITTEE
- 1. Overall planning for the Conference
- 2. Consolidation of all the reports of the committees
- 3. General guidance of the Conference
- 4. Administration and finance matters
- 5. Audit issues
- 6. General Welfare of the members of the Conference and Secretariat
- Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

M. DISCIPLINARY COMMITTEE

- 1. Consider and determine disciplinary matters relating to the members and the members of staff
- 2. Inquire into the conduct of any member or member of staff
- Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference
- N. DRAFTING COMMITTEE
- 1. Provide drafting services to the Conference and its Committees
- 2. Conduct research into constitutional matters as determined by the Conference and its committees
- 3. Provide legal advisory services on constitutional matters
- 4. Provide any other legal service referred to it by the Conference
- 5. Any other matter which is connected with, related to or incidental to the terms of reference of the committee or is referred to the committee by the Conference

G KUNDA, Minister of Justice

LUSAKA

12th February , 2008 [MOJSI/07/19]